

**VERNON TOWNSHIP PUBLIC SCHOOLS**  
**539 ROUTE 515 - PO BOX 99 – VERNON, NJ 07462**

**APPLICATION FOR BUILDING AIDE EMPLOYMENT**

School aides will be expected to assist in a variety of duties including student supervision, playground and dining room supervision, semi-clerical tasks, student attendance matters, etc. Applicants should have a working knowledge of office equipment and must know how to type. Applicants may be required to attend an appropriate training session of up to 3 days; such training is a prerequisite for employment.

\_\_\_\_\_ Date: \_\_\_\_\_  
Social Security Number

\_\_\_\_\_

Last Name	First Name	MI	Phone Number
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Mailing Address	City	State	Zip Code
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Street Address (if different than above)

How long have you lived at this address?	Who referred you to this school system?
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Person to be notified in case of emergency:

Name	Address	Phone Number
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Have you ever been convicted of a crime that bears any relationship to public school employment? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes please explain:

Can you perform the essential functions of the job with or without a reasonable accommodation? Yes \_\_\_\_\_ No \_\_\_\_\_ If no please explain:

Highest grade completed: 0 1 2 3 4 5 6 7 8 9 10 11 12 above \_\_\_\_\_

Are you either a U.S. citizen or a permanent resident alien? Yes \_\_\_\_\_ No \_\_\_\_\_

**MILITARY EXPERIENCE:**

Branch of service \_\_\_\_\_ Highest Rank \_\_\_\_\_

**BUILDING AIDE SKILLS – Please indicate those which you feel qualified:**

_____ Typing	_____ Shorthand	_____ Computer
_____ Photocopier	_____ Risograph	_____ Adding Machine
_____ Other (Please explain) _____		

