

BOARD OF EDUCATION MEETING
TOWNSHIP OF VERNON
FEBRUARY 19, 2009

- I. CALL TO ORDER (Howard J. Whidden, Jr., President)
- II. ROLL CALL & PLEDGE OF ALLEGIANCE
- III. READING OF MEETING NOTICES (Mr. Kepnes)
- IV. APPROVAL OF MINUTES (Mr. Kepnes):
 - a) Work Session: 01/08/09
 - b) Closed Session: 01/08/09
 - c) Work Session: 01/15/09(Absent – Mr. DeYoung, Mr. McGowan, Mr. Sweeney)
 - d) Public Meeting: 01/15/09(Absent – Mr. DeYoung, Mr. McGowan, Mr. Sweeney)
 - e) Closed Session: 01/15/09(Absent – Mr. DeYoung, Mr. McGowan, Mr. Sweeney)
 - f) Budget Meeting: 01/29/09 (Absent – Mrs. Auberger, Mr. Sweeney)
 - g) Amended Closed Session: 12/18/08
- V. CORRESPONDENCE (Mr. Kepnes)
- VI. PRESIDENT’S REPORT/COMMITTEE REPORTS
- VII. PRESENTATIONS (S) – 2009 CAP Award – Mr. Anthony Macerino
- VIII. PUBLIC PARTICIPATION – Questions limited to items listed on agenda ONLY
- IX. SUPERINTENDENT’S REPORT (Mr. Macerino)
 - a) Informational matters:
 - b) Recommendations – personnel: appointments, terminations, non-reappointments, leaves, recommendations regarding funding, student matters, etc.
- X. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY (Mr. Kepnes)
 - a) Informational matters:
 - b) Recommendations – purchase orders, checks, transportation, maintenance agreements, etc.
- XI. PUBLIC PARTICIPATION – Questions and comments pertaining to agenda items and any NEW business
- XII. ADJOURNMENT

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

CORRESPONDENCE (Mr. Kepnes)

V-1

- 1) Letter, **Paul Osmer**, GMMS classroom teacher; indicating his resignation for reasons of retirement; eff. 7/1/09.
- 2) Letter, **Diohn Orsini**, District school psychologist; indicating her resignation; eff. 7/1/09.
- 3) Letter, **Paula Pyrcz**, VTHS math teacher; indicating her resignation for reasons of retirement; eff. 4/30/09.
- 4) Letter, **Suzanne MacDougall**, GMMS special education teacher; indicating her return to work following an extended FMLA maternity leave of absence; eff. 9/1/09.
- 5) Letter, **Lari Jo Mugavero**, GMMS special education teacher; indicating her resignation for reasons of retirement; eff. 7/1/09.
- 6) Letter, **Kelley Ewing**, RHPS custodian; requesting an extension to her previously approved medical leave through 3/2/09.
- 7) Letter, **Elaine Badgley**, GMMS physical education; indicating her resignation for reasons of retirement; eff. 7/1/09.
- 8) Letter, **Dr. Carol Nelson**, GMMS principal; indicating her resignation for reasons of retirement; eff. 7/1/09.
- 9) Letter, **Lynda Griffin**, CMPS music teacher; requesting a FMLA medical leave of absence; eff. 1/26/09 – 2/23/09.
- 10) Letter, **Natalie-Rita Franco**, RHPS part-time aide; requesting a personal leave of absence without pay; eff. 2/11/09 – 2/26/09.
- 11) Letter, **Brian Paul**, VTHS art teacher; indicating his resignation for reasons of retirement; eff. 7/1/09.
- 12) Letter, **Kathleen Peterson**, WRPS classroom teacher; indicating her resignation for reasons of retirement; eff. 7/1/09.
- 13) Letter, **Laura Stigler**, WRPS full-time head custodian; indicating her resignation for reasons of retirement; eff. 7/1/09.
- 14) Letter, **Kim Fishman**, WRPS classroom teacher; indicating her return to work following an extended FMLA maternity leave of absence; eff. 9/1/09.
- 15) Letter, **Nancy Whidden**, LHMS classroom teacher; indicating her resignation for reasons of retirement; eff. 7/1/09.
- 16) Letter, **Jennifer Getz**, LHMS special education teacher; requesting an extension to her previously approved FMLA maternity leave; eff. 9/1/09 – 6/30/10.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

CORRESPONDENCE (Mr. Kepnes)

V-2

- 17) Letter, **Ray Morris**, VTHS guidance counselor and VTHS Asst. Girls Track coach; indicating his resignation as VTHS Asst. Girls Track coach, only; eff. 2/11/09.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

INFORMATION (Mr. Macerino)

IXa-1

- 1) We are pleased to announce the following **Walnut Ridge Primary School** students as the district artists of the month for February. Their artwork is being displayed at the board office and at WRPS during the month of February: **Joseph Carosella, Kayla Cruz, Emma DaCosta, Amelia Dawes, Caleb Gibson, Kyle Hayes, Jack Houseworth, Kiana Kerton, Shane Lyden, Emily McGovern, Madyson Potts, Kyra Stoeckel, Andrea Sullivan, Jordan Toll, Mia Touw, Olivia Vizzini.** Their art teacher is **Mrs. Denise Docherty.**

- 2) The **Kindergarten Registration** for the 2009/2010 school year is scheduled for Monday, February 23rd and Wednesday, March 18th, at Walnut Ridge Primary School from 4:30 – 8:00 p.m.. Children who will be five years old on or before October 1, 2009 are eligible to register at this time.

Parents are required to bring the following documents to registration:

- 1) Child's **original birth certificate** issued by the town or state of birth (not a hospital certificate).

- 2) Doctor's certificate of **immunization** against the following:
 - a. DPT – 4 doses – **Fourth dose must be on or after fourth birthday**
 - b. Polio – 3 doses – **Third dose must be on or after fourth birthday, or alternatively, any appropriately spaced combination of four doses**
 - c. Measles (Rubeola) – **2 doses of a measles containing vaccine; the first dose must be after the first birthday**
 - d. Mumps – **1 dose**
 - e. German Measles (Rubella) – **1 dose**
 - f. Hepatitis B – **3 doses**
 - g. Varicella (Chicken Pox Vaccine) – **1 dose after 1st birthday** or documentation that child had the disease.

- 3) Physical check-up from private medical doctor (prior to first day of school).

- 4) Proof of Residence (Please note that this requirement must be met for all new students registering regardless of whether a sibling is already registered.)

- 5) Original deed or Settlement Statement from your closing **and** a current utility bill.

- 6) Legal lease/rental agreement with both names of parents and children on it **and** a current utility bill if you do not have a lease you can download the "Sworn Statement of Landlord" to be signed by your landlord and notarized.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

INFORMATION (Mr. Macerino)

IXa-2

IF YOU ARE LIVING WITH AN INDIVIDUAL OR FAMILY RESIDING IN VERNON TOWNSHIP THEY MUST PROVIDE A COPY OF THEIR DEED AND A CURRENT UTILITY BILL. YOU MUST ALSO PROVIDE:

1. *“Sworn Statement/Affidavit of Applicant”*

AND

2. *“Parent Affidavit of Legal Residence”*

IMPORTANT: In addition to the above;

- All information must be completed and returned to us by **July 1, 2009**. Your child will not receive teacher or bus information until all forms are completed and returned.
- **Registration is intended for parents. Please make other arrangements for your child(ren).**
- Voter registration forms will be available for any non-voter wishing to register.

If you have any questions, please do not hesitate to call Walnut Ridge Primary School at (973) 764-2801.

- 3) The **Vernon Education Foundation Beefsteak/Comedy Night** is scheduled for Saturday, February 28th, commencing at 6 p.m. at Legends. A two-hour comedy show along with the beefsteak from Nightingales is scheduled. Tickets are \$40 and must be purchased in advance. Tickets are available at the Board of Education Office.
- 4) The Vernon Education Foundation is co-sponsoring the **White Lights/Black Tie Charity Ball**. The event is scheduled for Saturday, March 28th, at 7 p.m. at the Crystal Springs Grand Ballroom. Tickets are \$100 per person and will be available at the Board office.
- 5) **Kellie Cusack**, RHPS student, was named the **Student of the Month by WSUS**. She was nominated by her homeroom teacher **Jo Ann Fugowski**.
- 6) At the recent **STANJ’s state theater competition** several high school students were recognized. **Luka Dragutinovic** won Best Actor and will receive the Governor’s Award at the 2009 Governor’s Awards Ceremony in Trenton. **Brandon O’Dell, Luka Dragutinovic, Madeline Venskus, David Grice, and Katie Glowacki** won 4th place in the Group Scene category. **Chelsea Imbimbo and Alyssa Morrissey** were finalists in the Dramatic Pairs category.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

INFORMATION (Mr. Macerino)

IXa-3

- 7) Senior, **David Rolando** has been selected to perform with the **All-Eastern Honors Chorus** in March after placing 7th in the state of New Jersey for Bass I.
- 8) **Emily Gibson, Joe LeRoy, and Heather Passaro** won 8th place out of 60 participants in the **New Jersey Regional Future City competition** held at Rutgers. Students wrote essays, completed a computer rendition, and created a 3-D model of their ideas for a future city.
- 9) Thirteen VTHS students have been named **Bloustein Award recipients**. They are: **Chanah Ambuter, Ayman Andrews, Joseph Baker, Mark Benning, Matthew Ceurvels, Steven Kelmelis, Zachary Maher, Jesse Pirnat, Michael Rovinsky, Charles Smigen, Tyler Vitone, Ashley Vogt, and Nicholas Walsh**.
- 10) An **inclusive pre-school** for three- and four-year olds will be held at Walnut Ridge Primary School during the **2009/2010 school year**. The cost of the program for regular education students is \$200 per month. Registration for the above will take place from February 2nd through May 1st. Applications received after May 1st will not be considered.
- 11) **Alicyn Guilfoyle** applied for the **NJEA Read Across America program** for Walnut Ridge to have a visit from the "Cat in the Hat". The visitation will take place on Monday, February 23rd.
- 12) The **Vernon Historical Society** and **Glen Meadow Middle School** received a **\$10,000 grant from Save Our History**. The project "Bringing the Past to the Present: Teaching About the Lenni Lenape Through the Black Creek Site" will document the history of the nationally significant historical site, Black Creek, using a laptop, project, and digital and video cameras.
- 13) **Maryellen Andersen**, CMPS librarian, has been awarded by the **National Endowment for the Humanities the Picturing America resource**. Picturing America provides 40 American works of art to the school along with a teacher's resource book about the works of art.
- 14) Six VTHS students auditioned and were accepted into the **North Jersey Region I Choir**. They are: **David Rolando, Meghan Arahill, Brandon Ilaw, Sarah Gay, Kelly Potwin, and Amber Blakovich**.
- 15) The following **college student(s)**, some of them Vernon graduates, are doing their student teaching, practicums, field experience, student internship and observations here in the Vernon Township School District:

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009**INFORMATION (Mr. Macerino)****IXa-4**

Student's Name	Timeframe	School	Cooperating Teacher	Type of Request	College
Audra Hover	4 mos.	GMMS	PE/Health Dept.	Student Practicum	Felician College
Kim Sokolewicz	5 mos.	CMPS	Mrs. Gratzl	Clinical Observation	Felician College
Amy Buffalino	5 mos.	VTHS	Mr. Berge	Observing	Sussex County Community College
Grainne Wynne	3 days	WRPS, RHPS, LHMS	Mrs. Ryder, Mrs. Moskovitz, Mrs. Sweeney, Mrs. P. Mitchell	Observation	Sussex County Community College
Veronica Cutler	3 days	VTHS, GMMS	HS Art Dept, Mrs. Muehe, Mrs. Struble	Observation	Ramapo College
Kim Iacono	1 day	WRPS	Mrs. Docherty, Mrs. Dammers, Mrs. Kelshaw	Observation	Montclair State University
Beth Lincoln	1 day	RHPS	Mrs. Behagg	Observation	Grove City College
Rachel Scardelli	20 hours	VTHS	English Dept.	Observation	Sussex County Community College
Nicole Gagliostro	3 hours	CMPS	Ms. Sweeney	Observation	Montclair State University

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

INFORMATION (Mr. Macerino)

IXa-5

Testing/Grants

The district will be participating in the ADP Algebra I and Algebra II End-of-Course Exam in May 2009. The Algebra I exam will be administered on Wednesday May 27, 2009, and the Algebra II exam will be administered on Thursday May 28, 2009. This is the first administration of the Algebra I End-of-Course Exam in New Jersey. Eligible students are those who will complete an Algebra I course or its equivalent during the spring of 2009. This exam will take approximately 2 hours. The Algebra II End-of-Course Exam will take approximately 3 hours to complete and will be administered to all students completing an Algebra II course or its equivalent during the spring of 2009. Summary reports for both exams will be available in late August 2009 or early September 2009. The district has received the American Drug and Alcohol Survey and will administer it to students in grades 6 – 12 during the month of February. It will be administered only to the students who have returned their active consent form. The survey will provide the district with anonymous data that can be used to evaluate substance abuse, help with assessing community needs, and evaluate prevention programs.

Curriculum & Instruction

Administrative input relating to the performance assessments has been gathered and a report will be forwarded to the superintendent's office in the near future.

Core Curriculum Content Standards changes occasionally will require our district to convene a committee to adjust the curriculum, as is the case for our health curriculum. The teaching of "Organ Donation" needs to be included in our current health curriculum. Therefore, a half or a full professional day will be granted so that this subject matter is addressed.

Those high school students taking SCCC concurrent courses have been registered and the second semester has begun.

The Professional Development Committee met on January 12, 2009. The Local Professional Development Plan was completed and submitted for Board review and input.

Professional Development Local Committee representatives from each school will attend a meeting on February 10th with Peggy Stewart at the high school. All will be in-serviced on their responsibilities as members of the committee. Each will turn-key in their building with fellow committee members so as to be ready if this initiative is to commence in September 2010.

Special Services

The fifth Alternate Proficiency Assessment (APA) all day work session of the year will be held at Cedar Mountain Primary School on Tuesday, February 10, 2009. Lead teachers of our APA students, as well as our director of special services will be in attendance.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

INFORMATION (Mr. Macerino)

IXa-6

There is a Sussex-Warren County Directors Meeting scheduled to be held at Hackettstown High School on Thursday, February 19, 2009. The Vernon Township School District will have a representative present at this meeting.

The Vernon Township School District will be offering inclusive pre-school classes for three and four year olds to be held at Walnut Ridge Primary School during the 2009-2010 school year. The cost for the above program for regular education students is \$200 per month. Registration for the above will take place from Monday, February 2, 2009 through Friday, May 1, 2009. Applications received after May 1, 2009 will not be considered. The above program will start on Thursday, September 3, 2009 and run through June, 2010, Monday through Friday. For additional information and an application, parents and guardians are requested to please call 973-764-2935.

Athletics & Physical Education

For the entire winter season, our bowling team maintained a first place standing until the last match of the season. It was a day in which Vernon fell to Sparta 2-5, allowing Jefferson to capture the SCIL regular season title. During the first week of February, the bowling team will look to redeem itself as they bowl for the SCIL Festival championship. A week later, our bowling athletes will look for a Sectional Title. In all, our bowlers had some incredible individual and team performances during the regular season and have nothing to be ashamed of.

Our boys' swim team defeated Pope John 89-81 to take over first place in the SCIL swim standings. Tied going into the next to last event, our swim athletes finished strong with a first and third place finish in the 100 Breast Stoke and a first place finish in the 400 Free Relay. Both boys' and girls' swim teams are gearing for the SCIL Swim Festival to be held at Sussex Tech on Saturday, February 7.

Boys basketball had a solid 7-4 month to end January with an overall record of 8-7. With a win over Kittatinny, Pope John or Wallkill Valley, the boys will qualify for the state tournament for the eighth consecutive year. The girls had a semi upset win over Jefferson at Jefferson. During the second rotation, the Lady Vikes have defeated both Newton and Jefferson, teams they lost to in the first rotation.

Our ski teams have dominated the slopes at Hidden Valley. Cold temperatures have made for excellent conditions. At this point in the season, both teams are undefeated.

Our ice hockey and wrestling teams are both young and improving. If the ice hockey team should finish in last place, they will move down a division which should provide for better competition during the 2009-10 winter-season. Our indoor track athletes continue to train and compete during the winter season. In previous years, an in-door event would mean a snow storm was on the horizon. This year, fortunately, this has not been the case.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

RECOMMENDATIONS (Mr. Macerino)

IXb-1

- 1) Upon the recommendation of the Superintendent the board approved the following **resignation(s)** as listed on a motion by Mr. Powell; 2nd by Mr. McGowan and carried on the following roll call vote: YES: Mrs. Auberger, Mr. DeYoung, Mr. Gilson, Mr. Kirchmer, Mr. McGowan, Mr. Powell, Mr. Sweeney; ASENT: Mr. Castellana; ABSTAINED: Mr. Whidden:

Paul Osmer	GMMS classroom teacher; for reasons of retirement, with regret; eff. 7/1/09.
Diohn Orsini	District school psychologist; eff. 7/1/09.
Paula Pyrcz	VTHS math teacher; for reasons of retirement, with regret; eff. 4/30/09.
Lari Jo Mugavero	GMMS special education teacher; for reasons of retirement, with regret; eff. 7/1/09.
Elaine Badgley	GMMS physical education teacher; for reasons of retirement, with regret; eff. 7/1/09.
Dr. Carol Nelson	GMMS principal; for reasons of retirement; with regret; eff. 7/1/09.
Brian Paul	VTHS art teacher; for reasons of retirement; with regret; eff. 7/1/09.
Kathleen Peterson	WRPS classroom teacher; for reasons of retirement; with regret; eff. 7/1/09.
Laura Stigler	WRPS full-time head custodian; for reasons of retirement; with regret; eff. 7/1/09.
Nancy Whidden	LHMS classroom teacher; for reasons of retirement; with regret; eff. 7/1/09.
Ray Morris	VTHS Asst. Girls Track coach, only; eff. 2/11/09.

- 2) Upon the recommendation of the Superintendent the board approved the following faculty/staff **appointments/transfers** as listed on a motion by Mr. Sweeney; 2nd by Mr. McGowan and carried on a unanimous roll call vote:

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

RECOMMENDATIONS (Mr. Macerino)

IXb-2

*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted or any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as a result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

*Allison Petryk	Substitute, Group I
*Stephen Sokolewicz	Substitute, Group I
*Robert Vesper	Substitute, Group I
*Heather Cassanelli	Substitute, Group II
*Kim Iacono	Substitute, Group II
*Jacqueline Sabia	Substitute, Group II
*Patricia Struble	Substitute Aide
*Lisa Koning	Substitute Aide
*Lynn Card	Substitute Custodian
*Dawn Mackesy	Substitute Custodian
*Geraldine Rogers	RHPS special education teacher; BA Level 1 - \$44,912; non-tenure interim replacement for a teacher on maternity leave; eff. on or before 4/3/09 – 6/30/09. (Repl/Gosda)

- 3) Upon the recommendation of the Superintendent the board approved the following **policies/regulations** as listed (**Attachment A**) on a motion by Mr. McGowan; 2nd by Mr. DeYoung and carried on a unanimous roll call vote:

Second Reading

Regulation 3218	Teaching Staff Members Substance Abuse (Revised)
Regulation 4218	Support Staff Members Substance Abuse (Revised)

- 4) Upon the recommendation of the Superintendent the board approved the following resolution (as listed below) for **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1:

WHEREAS, the Vernon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

RECOMMENDATIONS (Mr. Macerino)

IXb-3

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount not to exceed the NJ State Travel Reimbursement Guidelines as established by the Department of Treasury; and

WHEREAS, the Board of Education establishes, for district business travel only, an annual school year threshold not to exceed \$1,500.00 for each faculty/staff/board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on **Attachments B and C**, Board of Education Approval of Travel and Related Expense Reimbursement Form.

- 4a) Attachment B – Motion by Mr. Kirchmer; 2nd by Mr. DeYoung and carried on a unanimous roll call vote.
 - 4b) Attachment C – Motion by Mr. Powell; 2nd by Mr. McGowan and carried on the following roll call vote: YES: Mr. McGowan, Mr. Powell, Mr. Sweeney, Mrs. Auberger, Mr. Gilson; ABSENT: Mr. Castellana; ABSTAIN: Mr. DeYoung, Mr. Kirchmer, Mr. Whidden.
- 5) Upon the recommendation of the Superintendent the board approved an extension to the previously approved FMLA medical leave of absence for **Mrs. Kelley Ewing**, RHPS full-time custodian, effective through 3/2/09 for an undetermined amount of time, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Ewing must inform the superintendent's office in writing as soon as possible of her intention to return to employment or request an extension of this leave. Motion by Mr. McGowan; 2nd by Mr. Sweeney and carried on a unanimous roll call vote.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

RECOMMENDATIONS (Mr. Macerino)

IXb-4

- 6) Upon the recommendation of the Superintendent the board approved a FMLA medical leave of absence to **Mrs. Lynda Griffin**, CMPS music teacher, effective 1/26/09 – 2/23/09, in keeping with her letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Griffin must inform the superintendent’s office in writing as soon as possible of her intention to return to employment or request an extension of this leave. Motion by Mr. Powell; 2nd by Mr. Kirchmer and carried on a unanimous roll call vote.
- 7) Upon the recommendation of the Superintendent the board approved a personal leave of absence, without pay, for **Mrs. Natalie-Rita Franco**, RHPS part-time aide; eff. 2/11/09 – 2/26/09. Motion by Mr. Sweeney; 2nd by Mr. DeYoung and carried on a unanimous roll call vote.
- 8) Upon the recommendation of the Superintendent the board approved, as per VTEA Contract Article VIII.B.1.6 (Teachers will be compensated for 180 days at 1/200th of the teacher’s annual salary based on thirty-six (36) five (5) day weeks that they **teach the sixth class** (actual classes taught) the following teacher for VTHS math (calculus) instruction effective 1/26/09 – 2/6/09 for days that the teacher is on a medical leave. Motion by Mr. Sweeney; 2nd by Mr. Powell and carried on a unanimous roll call vote.

David Friefelder – VTHS math (calculus) teacher – five (5) additional VTHS math (calculus) classes per week. Mr. Friefelder will be compensated at a per diem per class rate of \$74.22 per day for days that a teacher is on a medical leave. (Repl/Getz)
- 9) Upon the recommendation of the Superintendent the board approved an extension to the previously approved FMLA maternity leave of absence for **Mrs. Jennifer Getz**, LHMS special education teacher, effective 9/1/09 through 6/30/10, in keeping with her letter of request, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Getz must inform the superintendent’s office in writing on or before March 15, 2010 of her intention to return to employment or request an extension of this leave. Motion by Mr. Sweeney; 2nd by Mr. Kirchmer and carried on a unanimous roll call vote.
- 10) Upon the recommendation of the Superintendent the board approved that **Dr. Lee Suckno, Psychiatrist**, be utilized, as needed, as an outside evaluator at the rate of \$450 per assessment on a motion by Mr. McGowan; 2nd by Mr. Powell and carried on a unanimous roll call vote.

BOARD OF EDUCATION MEETING, FEBRUARY 19, 2009

RECOMMENDATIONS (Mr. Macerino)

IXb-5

- 11) Upon the recommendation of the Superintendent the board approved the following professional certified staff for **salary adjustments** based upon their submission of appropriate documentation attesting to their further professional development and improvement. (Degree levels and salaries are listed in the VTEA contract). Motion by Mr. Powell; 2nd by Mr. Sweeney and carried on a unanimous roll call vote.

James LaBar (VTHS)

to MA+30, Level 3

Joan Miller (GMMS)

to MA+15, Level 14+lg

Janine Latella (CMPS)

to MA+15, Level 9

Melissa Weis (RHPS)

to MA+15, Level 8

REPORT OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

INFORMATIONAL: Mr. Kepnes

1. Use of Buildings and Grounds

NO.	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE
116	Vernon Little League	VTHS - Lower Library	12/18/2008
117	Vernon Little League	VTHS - Room #103	1/31/2009
118	Vernon PAL Wrestling Match	VTHS - Cafeteria	1/20/2009
119	Vernon Little League	VTHS - Room #104	1/20/2009
120	VTHS Choir	VTHS - Auditorium	2/23/2009
121	VTHS Breakfast Club/Life Skills	VTHS - Senior Cafeteria	1/9/2009
122	RHPS Mentor Program	RHPS - All Purpose Room	2/9/2009
122	Vernon Little League	VTHS - Classroom #103	1/14/2009
123	LHMS - Italy Trip	LHMS - Library	1/22/2009
124	Project Self Sufficiency	GMMS - Rooms 100 & 102	4/29/09 - 6/10/09
125	Vernon PAL	RHPS - Cafeteria or Classroom	2/23/09 - 4/20/09
126	Cimaglia Family Healing Fund	VTHS	3/6/2009
127	Vernon Explorer Yearbook	VTHS - Auditorium/Stage	4/20/09 - 10/21/09
128	Vernon Girls Softball	VTHS - Gym	1/09 - 4/09
129	PEER Deca Lock in	VTHS - Gym, Cafeteria, Auditorium	2/20/09 - 2/21/09
130	Key Club	VTHS - Cafeteria	1/30/2009
131	PAL - Mad Science	CMPS - Cafeteria or Classroom	2/25/09 - 4/29/09
132	Vernon Twp. Historical Society	GMMS - Library	1/14/09 - 2/4/09
133	Vernon Township Recreation Dept	GMMS - Gym, Cafeteria A & B	6/22/09 - 8/21/09
134	Vernon Township Recreation Dept	CMPS - Playground & Blacktop Area	6/22/09 - 8/21/09
135	Vernon PAL - Mad Science	CMPS - Cafeteria or Classroom	2/25/09 - 4/29/09
111	VTHS -DECA	VTHS - Cafeteria & Auditorium	Rescheduled for 2/14/09
136	Vernon Recreation Dept	GMMS - Fields between GM & CM	6/22/09 - 8/21/09
137	Vernon PAL Basketball	RHPS - Gym	11/15/09 - 4/1/2010
138	Vernon High School Lacrosse	VTHS - Auditorium	2/12/2009
139	Vernon Little League	VTHS - Room 103	1/30/2009
140	Vernon PAL - Wrestling Match	VTHS - Cafeteria	2/6/2009
141	Vernon Little League	VTHS - Room 103	2/11/09, 3/11/09, 4/8/09, 5/13/09
142	PEER	VTHS - Cafeteria	2/12/2009
143	Vernon PAL Basketball	GMMS - Gym	11/1/09 - 4/1/2010
144	Vernon Brownie Girl Scouts	VTHS - Cafeteria	2/13/2009
145	Vernon PAL Basketball	LHMS - Gym	11/1/09 - 4/1/2010
146	Vernon Township Education Association	LHMS - Library	2/26/2009
147	Vernon PAL Wrestling Match	VTHS - Cafeteria	1/26/09, 2/14/09 & 2/21/09
148	Vernon PAL Basketball	CMPS - Gym	11/15/09 - 4/1/2010

REPORT OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

INFORMATIONAL: Mr. Kepnes

2. Field Trips

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	EXPENSE
2/7/2009	GMMS	8	Bergeron	Montclair State University-Math Counts Competition	Board
1/16/2009	LHMS	6	Klaube	Rockaway AMC Theater-To enhance Creative Writing	Student
1/25/2009	LHMS	6	Mitchell	Buehler Challenger Center-Young Astronaut Club	Grant Money
3/28/2009	VTHS	9 - 12	Krott	Crystal Springs - White Lights/Black Tie	Board
3/17/2009	GMMS	7 - 8	Struble	Sussex County Community College-Teen Arts Festival	Board
1/30/2009	VTHS	9 - 12	Schrager	Stevens Institute of Technology-Computer Programming ICP	No Expense
3/17 - 3/18/09	VTHS	11 - 12	Bray	Columbia Scholastic Press Conference-Viking Voices	Student
2/5/09 - 2/10/09	VTHS	9 - 12	Liddell	Orlando, Fl - Competition Fall Cheerleaders	Student
1/31/2009	VTHS	11 - 12	Weyant	Ramapo High School - Academic Decathlon	Board
3/12/2009	RHPS	2	Ventura	Izod Center - Field Trip to Circus	Student
4/6/2009	LHMS	5 - 6	Mitchell	Franklin Institute in PA - Young Astronauts Club	Grant Money
1/27/2009	LHMS	6	Mitchell	SES Building Edsall Dr - Young Astronauts Club	No Expense
3/3/2009	RHPS	4	Schmidt	CMPS - Combined CM/RH Violin Concert Rehearsal	Board
5/7/2009	LHMS	6	Mitchell	Ellis Island, Liberty State Park, Jersey City	Student
2/25-2/27/09	VTHS	10-12	Romano	Crown Plaza Hotel Cherry Hill-DECA Competition	Board for Transportation
6/3/2009	CM/GM	7	Nelson	Skylands Park – 2009 School Day	Board

3. Pursuant to N.J.A.C. 6A:23-2.12 (C) 3, I certify that, as of January 31, 2009, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A: 22-8 and 18A: 22-8.1.

Board Secretary

Date

RECOMMENDATIONS: Mr. Kepnes

1. It is recommended that the Board approve the list of checks for February 19, 2009 (#44953 -# 45333) in the amount of \$2,401,720.03. Abstain: Kirchmer, Whidden
2. It is recommended that the Board approve the list of hand checks for January 2009.
3. It is recommended that the Board approve purchase orders for January 2009. Abstain: Kirchmer, Whidden
4. It is recommended that the Board accept the Report of the Secretary for Current Operating Fund for the month of January 2009 and the Report of Treasurer of School Monies for January 2009. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary's financial reports for the month of January 2009 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary's Report and the Treasurer's report are in agreement.
5. It is recommended that the Board approve January 2009 transfers as authorized according to N.J.A.C. 6A:23-211(d). **ATTACHMENT D**
6. It is recommended that the Board approve Transportation as listed:

Jointure

Jointure with the Sussex County Regional Cooperative to transport one Franklin student from the Youth Shelter in Newton, NJ on a Vernon Township route:

Q08-13 \$3,483.00 (\$64.50 p.d. for 54 days)

QUOTE NUMBER	CONTRACTOR	PROGRAM/SCHOOL	COST PER QUOTE	TOTAL COST	DESTINATION	DATE OF TRIP/	TYPICAL EXPENSE
QC-08-20	Vanderhoof*	LHMS	\$820.00	\$3,280.00	NYC Museum	04/21/09	Stu
QC-08-21	Vanderhoof*	VTHS		\$725.00	DECA	12/10/08	Stu
QC-08-22	Aristocrat*	VTHS		\$500.00	Newark	12/18/08	Bo
QC-08-23	DeCamp Bus*	VTHS		\$675.00	NYC Museum	02/11/09	Stu
QC-08-24	Aristocrat*	VTHS		\$975.00	Six Flags/Math & Science	05/08/09	Stu
QC-08-25	Passaic Valley Coach	VTHS		\$1,296.00	Newark International Airport	2/5/09 - 2/10/09	Stu
QC-08-26	Vanderhoof	LHMS		\$899.00	Franklin Institute	04/06/09	Gr Mo
QC-08-27	Aristocrat*	VTHS		\$1,650.00	DECA-Cherry Hill, NJ	2-25-2/27	Bo
QC-08-28	Vanderhoof	LHMS		\$775.00	Liberty State Park	05/07/09	Stu

RECOMMENDATIONS: Mr. Kepnes

7. It is recommended that the Board approve permitting the following students to attend Walnut Ridge Primary School according to Board of Education Policy #5111.
 - a. A.C., son of a currently employed teacher at Glen Meadow Middle School, to attend Walnut Ridge Primary School effective September 2009, without payment of tuition.
 - b. M. P., daughter of a currently employed teacher at Vernon Township High School, to attend Walnut Ridge Primary School effective September 2009, without payment of tuition.
8. It is recommended that the Board approve the Support Plan with Mitel at a quarterly support plan fee of \$6158.12. **ATTACHMENT E**
9. It is recommended that the Board approve the following resolution:

WHEREAS, the Vernon Board of Education solicited from various consulting firms, and

WHEREAS, the Board is interested in compiling public input regarding the construction/installation of a cell tower on the property of Vernon Township High School, and

WHEREAS, the Board is interested in investigating rules/regulations related to zoning and land use laws in the affected areas.

NOW THEREFORE BE IT RESOLVED, that the Vernon Township Board of Education approve the Agreement with FSD Enterprises, LLC for Wireless Telecommunications Consulting Services at an initial retainer of \$5,000, 35% of gross for the first year least for first tenant, 25% of the gross first lease value for additional tenants and management services (optional) at 10% yearly gross rental value. **ATTACHMENT F**

10. It is recommended that the Board approve the following Special Education Contract:
 - a) The Contract between the Vernon Township Board of Education and the Oakwood School for Student # 21694 for the 2008-09 School Year at a cost of \$ 41,859.00 (prorated-effective 1/9/09) as per the student's I.E.P.
11. It is recommended that the Board approve the Facilities Referendum payment for January 2009. **ATTACHMENT G**

12. It is recommended that the Board approve the following resolution:

WHEREAS the Vernon Township Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, and whereas the School Alliance Insurance Fund requires a Fund Commissioner be appointed for each "Educational Facility",

THEREFORE, be it resolved that the Vernon Township Board of Education appoints Steven Kepnes, Business Administrator/Board Secretary as the Fund Commissioner. Be it further resolved that the "Educational Facility's" Fund Commissioner is authorized and directed to execute such documents as are required by the Funds bylaws.

13. It is recommended that the Board approve the attached executive session minutes and authorize their release to the public: June 30, 2008, July 17, 2008, December 18, 2008, and January 15, 2009. **ATTACHMENT H**

BOARD OF EDUCATION, REGULAR MEETING, FEBRUARY 19, 2009 **PAGE Xb-3**

RECOMMENDATIONS: Mr. Kepnes

14. It is recommended that the Board approve the agreement between HQW Architects, LLC and Vernon Township Board of Education for services related to a roof replacement project at CMPS. Services include:
- Completion of application documents to the state requesting grant funding
 - Preparation of bid specifications
 - Review of bids and recommendation of contractor
 - Project oversight

Cost for services 6% of total cost of project; ex. \$200,000 project @ 6% = \$12,000 and 25% (\$3,000) will be billed on an hourly basis for the application process.

15. It is recommended that the Board approve the following resolution:

WHEREAS: The Vernon Township Board of Education is seeking specific qualifications from interested Energy Services Companies (ESCOs) that are capable of providing comprehensive energy management, and energy-related capital improvement services and the development of an Energy Savings Plan.

WHEREAS: the provision of NJSA S1537/A1185 allows the board of education to utilize “competitive contracting” in lieu of bidding for qualified energy services companies.

NOW, THEREFORE BE IT RESOLVED THAT: the members of the Vernon Board of Education hereby authorize the Board Secretary to develop a request for qualifications to seek qualified energy service companies interested and capable of implementing an energy conservation project.