

BOARD OF EDUCATION MEETING
TOWNSHIP OF VERNON
SEPTEMBER 18, 2008

- I. CALL TO ORDER (Howard J. Whidden, Jr., President)
- II. ROLL CALL & PLEDGE OF ALLEGIANCE
- III. READING OF MEETING NOTICES (Mr. Butler)
- IV. APPROVAL OF MINUTES (Mr. Butler):
 - a) Work Session (8/28/08)
Absent: Mr. Kirchmer, Mr. Powell
 - b) Public Meeting (8/28/08)
Absent: Mr. Kirchmer, Mr. Powell
 - c) Closed Session (8/28/08)
Absent: Mr. Kirchmer, Mr. Powell
- V. CORRESPONDENCE (Mr. Butler)
- VI. PRESIDENT'S REPORT/COMMITTEE REPORTS
- VII. PRESENTATION(S) – **1. Walnut Ridge Primary School 50th Anniversary**
2. NJ School Board Member of the Year - Marie Bilik, Executive Director of NJ School Boards
- VIII. PUBLIC PARTICIPATION – Questions limited to items listed on agenda ONLY
- IX. SUPERINTENDENT'S REPORT (Mr. Macerino)
 - a) Informational matters:
 - b) Recommendations - personnel: appointments, terminations, non-reappointments, leaves, recommendations regarding funding, student matters, etc.
- X. INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY (Mr. Butler)
 - a) Informational matters:
 - b) Recommendations - purchase orders, checks, transportation, maintenance agreements, etc.
- XI. PUBLIC PARTICIPATION - Questions and comments pertaining to agenda items and any NEW business
- XII. ADJOURNMENT

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

CORRESPONDENCE (Mr. Butler)

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- 1) Letter, **Kathleen Walker**, VTHS part-time aide; indicating her resignation; eff. 8/28/08.
- 2) Letter, **Loretta Falcone**, VTHS 12-month secretary; indicating her resignation for reasons of retirement; eff. 1/1/09.
- 3) Letter, **John Loggie**, VTHS Social Studies teacher and Asst. Wrestling coach; indicating his resignation as VTHS Asst. Wrestling coach, only; eff. 9/18/08.
- 4) Letter, **Shannon Flannery**, VTHS Business Education teacher; requesting a FMLA maternity leave of absence; eff. 11/3/08 – 1/24/09.
- 5) Letter, **Robert Wise**, VTHS Social Studies teacher and VTHS Fall Weight Room advisor; indicating his resignation as the VTHS Fall Weight Room advisor, only; eff. 9/18/08.
- 6) Letter, **Melissa Welch**, WRPS part-time aide; indicating her resignation; eff. 9/19/08.
- 7) Letter, **James Shane**, VTHS part-time campus monitor; indicating his resignation; eff. 9/25/08.
- 8) Letter, **Todd Piontkowski**, VTHS Health/PE teacher and Asst. Wrestling coach; indicating his resignation as VTHS Asst. Wrestling coach, only; eff. 9/10/08.
- 9) Letter, **Stephen Brazanskas**, GMMS special education teacher and VTHS Asst. Girls Volleyball coach; indicating his resignation as VTHS Asst. Girls Volleyball coach, only; eff. 9/12/08.

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

INFORMATION (Mr. Macerino)

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- 1) This year the Vernon Township Education Association's **Educational Support Professional of the Year Award** will be given to a very notable individual who has served the Vernon School District and the entire school community from July 2004 as a District Maintenance Worker, licensed master electrician. We are honored to inform you that the recipient of this year's award is **Mr. Timothy Wilson**. His name and nominee package will also be forwarded to the Sussex County Education Association for further consideration for the County's ESP Award. Tim will also be recognized at the Board of Education's public meeting on November 20th.
- 2) Congratulations to **Mrs. Cynthia Auberger**, Board of Education Vice President, who has been named the **New Jersey School Boards Member of the Year**. The award will be presented to Mrs. Auberger at the New Jersey School Boards Convention on October 29th. In 2004, she became a Certificated Board Member; and in 2007, she became a Master Board Member. Congratulations, Cindi!
- 3) We are pleased to announce **Vernon Township High School students** as the district artists of the month for September. Their artwork is being displayed at the board office and at VTHS during the month of September.
- 4) **Matt Sorensen**, CMPS classroom teacher, has volunteered his services to assist with the VTHS Girls volleyball program. Our thanks to Mr. Sorensen for his time and dedication to the students of Vernon Township.
- 5) The Vernon Township Historical Society has received a 2008-2009 Save Our History grant in partnership with **Dr. Carol Lepse**, GMMS classroom teacher. Dr. Lepse and eighth grade students will work with the Historical Society to develop a program entitled: *Bringing the Past to the Present: Teaching Leni Lenape History and Culture through the Black Creek Site*.
- 6) **Mrs. Holly Terrill**, VTHS special education teacher, will be presenting sessions at the Association of Math Teachers of New Jersey conference in October. Her presentations are entitled: **"Points, Navigators and Low-Level Learners, What a Team!"** and **"TI-Navigator and the Special Education Student"**.
- 7) The **Vernon Township Rotary Club** will be presenting dictionaries to all third graders at Cedar Mountain Primary School and Rolling Hills Primary School on Friday, September 19th.
- 8) Indicated below are the **newly hired teachers** for the 2008/2009 school year and the names of their mentors and fees payable to these mentors for the NJ State provisional mentoring process"

Alternate Route – (\$1,000 total - \$550 for 30-week mentoring fee to be deducted from new teacher's salary at 10% per month/\$450 Phase I mentoring fees not to be deducted because of SCCC courses taken with Mr. Powell)

Names

Cindy Wang (WRPS Mandarin)
Matthew Sorensen (CMPS Classroom)
Joanne Ploch (VTHS Health/PE)

Mentors

Vito Galati
Terry Griffin
Pat Hardin

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INFORMATION (Mr. Macerino)

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First Year Special Education Teachers – (As first year special education teachers the following teachers need to be mentored. The mentoring fee of \$550 will be deducted from their salary on a monthly basis of 10% (\$55).

Names

Mentors

Robin Moro (GMPS)
Kelly Haggerty (CMPS)

Fran Rumsey
Andrea Clark

- 9) The following **college student(s)**, some of them Vernon graduates, are doing their student teaching, practicums, field experience, student internship and observations here in the Vernon Township School District:

Student's Name	Timeframe	School	Cooperating Teacher	Type of Request	College
Kimberlee Chiapperino	9 hours	WRPS, GMMS, VTHS	Math Departments	Observation	Caldwell College
Heather Cassanelli	3 periods	VTHS	Art Department	Observation	Montclair State University

- 10) 285 VTHS seniors (75% of their graduating class) took the SAT I at some point through March 2008. Their scores indicate a slight decrease from the 2007 levels in the verbal section and a slight increase in the math section.

Class of	No Tested	VTHS Scores Verbal/Math	NJ Scores Verbal/Math	National Score Verbal/Math
2008	285	493 506	495 513	502 515
2007	351	494 491	495 510	502 515
2006	278	498 512	496 515	503 518
2005	338	517 525	503 517	508 520
2004	280	510 524	501 514	508 518
2003	281	503 517	501 514	508 518
2002	278	508 524	498 513	504 516
2001	203	499 514	499 513	506 514

- 11) **Janice Mitchell**, LHMS classroom teacher, and **Vernoy Paolini**, K-6 SWEP teacher, have been selected to receive the **State House Express Award** from the Eagleton Institute of Politics at Rutgers University to assist in paying for a bus to bring students to Trenton for a tour of the State House.

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

INFORMATION (Mr. Macerino)

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Testing

The preliminary results from the Spring 2008 assessments have been received. The most significant change this past year has been the administration of the new grade 5-8 tests that were “redesigned with the goal of producing better information about student mastery of the New Jersey Core Curriculum Content Standards”. Incorporated in this change was the redefining of the term “proficient” and raising the standards in order for a student to achieve proficient. Rationale for this change is that the state believes that “elevating expectations for achievement in the elementary and middle grades is critical for preparing students for postsecondary education and the 21st century workforce”. This change will also occur in grades 3 and 4 administration of the NJ ASK in the Spring of 2009.

Cedar Mountain – Final AYP reports are not in however the total student population and regular population continue to exceed the State Adequate Yearly Progress (AYP) percentages.

Rolling Hills Primary School - Final AYP reports are not in however the total student population and regular population continue to exceed the State Adequate Yearly Progress (AYP) percentages.

Lounsberry Hollow Middle School will begin the 2008 – 2009 school year with the same status it had in 2007 – 2008 which is a status of Year 1 on a hold. This status may change when the final NJ ASK test results are in. Cluster results will be reviewed to determine the areas in both Language Arts and Mathematics that need to be targeted for the 2008 -2009 school year.

Glen Meadow Middle School will begin the 2008 – 2009 school year with the same status it had in 2007 – 2008 which is a status of Year 2 on a hold. This indicates that as a Year 2 school it is designated as a school in need of improvement again. The hold status indicates that all students met AYP. The school is required to meet AYP for two consecutive years before the status changes to Year 1. Since there is no other school with the same grade configuration as Glen Meadow, parents of low-income students will be given an opportunity to enroll their children in Supplemental Educational Services. There is a State-approved list of providers of these services. Final scores for the NJ ASK will be reported in the Fall of 2008. Although it may change the status of Glen Meadow Meadow School, the services offered at the beginning of the school year will continue through the end of the 2008 – 2009 school year.

Vernon Township High School – is designated to have a status of Year 2, as the special education population did not achieve AYP in math.

Our Director of Curriculum and Instruction has begun meeting with each principal and their faculty to review the test results and develop a specific course of action. With input from the Director of Curriculum and Instruction, the principal, and faculty, specific instructional strategies are being developed to be incorporated in the 2008 – 2009 school year.

Individual graded APA’s are arriving back in the district and are being reviewed by the Director of Special Services.

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008**INFORMATION (Mr. Macerino)****IXa-4**

Below are the preliminary assessment results for all schools:

NJASK 3 – Cedar Mountain

Language Arts – AYP 82%					Mathematics – AYP 73%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	147	2.7%	90.5%	6.8%	148	18.9%	66.9%	14.2%
Regular Education	126	3.2%	94.4%	2.4%	127	18.9%	69.3%	11.8%
Special Education	21	0.0%	66.7%	33.3%	21	19.0	52.4%	28.6%

NAJSK 3 – Rolling Hills

Language Arts – AYP 82%					Mathematics – AYP 73%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	161	1.9%	88.2%	9.9%	161	31.7%	59.0%	9.3%
Regular Education	123	1.6%	91.9%	6.5%	123	30.9%	60.2%	8.9%
Special Education	38	2.6%	76.3%	21.1%	38	34.2%	55.3%	10.5%

NJASK 4 – Cedar Mountain

Language Arts – AYP 75%					Mathematics – AYP 62%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	133	3.0%	88.0%	9.0%	133	23.3%	57.1%	19.5%
Regular Education	112	3.6%	88.4%	8.0%	112	27.7%	57.1%	15.2%
Special Education	21	0.0%	85.7%	14.3%	21	0.0%	57.1%	42.9%

NJASK 4 Science – Cedar Mountain

	# Valid Scores	Advance Proficient	Proficient	Partially Proficient
Total Population	133	41.4%	53.4%	5.3%
Regular Education	112	46.4%	51.8%	1.8%
Special Education	21	14.3%	61.9%	23.8%

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008**INFORMATION (Mr. Macerino)****IXa-5****NJASK 4 – Rolling Hills**

Language Arts – AYP 82%					Mathematics – AYP 73%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	157	0.6%	90.4%	8.9%	161	29.8%	54.0%	16.1%
Regular Education	120	0.8%	95.8%	3.3%	120	36.7%	53.3%	10.1%
Special Education	37	0.0	73%	27.0%	41	9.8%	56.1%	34.1%

NJASK 4 Science – Rolling Hills

	# Valid Scores	Advance Proficient	Proficient	Partially Proficient
Total Population	159	47.2%	48.4%	4.4%
Regular Education	119	55.5%	42.9%	1.7%
Special Education	40	22.5%	65%	12.5%

NJASK 5 – Lounsberry Hollow

Language Arts – AYP 82%					Mathematics – AYP 73%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	323	0.0%	54.8%	45.2%	322	18.0%	54.3%	27.6%
Regular Education	274	0.0%	63.1%	36.9%	272	21.3 %	59.2%	19.5%
Special Education	48	0.0%	8.3%	91.7%	49	0.0%	28.6%	71.4%

NJASK 6 – Lounsberry Hollow

Language Arts – AYP 76%					Mathematics – AYP 62%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	337	0.0%	56.7%	43.3%	338	8.9%	62.7%	28.4%
Regular Education	279	0.0%	65.6 %	34.4%	278	10.8%	69.8%	19.4%
Special Education	58	0.0	13.8%	86.2%	60	0.0%	30.0%	70.0%

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008**INFORMATION (Mr. Macerino)****IXa-6****NJ ASK 7 – Glen Meadow**

Language Arts – AYP 76%					Mathematics – AYP 62%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	383	9.4%	63.7%	26.9%	382	14.4%	49.5%	36.1%
Regular Education	313	11.5%	73.2%	15.3%	312	17.6%	58.0%	24.4%
Special Education	70	0.0	21.4%	78.6%	70	0.0%	11.4%	88.6%

NJ ASK 8– Glen Meadow

Language Arts – AYP 76%					Mathematics – AYP 62%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	369	7.6%	81.0%	11.4%	367	15.8%	56.9%	27.2%
Regular Education	322	8.7%	87.0%	4.3%	320	17.5%	62.8%	19.7%
Special Education	47	0.0%	40.4%	59.6%	47	4.3%	17.0%	78.7%

NJ ASK Science – Glen Meadow

	# Valid Scores	Advance Proficient	Proficient	Partially Proficient
Total Population	369	41.7%	53.9%	4.3%
Regular Education	322	45.3%	52.8%	1.9%
Special Education	47	17.0%	61.7%	21.3%

HSPA – High School

Language Arts – AYP 85%					Mathematics – AYP 74%			
	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient	# Valid Scores	Advanced Proficient	Proficient	Partially Proficient
Total Population	436	8.5%	80.7%	10.8%	433	17.3%	66.1%	16.6%
Regular Education	393	9.4%	84.7%	5.9%	391	18.9%	69.1%	12.0%
Special Education	43	0.0%	44.2%	55.8%	42	2.4	38.1%	59.5%

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

INFORMATION (Mr. Macerino)

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Curriculum

September activities include individual grade level PowerPoint presentations that depict pupil progress in the most recent state testing. By reviewing the available data with affected faculty, instructional revisions can be implemented that will enhance the performance of our student population. Most assuredly, this collaborative approach has proven to provide positive results.

Curricular committees have been established in the areas of language arts and world language. Members have been notified of meeting dates and locations. As of this date, three meetings have been scheduled for the committees. The five-year Vernon Township curriculum review plan ensures that all disciplines receive attention and updating in a timely fashion.

Sussex County Community College continues its review of upper level Vernon Township High School coursework in an effort to align qualified courses with their syllabus. When this review is completed, VTHS students may earn college level credit at SSSC upon successful completion of the course. We are excited about this opportunity as it will be most beneficial to our students.

Members of the Vernon Township High School faculty and a group of administrators will be attending state sponsored workshops that will focus on redesigning New Jersey's secondary schools. This initiative closely follows the NJ Steps Policy Report and includes a proposal to revamp the minimal requirements for high school graduation in the Garden State.

Special Services

On Tuesday, September 2, 2008, 23 teacher aides involved in our new autism program were trained by Tara Armstrong from Applied Behavior Consultants. Three teachers from Walnut Ridge Primary School also attended this four-hour training session.

The director held a team meeting with all district CST case managers on Wednesday, September 3, 2008 at the Special Services office. Agenda items supporting a successful school opening were addressed at this meeting.

On Friday, September 12, 2008 the director attended APA (Alternate Proficiency Assessment) administrators' training in Mt. Olive, NJ. All APA lead teacher will be attending training sessions in Saddle Brook, NJ on Thursday, September 25th and Friday, September 26th.

Athletics & Physical Education

Student-athletes are back in the building and it's nice to see. Football started practice on Thursday, August 14, with other sports starting a week after football. All sports were permitted to start three days earlier to meet the NCAA Acclimatization Model, which limits the time athletes can spend practicing. The purpose of the Acclimatization Model is to minimize injury and enhance the player's health, performance and well being in all sports, not just football.

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

INFORMATION (Mr. Macerino)

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Scrimmages were held and for the most part, Mother Nature cooperated. The stadium turf field has been a blessing as the varsity teams have been sharing this venue when Mother Nature has not cooperated.

Plans are underway for Vernon to host the first annual but hopefully not the last SCIL Soccer Tournament on Wednesday, Thursday and Saturday, Oct. 29, 30 and Nov. 1. Vernon will host two games a night at 6:00 and 8:00 with the finals to be held on Saturday, Nov. 1, with the girls playing at 6:00 and the boys at 8:00. Vernon will also host the SCIL Tennis Festival on Friday and Saturday, September 26 and 27. For the fall season, 21 night-time events have been scheduled including the Band Festival on Saturday, Oct. 4.

On Thursday, Oct. 2, the First Annual Varsity Cheerleading Powder Puff Football Game will be played with money collected at the gate, \$2.00 per person being donated to the Heller Family. Hopefully, this will be a tradition that continues year after year with the fall cheerleaders determining where the money is donated. Faculty members Hardin, McCarthy, Wetzell and Byrne have volunteered to coach the girls three days a week from 2:15-2:45 in order to prepare the girls for the game. With Mr. Hardin coaching, no doubt we'll see the double if not triple reverse late in the game.

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

RECOMMENDATIONS (Mr. Macerino)

IXb-1

- 1) It is recommended that the board approve the following **resignations** as listed:

Kathleen Walker	VTHS part-time aide; eff. 8/28/08.
Loretta Falcone	VTHS 12-month secretary, with regret; eff. 1/1/09.
John Loggie	VTHS Asst. Wrestling coach; only; eff. 8/28/08.
Robert Wise	VTHS Fall Weight Room advisor; only; eff. 9/18/08.
Melissa Welch	WRPS part-time aide; eff. 9/19/08.
James Shane	VTHS part-time campus monitor; eff. 9/25/08.
Todd Piontkowski	VTHS Asst. Wrestling coach; eff. 9/10/08.
Stephen Brazanskas	VTHS Asst. Girls Volleyball coach, only; eff. 9/12/08.

- 2) It is recommended that the board approve the following faculty/staff **appointments/transfers** as listed:

*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as a result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

Meghan Lowrey	Substitute, Group I
Linda Evertz	Substitute, Group I
Josef Granata	Substitute, Group II
Jason Perler	Substitute Aide
Steven Jacoby	VTHS Year Long Marching Band advisor – Step 1 - \$1,810. (Repl/Frey)
Kelly Haggerty	CMPS Special Education teacher; BA Level 1 - \$44,912; non-tenure interim replacement for teacher on maternity leave; eff. 9/1/08 – 1/2/09. (Repl/Pappandreas)
Todd Piontkowski	VTHS Fall Weight Room advisor; Step 1 - \$1,810; eff. 9/18/08. (Repl/Wise)

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

RECOMMENDATIONS (Mr. Macerino)

IXb-2

Dawn Harrsch	WRPS part-time aide; Step 2 - \$12.96/hr.; 4 hrs. per day; 19 hrs. and 55 mins. per week; eff. 9/1/08. (New)
William Cooper	VTHS Asst. Wrestling Coach; Step 4 - \$5,240 + \$200 lg.; eff. 9/18/08.
Todd Piontkowski	VTHS Head Wrestling Coach; Step 4 - \$7,440 + \$100 lg.; eff. 9/18/08.
Jessica Gardepe	WRPS basic skills teacher; BA Level 1 - \$44,912; non-tenure interim replacement for a teacher on medical leave; eff. 9/22/08 - 11/12/08. (Repl/Peterson)
Tammy Griebel	WRPS part-time aide; Step 2 - \$12.96/hr.; 4 hrs. per day; 19 hrs. and 55 min. per week; eff. 9/15/08. (Repl/Bartsch)
Hollyce Schoepp	VTHS Asst. Girls Volleyball coach; Step 1 - \$3,440; eff. 9/18/08. (Repl/Brazanskas)
*Sandra Bushey	WRPS part-time aide; Step 2 - \$12.96/hr; 3.5 hrs. per day; 17.5 hrs. per week; eff. 9/29/08. (Repl/Welch)
*Mackenzie Coursen	WRPS part-time aide; Step 1 - \$12.88/hr; 3.5 hrs. per day; 17.5 hrs. per week; eff. 9/29/08. (Repl/McNulty)
*Barbara Marques	WRPS part-time aide; Step 1 - \$12.88/hr. 3.5 hrs. per day; 17.5 hrs. per week; 9/29/08. (New)
Diane Rothamel	VTHS part-time aide; Step 1 - \$12.88/hr. 3.5 hrs. per day; 17.5 hrs. per week; eff. 9/22/08. (Repl/Walker)
Sherry Alves	VTHS part-time campus monitor; Step 4 - \$20.72/hr.; 19 hrs. and 55 min. per week; eff. 9/26/08. (Repl/Shane)

- 3) It is recommended that the board approve the following resolution (as listed below) for **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1.

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

RECOMMENDATIONS (Mr. Macerino)

IXb-3

WHEREAS, the Vernon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount not to exceed the NJ State Travel Reimbursement Guidelines as established by the Department of Treasury; and

WHEREAS, the Board of Education establishes, for district business travel only, an annual school year threshold not to exceed \$1,500.00 for each faculty/staff/board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on **Attachments A and B**, Board of Education Approval of Travel and Related Expense Reimbursement Form.

- 4) It is recommended that the board approve the following 2nd reading **policies/regulations** as listed (**Attachment C**).

Second Reading

Policy 0142.1	Nepotism (Mandated) NEW
Policy 0174	Legal Services (Mandated) NEW
Policy 0177	Professional Services (Mandated) NEW
Policy/Regulation 1570	Internal Controls (Mandated) NEW
Policy 1620	Administrative Employment Contracts (Recommended) NEW
Policy 2431	Athletic Competition (Revised)
Regulation 5310	Health Services (Revised)

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

RECOMMENDATIONS (Mr. Macerino)

IXb-4

Policy/Regulation 6111	Special Education Medicaid Initiative (SEMI) Program (Mandated) NEW
Policy 6320	Purchases Subject to Bid (Recommended) Revised
Policy 6360	Political Contributions (Mandated) Revised
Policy 6362	Contributions to Board Members and Contract Awards (Mandated) NEW
Policy 6423	Expenditures for Non-Employee Activities, Meals, and Refreshments (Recommended) NEW
Policy/Regulation 6470	Payment of Claims (Mandated) Revised
Policy 6510	Payroll Authorization (Mandated) Revised
Policy 6831	Withholding or Recovering State Aid (Recommended) NEW
Policy 7410/ Regulation 7410.01	Maintenance and Repair (Mandated) Revised Policy/NEW Regulation
Policy/Regulation 7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (Mandated) NEW
Policy 9120	Public Relations Program (Mandated) NEW
Policy 5512.01	Harassment, Intimidation, and Bullying (Mandated) Revised
Policy 9541	Student Teachers/Interns (Recommended) Revised
Regulation 9130	Public Complaints and Grievances (Recommended) Revised

- 5) It is recommended that the board approve the following professional certified staff for **salary adjustments** based upon their submission of appropriate documentation attesting to their further professional development and improvement. (Degree levels and salaries are listed in the VTEA contract).

Ann Gantz (HS)	to MA, Level 15+2xlg
Julia Westra (HS)	to MA+45, Level 6
Lisa Schrager (HS)	to BA+30, Level 3
Judith Romanczyk (HS)	to MA+45, Level 11
Marjorie Huhn (HS)	to MS, Level 15+2xlg
Susan Nadeau (HS)	to BA+15, Level 6
Edward Bem (HS)	to MA+30, Level 11
Fred Reimer (HS)	to BA+30, Level 5
Christopher Jensen (GM)	to MA+60, Level 13
Mary Jane Dammers (WR)	to MA+30, Level 11

- 6) It is recommended that the board approve **P.G. Chambers School** to provide **Occupational Therapy** at the Craig School in Mountain Lakes, NJ for special needs students in our district. P.G. Chambers School is an Approved Private School and Approved Clinic and Agency. The fee for therapy services will be \$64.00 per half-hour session.

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

RECOMMENDATIONS (Mr. Macerino)

IXb-5

7) It is recommended that the board approve a FMLA maternity leave of absence for **Mrs. Shannon Flannery**, VTHS Business Education teacher, effective 11/3/08 – 1/24/09, in keeping with her letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Flannery must inform the superintendent’s office in writing by 12/23/08 of her intention to return to employment or request an extension of this leave.

8) It is recommended that the board approve the **No Child Left Behind** budget for fiscal year 2009. The breakdown of the grant is as follows:

Title IA Improving Basic Programs	\$250,917
Salaries	145,532
Benefits (25%)	36,383
Supplies	5,018
Professional Development	20,000
Supplemental Education Services	41,475
Parental Involvement	2,509
Title IIA Teacher/Principal Training and Recruiting	\$138,821
Professional Development	117,997
Travel	20,824
Title IID Enhancing Education Through Technology	\$2,081
Travel	2,081
Title IVA Safe and Drug-Free Schools	\$9,834
Salaries	7,376
Benefits (25%)	2,458

9) Upon the recommendation of the Superintendent the board resolved not to apply for the \$2,817 allocated for **No Child Left Behind Title III Part A – Grants and Subgrants for English Language Acquisition and Language Enhancements**. Any allocation under \$10,000 must be refused. Motion by Mr. McGowan; 2nd by Mrs. Auberger and carried on a unanimous roll call vote.

10) Upon the recommendation of the Superintendent the board approved the following resolution on a motion by Mr. Powell; 2nd by Mrs. Auberger and carried on a unanimous roll call vote:

BOARD OF EDUCATION MEETING, SEPTEMBER 18, 2008

RECOMMENDATIONS (Mr. Macerino)

IXb-6

The Vernon Township School District hereby resolves to apply for the following funds allocated under the **Individuals with Disabilities Education Act** (IDEIA-B and pre-school) for the Fiscal Year 2009.

Basic (ages 3-21	\$927,605
Pre-School	\$30,281

- 11) Upon the recommendation of the Superintendent the board approved the following resolution pertaining to **abolishing the following program and positions** which is in line with Policy 3112 on a motion by Mr. McGowan; 2nd by Mr. Gilson; all were in favor.

WHEREAS there currently exists in the Vernon Township Public School District the following positions:

Grade 5-8 Wrestling Program
(2) Assistant Wrestling Coaches

THEREFORE BE IT RESOLVED that the above listed program/positions be abolished.

INFORMATIONAL: Mr. Butler

1. Use of Buildings and Grounds

NO.	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE
1	PEER Meeting	VTHS – Cafeteria	8/26/2008
2	PEER- Freshman Orientation	VTHS – All Areas	8/28/2008
3	Vernon PAL Wrestling Program	VTHS – Mat Room	11/12/08-3/31/09
4	Special Services Dept.	VTHS – Auditorium	10/8/2008
5	Vernon Youth Football & Cheering	GMMS – Gym	9/8/08 – 10/30/08
6	Vernon Boy Scouts Troop #183	RHPS – Gym	9/08 – 6/09
7	Cub Scots Pack #183	RHPS – Art Room or All Purpose Room	9/17/08-5/20/09
8	Junior Girls Scout Troop #757	RPHS – All Purpose Room	9/17/08 – 6/09
9	Vernon Brownie Troop #1526	RPHS – All Purpose Room	9/16/08 – 6/9/09
10	Varsity Fall Cheerleaders (Garage Sale)	BOE – Parking Lot	9/6/08 (rain date 9/7/08)
11	Vernon Girl Scouts	RPHS – Art Room	9/26/08 –6/12/09
12	Boy Scouts Troop #912	RHPS – Gym, Art, Music Rooms	10/24/2008
13	Vernon Youth Football & Cheering	LHMS – Gym	9/8/08-9/30/08
14	Senior Football Parents	VTHS Cafeteria	9/5/08-11/8/08
15	Girls’ Softball	VTHS – Cafeteria	10/24/2008
16	Varsity Fall Cheerleaders	VTHS – lower front parking lot	9/5/2008
17	Vernon Cub Scouts	LHMS – Home Ec. Room	9/15/08-6/1/08
18	Vernon Girl Scouts	CMPS – Cafeteria	10/1/2008
19	Vernon Girl Scouts	CMPS – Cafeteria	9/22/08-5/18/09
20	Vernon Youth Football & Cheering	CMPS – Gym	9/9/08-10/30/08
21	Vernon PAL	VTHS – Cafeteria/Faculty Cafeteria/Senior Cafeteria	7/27/09-8/7/09
22	Daisy Girl Scouts	RHPS – Music Room	9/17/08-6/10/08

2. Listed below are Field Trip requests received:

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	EXPENSE
10/22/2008	LH/GM	6-8	Buchney	Sussex Vo-Tech – Anti Bullying Summit	Board
10/10/2008	VTHS	9-12	Bailey-Orlovsky	Boston Aquarium – Special Ed.	Donated Funds
10/2/2008	VTHS	9-12	Wetzel	Wall Street, NYC – Business Students	Student
9/2008-6/2009	VTHS	9-12	Bailey-Orlovsky	Errand Run Service-Every Friday for Spec. Ed.	Board

INFORMATIONAL: Mr. Butler

3. Pursuant to N.J.A.C. 6A:23-2.12 (C) 3, I certify that, as of August 31 2007, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A: 22-8 and 18A: 22-8.1.

Board Secretary

RECOMMENDATIONS: Mr. Butler

1. It is recommended the Board approve the list of checks for September 19, 2008 (#43404-43520), totaling \$1,865,631.12.
2. It is recommended the Board approve purchase orders for August 2008. Abstain: Whidden
3. It is recommended the Board accept the Report of the Secretary for Current Operating Fund for the month of August 2008 and the Report of Treasurer of School Monies for August 2008. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary’s financial report for the month of August 2008 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary’s Report and the Treasurer’s report are in agreement.
4. It is recommended the Board approve the following August 2008 transfers as authorized according to N.J.A.C. 6A:23-211(d).

NO.	FROM	TO	AMOUNT
1	11-000-100-562-08-000	11-000-100-565-08-000	\$ 64,000.00
2	11-000-100-562-08-000	11-000-100-567-08-000	\$ 17,000.00
3	11-000-213-300-08-000	11-000-213-600-08-000	\$ 200.00
4	11-000-213-300-08-000	11-000-213-290-08-000	\$ 92.00
5	11-190-100-610-05-003	11-190-100-420-05-000	\$ 1,000.00
6	11-000-251-600-08-000	11-000-251-330-08-000	\$ 700.00
7	11-000-261-420-03-000	11-000-222-600-03-032	\$ 10.78
8	11-000-261-420-03-000	11-190-100-610-03-003	\$ 17.59
9	20-270-100-500-08-001	20-270-200-500-08-001	\$ 3,559.27
10	11-214-100-610-07-000	11-212-100-610-07-000	\$ 10,000.00
11	11-000-240-600-04-000	11-190-100-610-04-003	\$ 56.15
12	11-000-240-600-01-000	11-000-262-610-01-000	\$ 1,000.00
13	11-190-100-610-01-000	11-000-262-610-01-000	\$ 1,000.00
14	11-190-100-640-06-000	11-190-100-610-06-009	\$ 4,000.00

5. It is recommended the Board approve Transportation contracts as listed.

I. Parent Contracts

Parental Contract P-08-09-05 to transport a student with special needs to Rolling Hills Primary School for the 2008/2009 school year at a cost of \$90.00 per diem for a total cost of \$16,200.00. A copy of the parent’s license, registration and liability insurance has been provided as required by law.

II. Jointure

Jointure with Kittatinny Regional High School to transport one Vernon student on Route SSE-61 from the Hampton Group Home to Willowglen Academy from July 2, 2008 to August 21, 2008 at a total cost of \$621.82.

RECOMMENDATIONS: Mr. Butler

Jointure with the Kittatinny Board of Education to transport a student with special needs from the Hampton Group Home to Willowglen Academy for the 2008/2009 school year at a cost of \$26.75 per diem for 180 days. The total cost of the route is \$4,815.00.

III. Addendum

Berkshire Transportation
 Route 540
 2008/2009 School Year
 180 Days

Removal of aide from bus route

<u>Route Cost</u>	<u>Aide Cost(-)</u>	<u>Adjusted Cost</u>	<u>Total Adjusted Cost</u>
\$280.62 p.d.	(\$42.00) p.d.	\$238.62 p.d.	\$42,951.60

Quote Number	Contractor	Program/ School	Cost Per Quote	Total Cost	Destination	Date of Trip # of Days	Type of Expense
Q-08-06	Berkshire	Special Education	\$237.00	\$5,925.00	Banyon School	25 Days	Board
Q-08-07	First Student Newton	Special Education	\$239.00	\$6,692.00	Craig Lower School	28 Days	Board
Q-08-08	Decker Trans	Shelter	\$144.00	As Needed	Shelter	As Needed	Board
Q-08-09	Decker Trans (2) Baldwin (2)	CMPS	\$450.00 \$520.00	\$900.00 \$1,040.00	Field Trip Liberty Science	10/28/08	Student
Q-08-10	First Student Laf	Special Education	\$126.50pd	\$16,192.00	Lakeland Andover	128 Days	Board

6. It is recommended the Board approve the following Special Services Contracts (a-w):

- a) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 061891 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- b) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 101591 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- c) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 092893 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.

RECOMMENDATIONS: Mr. Butler

- d) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 120191 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- e) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 062789 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- f) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 022591 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- g) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 042090 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- h) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 120188 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- i) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 092989 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- j) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 010989 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- k) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 031089 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- l) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 092790 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- m) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 080187 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
- n) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 061891 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 60 hours.
- o) The Contract for Educational Services between the Vernon Township Board of Education and the Minisink Valley Central School District for Student #'s 100387 and 073088. Estimated combined tuition for the 2008-09 School Year and the Extended School Year is \$ 120,000.00.

RECOMMENDATIONS: Mr. Butler

- p) The Contract for Educational Services, Room and Board between the Vernon Township Board of Education and the Franklin Academy for student # 030591 for the 2008-09 School Year at a cost of \$ 69,800.00.
 - q) The Special Education Contract between the Vernon Township Board of Education and The Craig School for Student # 010599 for the 2008-09 School Year at a cost of \$ 30,734.00 as per the student's I.E.P.
 - r) The Special Education Contract between the Vernon Township Board of Education and Bergen County Special Services for five (5) hours of ongoing assistive technology services for Student # 041599.
 - s) The revised Contract for Nursing/CHHA Services between the Vernon Township Board of Education and Loving Care Agency, Inc. for Student # 041599 for nursing services for the 2008-09 School Year at an approximate cost of \$ 60,000.00 as per the student's I.E.P.
 - t) The Contract for Educational Services between the Vernon Township Board of Education and the Chapel Hill Academy for Student # 031800 for the 2008-09 School Year at a cost of \$ 48,150.00 as per the student's I.E.P.
 - u) The Contract for Educational Services between the Vernon Township Board of Education and the Newton Board of Education for Student # 031089 for the 2008-09 School Year at a cost of \$ 13,931.00 as per the student's I.E.P.
 - v) The Contract for Educational Services between the Vernon Township Board of Education and the Willowglen Academy for Student # 122595 for the 2008-09 School Year at a cost of \$ 73,865.40 as per the student's I.E.P.
 - w) The Special Education Contract between the Vernon Township Board of Education and Bergen County Special Services for five (5) hours of ongoing assistive technology services not to exceed \$ 1,750.00 for Student # 041599.
7. It is recommended the Board approve the following resolution: The Vernon Township Board of Education will not require Lakeland-Andover to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from Vernon in accordance with N.J.A.C. 6A:23-4(a)ii and iii during the 2008-2009 school year.
8. It is recommended the Board approve Facilities Referendum Payment for August 2008.

ATTACHMENT D