

BOARD OF EDUCATION MEETING  
TOWNSHIP OF VERNON  
OCTOBER 15, 2009

- I. CALL TO ORDER (Cynthia Auberger, President)
- II. ROLL CALL & PLEDGE OF ALLEGIANCE
- III. READING OF MEETING NOTICES
- IV. APPROVAL OF MINUTES:
  - a) Work Session (9/10/09)
  - b) Public Meeting (9/17/09) (Castellana – absent)
  - c) Closed Meeting (9/17/09) (Castellana – absent)
- V. CORRESPONDENCE (Mr. Kepnes)
- VI. PRESIDENT’S REPORT/COMMITTEE REPORTS
- VII. PUBLIC PARTICIPATION – Questions limited to items listed on agenda ONLY
- VIII. PRESENTATION – DISTRICT TEST SCORES
- IX. SUPERINTENDENT’S REPORT (Dr. Alfieri)
  - a) Informational matters:
  - b) Recommendations – personnel: appointments, terminations, non-reappointments, leaves, recommendations regarding funding, student matters, etc.
- X. SCHOOL BUSINESS ADMINSTRATOR/BOARD SECRETARY (Mr. Kepnes)
  - a) Informational matters:
  - b) Recommendations – purchase orders, checks, transportation, maintenance agreements, etc.
- XI. PUBLIC PARTICIPATION – Questions and comments pertaining to agenda items and any NEW business
- XII. ADJOURNMENT

- 1) Letter, **Kerry Ludeking**, VTHS physical education/health teacher and VTHS Asst. Girls Basketball coach; indicating her resignation as VTHS Asst. Girls Basketball coach, only; eff. 10/15/09.
- 2) Letter, **Sarah Ragone**, VTHS English teacher; requesting an extension to her previously approved maternity leave; eff. 1/2/10 – 6/30/10.
- 3) Letter, **Evelyn Hanf**, LHMS guidance counselor; indicating her resignation for reasons of retirement; eff. 12/31/09.
- 4) Letter, **Jacqueline Clifford**, GMMS classroom teacher; requesting a FMLA maternity leave of absence; eff. 9/1/09 – 11/20/09.
- 5) Letter, **Ashley Matos**, former VTHS graduate; indicating her desire to volunteer and assist with the VTHS field hockey team.
- 6) Letter, **Donna Doran**, RHPS part-time aide; indicating her resignation; eff. 10/09/09.
- 7) Letter, **Karen Osellame**, WRPS part-time aide; indicating her resignation; eff. 9/18/09.
- 8) Letter, **Barbara Decker**, VTHS Business Education teacher; indicating her resignation; eff. on or before 12/1/09.
- 9) Letter, **Jayne Hintzen**, WRPS Special Education teacher; requesting a FMLA maternity leave of absence; eff. 1/11/10 – 4/30/10.
- 10) Letter, **Jill Johnson**, CMPS part-time aide; indicating her resignation; eff. 10/29/09.
- 11) Letter, **Tara Walsh**, WRPS Speech-Language Therapist; requesting a FMLA maternity leave of absence; eff. 2/22/10 – 5/21/10.
- 12) Letter, **Theodore Palomba**, District Maintenance Worker; requesting a FMLA medical leave of absence; eff. 5/15/09 until further notice from his physician.

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**INFORMATION (Dr. Alfieri)**

**IXa-1**

1) We are pleased to announce **Rolling Hills Primary School students** as the district artists of the month for October. Their artwork is being displayed at the board office and at RHPS during the month of October. The large scarecrows were a Grade 4 group project done by the following students: **Sydney Whitaker, Gianna Valsoaney, Alexa Perrotta, Lauren Durand, Alyssa DeCanio, Samantha Marino, Alexis Bell, Sean Rogers.** The Paper Mosaic Indian Corn was completed by the following Grade 3 students: **Jessica Kimball, Destiny Wynne, Chris Seely, Peter Wattley, Tiffany Talt, Emily Rhoades, Madison DeVries, Andrew Carosella, Sarah Benson, Riddhi Patel, Daniella Choros, Jennifer Sweetman, Brook Fedorka, Emily Talt, Adriana Buccieri.** RHPS Art Teacher is **Mrs. Toni Snyder.**

2) The schedule for the **2009 – 2010 parent/teacher conferences** is listed below:

WRPS

November 16 5:00 – 8:00 p.m.  
November 17 2:15 – 5:00 p.m.  
November 18 5:00 – 8:00 p.m.  
November 19 2:15 – 5:00 p.m.  
November 20 2:15 – 3:30 p.m.

LHMS

November 16 4:30 - 8:30 p.m.  
November 17 1:15 – 3:00 p.m.  
November 18 4:30 – 8:30 p.m.  
November 19 1:15 – 3:00 p.m.  
November 20 1:15 – 2:50 p.m.

CMPS

November 16 2:15 – 5:00 p.m.  
November 17 5:00 – 8:00 p.m.  
November 18 2:15 – 5:00 p.m.  
November 19 5:00 – 8:00 p.m.  
November 20 2:15 – 3:30 p.m.

GMMS

November 16 4:30 - 8:30 p.m.  
November 17 1:15 – 3:00 p.m.  
November 18 4:30 – 8:30 p.m.  
November 19 1:15 – 3:00 p.m.  
November 20 1:15 – 2:50 p.m.

RHPS

November 16 2:15 – 5:00 p.m.  
November 17 5:00 – 8:00 p.m.  
November 18 2:15 – 5:00 p.m.  
November 19 5:00 – 8:00 p.m.  
November 20 2:15 – 3:30 p.m.

VTHS

November 17 5:30 – 8:30 p.m.  
November 19 5:30 – 8:30 p.m.

3) **Robert Chorney**, VTHS social studies and psychology teacher, has been selected to present a workshop entitled, **“The Bill of Rights and You in a Democratic Society”** at the New Jersey Council for the Social Studies Conference on October 27, 2009.

4) The following individuals will be attending the **National School Boards Association Technology Conference** on October 28 – 30: **Maureen Sweeney** (WRPS), **JoAnn Fugowski** (RHPS), **Megan Sweeney** (CMPS), **Peggy Mitchell** (LHMS), **Kathy Belli** (GMMS), **Pam Schaefer** (VTHS), and **Douglas Castellana** (BOE).

5) **Ashley Matos**, former VTHS graduate, has volunteered to assist with the VTHS field hockey team. We thank Ms. Matos for her time and dedication to the students of Vernon Township.

- 6) The following parents have volunteered at Vernon Township High School:

<b>John Derbyshire</b>	<b>Carl Stevenson</b>	<b>Becky Stevenson</b>
<b>Kevin Lepera</b>	<b>Janet Tarczynski</b>	<b>Kathy Boehm</b>
<b>Kathy Singerline</b>	<b>Bela Vaszlavik</b>	<b>Janice Vaszlavik</b>
<b>Bill Quinn</b>	<b>Susan Quinn</b>	<b>Sherry Blakovich</b>
<b>Laurie McNally</b>	<b>Tom McNally</b>	<b>Ron Grunstra</b>
<b>Chris Grunstra</b>	<b>George Callow</b>	<b>Alison Callow</b>
<b>Christine Logue</b>	<b>Todd Graham</b>	<b>Martha Graham</b>
<b>Linda Stengel</b>	<b>Cathy Burns</b>	<b>David Stewart</b>
<b>JoAnne Poppe</b>	<b>Evelyn Ilaw</b>	<b>Joanna Kafel</b>
<b>Linda Towers</b>	<b>Rachel Laffend</b>	

- 7) The following parents have volunteered at Cedar Mountain Primary School:

**Tracee Baumgarten**                      **Nicole Ackerman**

- 8) The following parents have volunteered at Rolling Hills Primary School:

<b>Denise Walker</b>	<b>Donna Kondel</b>	<b>Maria Hagedoorn</b>
<b>Ruth Cruz</b>	<b>Jen Vance</b>	<b>Mary Fetzner</b>
<b>Meg Richardson</b>	<b>Danielle Kastner</b>	<b>Michelle Skounakis</b>
<b>Janet Kubik</b>	<b>Chris O'Brien</b>	<b>Kris Genneken</b>
<b>Jackie VanOrden</b>	<b>Terri Shea</b>	<b>Bernice Bell</b>
<b>Stacey Bray</b>	<b>Dayna Germinario</b>	<b>Dawn Mele</b>
<b>Paul Mele</b>	<b>Renee Gardner</b>	<b>Denise Jurewicz</b>
<b>Britta Bergacs</b>	<b>Deborah Carosella</b>	<b>Charlene VanVugt</b>
<b>Faye Janiec</b>	<b>Karen Sciala</b>	<b>Kelli Kubik</b>

- 9) **Steven Tiberi**, substitute teacher for Leslie Deutch (CMPS PE Teacher) who is on a medical leave, will continue working at the per diem rate of \$233.05 (BA, Level 1 - \$46,610); eff. 10/2/09 thru approximately 10/22/09 or until Mrs. Deutch is released from her physician. Mr. Tiberi will work half days eff. 10/7/09.

- 10) At our **September 10, 2009 work session**, the board approved **travel recommendations** that were immediately necessary. The appointments which were approved are on our **Attachment A**.

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**INFORMATION (Dr. Alfieri)**

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11) The following **college student(s)**, some of them Vernon graduates, are doing their student teaching, practicums, field experience, student internship, volunteering and observations here in the Vernon Township School District:

<b>Student's Name</b>	<b>Timeframe</b>	<b>School</b>	<b>Cooperating Teacher</b>	<b>Type of Request</b>	<b>College</b>
Brian Schade	15 hours	GMMS	D. Basso, L. Truax, N. Brand, K. Kaiser	Student Practicum	Ramapo College
Theresa Heroux	10 hours	WRPS	M. Sweeney	Observation	Centenary College
Melissa Blanda	20 hours	VTHS	Social Studies Dept.	Field Experience	Sussex County Community College
Casey Pelak	2.5 hours	WRPS	C. Kelshaw	Observation	Montclair State University
Amanda Michelsen	20 hours	GMMS	Special Ed. Dept.	Observation	Sussex County Community College
Steevi Brandt	1 day	RHPS	J. Hordych	Observation	County College of Morris
Mary Anderson	6 hours	WRPS	M.J. Dammers, D. Docherty, M. Sweeney	Observation	Centenary College
Sinead Meehan	6 hours	WRPS	E. Broderick, L. Scovell, K. Stoeckel	Observation	Centenary College
Danielle Porter	20 hours	CMPS	Spec. Ed., PE, Basic Skills Depts.	Observation	Centenary College
Pam Zummo	2 days/30 hours	WRPS/ GMMS/ RHPS	C. Kelshaw/J. Schmidt/3 <sup>rd</sup> and 4 <sup>th</sup> grades at RH	Observation	Caldwell College
Ashley Ahearn	5 days	LHMS	5 <sup>th</sup> and 6 <sup>th</sup> Gr. Teachers	Field Experience II	Fairleigh Dickinson University

12) The following **parents have volunteered at Walnut Ridge Primary School:**

Lenore Chester	Gary Chester	Tammy DeCanio	Dayna Germinario
Joe Germinario	Jennifer Keating	Michael Keating	Adela Malolepszy
Stacey Melendy	Pamela Okken	David Okken	Suzanne Thther
William Tyther	Stephanie White	Teres Amorosi	Amy Shackleton
Line Gustafson	Jennifer Mahoney	Shannon Villeges	Jessica Ivanich
David Schnebelen	Christine Annunziata	Joni Shahin	Ivanise Madewell
Jeanne Carcich	Deborah Domanski	Jennifer Terwilliger	JoAnn Bartoli
Jill Lanning	Christine Mentone	Anna Barbara Nina	Melissa Seeley
Dina Walker	Denise Blackmore	Jessica Englert	Amy Brennan
Stephanie Vecharello	Michele Rivera	Tina Uva	Jennifer Delaney
Patti Hertlein	Maria Levy	Quenta Jiminez	Stacey Brodrick
Ruth Santana	Crista Coopers	Diomedia Rilliet	Mary Ann Bruce
Christine O'Brien	Sharon Alheidt	Marianne Amato	Michelle Bamber
Tim Bamber	Heidi Carfello	John Carfello	Laura Dayon
Danuelle Dessart	Suzanne Ferrando	Mary Ferreri	Robert Ferreri
Veronica Haltner	Jessica Ivancich	Maria Flaherty	Shona Paduani
Elizabeth Pusztay	Sharon Salameh	Nicole Slinger	Gloria Vitale
Karen Colon	Maribel Fleming	Kellie Frey	Daniel Frey
Carrie Gilmer	Donna LaRose	Christi Leggour	Denise O'Brien

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Barbara Nina	Randi Kulp	Jacqueline VanOrden	BobbiJo McLachlan
Laura Wallace	Dawn Cueman	Linda Copolla	Trudy Mautz
Mindy Martin	Sonia Marcinkowski	Stephanie Clouse	Mary-Lynn Mazzella
Carmine Mazzella	Nicola Becker	Thelma Gubick Matthews	Laurie VanTassel
Taylor Quimby	Samantha Fiducci	Sal Fiducci	Leslie Bernard-Glick
Steven Glick	Brett Matak	Kristen Kerton	Erika Camacho
Darlene Arnot	Nicole Amati	Christine Waldron	Angela Malizia
Olivia Caraballo	Elizabeth Blaum	Melissa Mack	Danyelle Ehman
Allison Fattorusso	Melanie Hart	Laura LeFort	Edward Long
Kim Bruno	Brian Rivera	Kim Rivera	Joseph Meister
Carol Meister	Arnold Riley	Renee Riley	Luis Salazar
Dana Salazar	Kera Hovan	Theresa Braithwaite	Renee Trenkman
Elizabeth Zaharia	Krista Frasce	Cathy Carney	Nadine Miuhalcko
Kathie Austin	Janine Badillo	Cheryl Whitty	Ann Alfaro
Cheddy Bogdewicz	April Brendli	Jamie DePasquale	Lisa Di Guiseppe
Heather Dyk	Dee Esposito	Suzanne Ferrando	Suzanne Gindhart
Evelyn McKinnon	Lisa McQuade	Jeanette Hofgesang	Lisa Pecoraro
Rebecca Rowe	Melissa Saur	Nancy Sebastiano	Jessica Shawgo
Garret VanDam	Cortney Wright	Steve Dunlop	Cheryl Mayo
Alyssa Frigerio	Angela Menese	Maria Hagedoorn	Lisa Hasert
Sandy Vervaeat	Lynn VanGorder	Corrie Croom	Jen Wilson
Melissa Mihalik	Kelly Holszlein	Devon Gieger	Paula Waller
Judi Aciego	Cheri Burke	Theresa Brock	Mary Metzner
Tara DelRosario	Holly Marrocco	Tina Sweetman	Stacy Lewicki
Amy Fitzpatrick	Jennifer Bott	Bernadette Brennan	Mary King
Carol Giroux	Regina Kniazzer	Risa VanDalinda	Lauren Decker
Sandra Cruz	John Cielo	Colleen Cielo	Tina Leshnower
Carrie Baker	Heather Carver	Jennifer Terwilliger	Bruce Calkin
Erin Calkin	Anna Maria Duerr	Loriann Rubenacker	Helene Revelant
Michael Leardi	Dawn Fritsch	Christine Bennett	Laurie Imbimbo
Connie Wilson	Daryl Wilson	Monae Burke	Henry Porras
Jennifer Bubenik	Lisa Colyer	Deborah Lanza	Joanne Jarosz
Kristy Krzyzak	Karen Stoeckel	Sheryl Kilby	Sherry Mudrick
Stacey Bray	Karie Osborne	Dawn Moynihan	Melissa Fernstrom
Ellen O'Shea	Denise Buurman	Alison Ackerman	Laura Ajam
Dawn Betancourt	Jill Bullock	Angela Catania	Monica Dalberg
Sarah DelGrosso	Kristina Freifelder	Dana Gary	Samantha Gascon
Mary Germinario	Tina Hoit	Danielle Jahnke	Maria Lewis
Jennie Lumpkin	Patti Mangone	Debra Mastanduno	Thomas Mullaney
Tina Pecca	Renee Sheehan	Tracey Woznicki	Valerie Alessio
Jane Annunziata	Jade Bautista	Allison Fattorusso	Dana Rudi
Connie Horn	Miles Thompson	Madeline Thompson	John Gay
Jill Gay	Michelle Dennis	John Sloth	Mary Sloth
Wisdon Gifty	Hevi Gifty	Alice Vandergroef	Heidi Williams
Paul Lindblad			

13) The following **parents have volunteered at Lounsberry Hollow Middle School:**

Susan Scheidle	Lonie Joyce	Gloria Williams	MaryJo Bancroft
Renee Gardner	Christine O'Brien	Michelle Skounakis	Denise Walker
Sharon Hyland	Darlene Weber	Linda Pitts	Angela Veen
Darlene Kleeschulte	Deanna Angus	Rich Savage	

14) The following **LHMS students** have their **stamp designs on display at the McAfee Post Office:**  
**Aileen Bancroft, Jordan Bryson, Abigail Budz, Bianca Charlock, Chris Healy, Ashley Kreiger, Edana Lobosco, Demetri Loukeris, Christopher Mabey, Simone Marchesin, Danielle Osellame, Cassie Roeloffs, Allison Specht, Samantha Struble, and Mariajesus Valdes.**

15) **Mrs. Meghan Lowery**, substitute teacher, will be paid BA Level 1 - \$46,610; eff. Tuesday 10/13/09 since she has worked more than 20 days as a substitute at CMPS for a teacher on medical leave.

### **Grants & Testing**

The High School Proficiency Assessment (HSPA) will be administered to retained eleventh-grade students, first-time twelfth-grade students, and retained twelfth-grade students. (First-time eleventh-grade students are not permitted to test in October.) Tuesday, October 6<sup>th</sup>, the Mathematics section of the HSPA will be administered. Total testing time will be 120 minutes with the test comprised of 30 multiple choice questions and 6 open-ended questions. On Wednesday, October 7<sup>th</sup>, Day 1 of the Language Arts Literacy test will be administered. Total testing time for Day 1 will be 80 minutes. The test will be comprised of a writing task, multiple choice questions and two open-ended questions. Total testing time for Day 2 of the Language Arts Literacy test will be 105 minutes. The test will be comprised of a writing task, multiple choice questions and 2 open-ended questions. The spring administration of HSPA will occur in March 2010.

### **Special Services**

Alternate Proficiency Assessment (APA) lead teachers attended an on-line training work session at LHMS on Tuesday, September 29, 2009. The second APA work session for this school year will be held at LHMS on Monday, October 19, as teachers begin to construct APA portfolios for students as needed throughout the year.

On Wednesday, October 7, VTSD faculty members, Mrs. Holly Terrill and Mrs. Jennifer Papandrea presented a Special Services Department sponsored program for parents and school community members entitled: "*Teaching Our Children How to Do Math.*" This program was held at VTHS in the auditorium and began at 7:00 p.m.

On Thursday, October 8, the Director of Special Services held a team meeting with all Child Study Team Case Managers at WRPS. Turn key training in *Student Tracker*, the district's first year Special Services Department module implemented to facilitate IEP development and special services case management, among other agenda items, were reviewed and discussed at this meeting.

On Monday, October 12, District In-Service Day was held. Special and Related Services personnel attended a workshop entitled: "*Compliant and Cost Effective Implementation of Special Education Law*". The guest presenter regarding the above was Dr. Kathleen Rotter. Also on this day, part time teacher aides were requested to attend a four hour training session at VTHS entitled: "*Following Proper Protocol: Facilitating Students Maximum Independence.*" The guest presenter for this workshop was Ms. Dodi Marigulia.

### **Athletics & Physical Education**

Football opened up the fall season facing three powerhouse teams in East Orange, Delbarton and Morristown. Although winless for the month, the young Vikes look to rebound in October. Boys' soccer went the entire month without a win although the team did tie Mount Olive on September 14. Cross country athletes have shown steady improvement running at Freedom Park in Morris County. Both Cross County teams are very young so the future of Vernon Cross County looks very promising. Girls' soccer finished the month with a 4-3 record. On Tuesday night, our Lady Soccer Viking defeated a very good

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**INFORMATION (Dr. Alfieri)**

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Ramsey team 3-1. Field Hockey is off to a fine start completing the month with a 3-3 record. Girls' volleyball ended the month with a 6-4 record. The team has played some incredible matches against Morris and Sussex County foes. The volleyball Lady Vikings have defeated both Sparta and Pope John, the two Sussex volleyball teams in straight sets. Our tennis team completed the month with a 4-5 record and will enter the Hunterdon-Warren- Sussex Tournament in early October.

Regarding travel in the new Northwest Jersey Athletic Conference (NJAC), Vernon with a 2:20 bus departure is arriving on time and is starting contests in and around the 4:00 hour. Most Morris County schools are arriving well after 4:00 and contests are starting closer to 5:00 pm. This will create a real problem during the winter season when FR basketball is suppose to start at 4:00, followed by JV at 5:30 and varsity at 7:00. At the next NJAC meeting, a motion by Vernon Athletic Director Bill Edelman will be placed on the table to realign the larger schools in the NJAC based on geographical considerations for the 2010-11 school year.

Plans are underway for the Viking Club's "Lite and Fluffy Pancake, Sausage, Taylor Ham and Egg breakfast on Saturday, October 10. Guest character will be Winnie The Pooh.

**VIOLENCE AND VANDALISM PUBLIC HEARING**  
**Recommendations #1 and #2**

**Superintendent of Schools Presentation**

In accordance with changes listed in public law 2001, Chapter 299, amending Section 1 of Public Law 1982 Chapter 163 (18A:17-46), the school district's **2008-2009 Violence and Vandalism Report** is attached. The board and the administration will entertain questions and comments on this matter at this time. The above law requires that annually the superintendent will share the Violence and Vandalism report with the board of education and that the Report will be publicly shared in October of each school year.

For informational purposes, as acts of Violence and Vandalism occur, they are electronically submitted to the State Department of Education. The DOE generates a confirmation report with the result being the final district report as listed in this public meeting agenda.

The above information as well as the attached report serves as an assurance that tonight's public hearing was conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct a public hearing on the attached report.

At this time, are there any questions regarding the 2008/2009 Vandalism and Violence Report listed in items 1 and 2 below?

- 1) It is recommended that the board approve the following recommendation:

**WHEREAS**, the State of New Jersey has designated a School Violence Awareness Week for all public schools, and

**WHEREAS**, the Vernon Township Public Schools provide opportunities to promote and support school safety through the implementation of D.A.R.E., Get Real About Violence, anti-bullying programs, Character Education, the School Resource Officer program, and

**WHEREAS**, the Vernon Township Public Schools work cooperatively with the Municipal Alliance Committee, law enforcement, and other community agencies to ensure safe schools, and

**WHEREAS**, as citizens responsible for overseeing the public education of district students,

**THEREFORE BE IT RESOLVED** that the Vernon Township Board of Education designates the week of **October 19-23, 2009** as "School Violence Awareness Week."

**BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

**RECOMMENDATIONS (Dr. Alfieri)**

**IXb-2**

2) It is recommended that the board approve the **Violence and Vandalism Report for the 2008/2009** school year (**Attachment B**) and that said report be included as part of the permanent minutes of this meeting.

3) It is recommended that the board approve the following **resignations/terminations** as listed:

<b>Kerry Ludeking</b>	VTSH Asst. Girls Basketball coach, only; eff. 10/15/09.
<b>Evelyn Hanf</b>	LHMS Guidance Counselor; for reasons of retirement, with regret; eff. 12/31/09.
<b>Donna Doran</b>	RHPS part-time aide; eff. 10/09/09.
<b>Karen Osellame</b>	WRPS part-time aide; eff. 9/18/09.
<b>Barbara Decker</b>	VTSH Business Education teacher; eff. on or before 12/1/09.
<b>Jill Johnson</b>	<b>CMPS part-time aide; eff. 10/29/09.</b>

4) It is recommended that the board approve the following faculty/staff **appointments** as listed:

\*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as a result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

<b>*Caroline Bacon</b>	Substitute, Group I
<b>*Cynthia Reid</b>	Substitute, Group I
<b>*Michael Spoer</b>	Substitute, Group I
<b>*Kimberly Rath</b>	Substitute, Group I
<b>*William Heinzelmann</b>	Substitute, Group I
<b>*Liam Milburn</b>	Substitute, Group I
<b>Alice Rosland</b>	Substitute, Group I (Renewal)
<b>*Meaghan DeJong</b>	Substitute, Group I/Aide
<b>*Karen Gottesman</b>	<b>Substitute, Group I</b>
<b>*Lori Mendez</b>	<b>Substitute, Group I</b>
<b>*Alison Ann Kutschera</b>	VTSH Spanish Teacher; BA+15, Level 3 - \$48,385; eff. 11/9/09. (Repl/Romanick)

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**RECOMMENDATIONS (Dr. Alfieri)**

**IXb-3**

<b>*Cherwyn Ambuter</b>	VTHS Fall Piano Accompanist and Spring Piano Accompanist; Step 4 on intramural stipend listing - \$2,249 (for each position); eff. 10/15/09.
<b>*Bobbi Poyneer</b>	VTHS part-time aide; Step 1 - \$13.42/hr.; 3.5 hrs./day (7:15 a.m. – 10:45 a.m.); pending fingerprint approval; eff. 10/19/09.
<b>*Keriann Dunnigan</b>	WRPS part-time aide; Step 1 - \$13.42/hr.; 3.5 hrs./day (12:15 p.m. – 3:45 p.m.); pending fingerprint approval; eff. 10/19/09. (Repl/Osellame)
<b>*John Locher</b>	<b>VTHS part-time custodian; Step 1 - \$17,693 plus \$637 afternoon shift; eff. 10/19/09. (Repl/Bekefi)</b>
<b>Christina Verdonik</b>	<b>LHMS classroom teacher; MA Level 1 - \$52,440; non-tenure interim replacement for a teacher on maternity leave; eff. 11/9/09 – 2/2/10. (Repl/Holderith)</b>
<b>Cynthia Moser</b>	<b>Transfer from WRPS/LHMS Guidance Counselor to LHMS Guidance Counselor; eff. 1/2/10. (Repl/Hanf)</b>
<b>Anne Trombetta</b>	<b>LHMS spring detention monitor; Step 1 - \$1949; eff. 10/16/09. (Repl/Christiano)</b>
<b>*Peggy Warnet</b>	<b>RHPS part-time aide; Step 1 - \$13.42; 3.5 hrs./day (12:15 p.m. – 3:45 p.m.); eff. 10/19/09. (Repl/Doran)</b>

- 5) It is recommended that the board approve **Marianne Chletsos** as **Interim Assistant Director of Special Services** effective October 19, 2009 for a period of two years. Mrs. Chletsos will be paid a per diem rate of \$575 through the ARRA funds.
  
- 6) It is recommended that the board approve **Kathleen Finley** as the **Elementary Supervisor of Special Services PreK – 6**. Mrs. Finley will be paid on the VTAA academic chairperson salary guide step 5 - \$98,695 and will be entitled to the benefits of the VTAA contract. Effective on or before 12/16/09.

- 7) It is recommended that the board approve the following resolution (as listed below) for **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1:

**WHEREAS**, the Vernon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount not to exceed the NJ State Travel Reimbursement Guidelines as established by the Department of Treasury; and

**WHEREAS**, the Board of Education establishes, for district business travel only, an annual school year threshold not to exceed \$1,500.00 for each faculty/staff/board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

**BE IT FURTHER RESOLVED**, the Board of Education approves the travel and related expense reimbursements as listed on **Attachments C and D**, Board of Education Approval of Travel and Related Expense Reimbursement Form.

- 8) It is recommended that the board approve an extension to the FMLA maternity leave of absence for **Mrs. Sarah Ragone**, VTHS English teacher, eff. 1/2/10 – 6/30/10, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Ragone must inform the superintendent's office in writing on or before March 15, 2010 of her intention to return to employment or request an extension of this leave.

- 9) It is recommended that the board approve a FMLA maternity leave of absence for **Mrs. Jacqueline Clifford**, GMMS classroom teacher; eff. 9/1/09 – 11/20/09, in keeping with her letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Clifford must inform the superintendent’s office in writing on or before October 20, 2009 of her intention to return to employment or request an extension to this leave.
- 10) It is recommended that the board approve the following **policies/regulations** as listed (**Attachment E**):

**First Reading**

Policy 1220	Employment of Chief School Administrator (Revised)
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities (New)
Policy 5460	High School Graduation (Revised)
Policy 5465	Early Graduation (Revised)
Policy 8760	Pupil Accident Insurance (Revised)
Policy 9110	Quality Assurance Annual Report (Abolished)

- 11) It is recommended that **Soliant Health** be approved as an outside agency to be utilized on an as needed basis in the future by the VTSD, in order to fill needs in the following areas: Speech-Language Therapists, Occupational Therapists, Certified Occupational Therapy Assistants, Physical Therapists, Physical Therapy Assistants, School Psychologists, and School Nurses.
- 12) It is recommended that the board approve a FMLA maternity leave of absence for **Mrs. Jayne Hintzen**, WRPS special education teacher; eff. 1/11/10 – 4/30/10, in keeping with her letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Hintzen must inform the superintendent’s office in writing on or before March 15, 2010 of her intention to return to employment or request an extension to this leave.
- 13) It is recommended that the board approve the **No Child Left Behind** 2008/2009 Title I Amendment requesting \$50,827 in funds from Supplemental Services be moved to Instructional Supplies/Textbooks.
- 14) It is recommended that the board approve a FMLA maternity leave of absence for **Mrs. Tara Walsh**, WRPS Speech-Language Therapist; eff. 2/22/10 – 5/21/10, in keeping with her letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Walsh must inform the superintendent’s office in writing on or before March 30, 2010 of her intention to return to employment or request an extension to this leave.

**BOARD OF EDUCATION MEETING, OCTOBER 15, 2009**  
**RECOMMENDATIONS (Dr. Alfieri)**

- 15) It is recommended that the board approve a FMLA medical leave of absence for **Mr. Theodore Palomba**, District Maintenance Worker; eff. 5/15/09 until further notice by his physician, in keeping with his letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mr. Palomba must inform the superintendent’s office in writing as soon as possible of his intention to return to employment or request an extension to this leave.
- 16) It is recommended that the board approve the position of **Coordinator of Random Drug Testing/District Security**.
- 17) It is recommended that the board approve the position of **Assistant Golf Coach**.
- 18) It is recommended that the board approve the appointment of **James Barta** as **Coordinator of Random Drug Testing/District Security**; effective upon appointment of a replacement.
- 19) It is recommended that the board approve the **No Child Left Behind Title 1 and Title IV** salaries for the 2010 fiscal year. The breakdown is as follows:

TITLE I			
Name	Salary	Funding for Salary	Funding for Benefits
Patricia Guthrie (GMMS)	86,195	30,431(35.3%)	6,086 (25%)
Eileen Opfer (GMMS)	91,375	30,431 (33.3%)	6,086(25%)
TITLE IV			
Kurt Reinhardt (VTHS)	31,273	788 (2.51%)	158 (25%)
Alicia Cruz (VTHS)	91,268	5,620(6.15%)	1,124 (25%)

- 20) It is recommended that the board acknowledge that **Donnelly Energy Solutions** will be pursuing a **grant application** for New Jersey’s Clean Energy Program to be coordinated through the Superintendent’s office.

**REPORT OF THE BUSINESS ADMINISTRATOR/BOARD SERETARY**

**INFORMATIONAL: Mr. Kepnes**

1. The following is a Certificate of Deposit Transaction made during the month of September 2009.

<u>UNEMPLOYMENT</u>	<u>AMOUNT</u>	<u>INTEREST</u>
<u>Cashed In – Bank</u>		
Lakeland Bank	\$372,278.42	\$13,387.56

The total amount of \$385,665.98 was deposited into a checking account, because the interest rate is greater than the rate for a certificate of deposit.

2. Use of Buildings and Grounds

<b>NO.</b>	<b>REQUESTING ORGANIZATION</b>	<b>BUILDING OR GROUNDS</b>	<b>DATE</b>
33	Vernon Little League Football & Cheerleading	LHMS - Field (Gym - Rain only)	9/19/2009
34	Peer Meeting	VTHS - Senior Cafeteria	9/16/2009
35	VTHS Guidance	VTHS - Auditorium	9/15/2009
36	DECA - Freshman Presentation	VTHS - Gym	10/14/2009
37	Boy Scouts of America	RHPS - Gym	9/17/2009 - 6/3/2010
38	Vernon Municipal Alliance Committee	WRPS - Cafeteria	9/30/2009
39	Vernon PAL - Mad Science	RHPS - Gym or Classroom	10/5/2009 - 12/7/2009
40	Vernon Township Education Association	RHPS - Library or Faculty Room	3/9/2010
41	Vernon Little League	VTHS - Classroom # 103	9/16/2009
42	Vernon Township Education Association	LHMS - Library or Faculty Room	2/18/2010
43	Vernon Girls Scouts - Brownie Troop 632	RHPS - Art Room or Music Room	10/6/2009 - 6/8/2010
44	Vernon Boys Scout Troop 183	RHPS - All Purpose Room	9/14/2009 - 6/14/2010
45	Vernon Cub Scouts - Troop 183	RHPS - Gym	9/30/09, 10/28/09, 4/28/10, 5/26/10
46	Cerbo 16U Fall Baseball League	LHMS - Fields	9/2009 - 10/2009
47	Vernon Township Education Association	VTHS - Library or Faculty Room	12/10/2009
48	VTHS Basketball Team Practice	VTHS - Gym	9/10/2009 - 11/17/2009
49	Special Services - Parent Meeting	VTHS - Auditorium	10/7/2009
50	VTHS PEER Meeting	VTHS - Senior Cafeteria	10/14/2009
51	VTHS Girl's Softball - Fish & Chips Fundraiser	VTHS – Cafeteria	10/30/2009
52	Vernon PAL - Wrestling Practice/Game	VTHS - Gym	12/12/2009 - 3/6/2010
53	Vernon Girls Scouts - Brownie Troop 632	VTHS - Cafeteria	11/13/2009
54	Vernon Youth Football & Cheerleading	LHMS - Gym	10/5, 10/12, 10/19, 10/26/2009
55	Girl Scouts Halloween Party	CMPS - Cafeteria	10/29/2009

**REPORT OF THE BUSINESS ADMINISTRATOR/BOARD SERETARY**

**INFORMATIONAL: Mr. Kepnes**

3. Listed below are Field Trip requests received.

<b>DATE OF TRIP</b>	<b>SCHOOL</b>	<b>GRADE</b>	<b>TEACHER</b>	<b>DESTINATION</b>	<b>DESCRIPTION</b>	<b>EXPENSE</b>
5/17/2010	GMMS	8	Lepse	Medieval Times	8th Grade Class Trip	Student
10/9/2009	VTHS	9 - 12	Hardin/Bailey-Orlovsky	Mr. Hardin's Lake Pochung Home	Special Needs Students	
10/1/09 - 12/17/09	GMMS/LHMS	6 - 7	LaBar/Reidmiller	Winslow Therapeutic Riding	Special Needs Students	Board
6/4/2010	GMMS	7 - 8	Willer	Six Flags Great Adventure	GMMS Concert Band	Student
9/29/09 - 12/1/2009	RHPS	4	Hirsch	Winslow Therapeutic Riding	Special Needs Students	Board
10/27/2009	VTHS	9	Moran/Mathews/Grimaldi	Pax Amicus Theater	English Classes	Student
3/26/2010	VTHS	9 - 12	Willer	GMMS/CMPS/LHMS	HS Jazz Express - District Tour	Board
10/20/2009	VTHS	10 - 12	Romano	Picatunny Arsenal	DECA - Leadership Training	DECA
12/16/2009	VTHS	9 - 12	Galati	Metropolitan Museum of Art	Spanish & Italian AP Classes	Student
12/10/2009	VTHS	10 - 12	Taylor/Boehm	NYC - MetLife Building/Times Square	Meistersingers and Brass Choir Performing Songs	Board

4. Pursuant to N.J.A.C. 6A:23-2.12 (C) 3, I certify that, as of September 30, 2009 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A: 22-8 and 18A: 22-8.1.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**IXb-1**

**RECOMMENDATIONS: Mr. Kepnes**

1. It is recommended that the Board approve the list of checks (#47600-#47935) for October in the amount of \$2,499,644.41. Abstain: Hughes
2. It is recommended that the Board approve the list of hand checks for September 2009.
3. It is recommended that the Board approve purchase orders for September 2009. Abstain: Hughes
4. It is recommended that the Board approve September 2009 transfers as authorized according to N.J.A.C. 6A:23-211(d). **ATTACHMENT F**
5. It is recommended that the Board approve Transportation as listed:

QUOTE NUMBER	CONTRACTOR	SCHOOL	# OF BUSES	COST PER BUS	TOTAL COST	DESTINATION	DATE OF TRIP	TYPE OF EXPENSE
QC-09-8	Aristocrat	GMMS	7	\$775.00	\$ 5,425.00	Medieval Time, Lyndhurst 8th Grade Class Trip	05/17/10	Student
	DeCamp			\$795.00	\$ 5,565.00			
	Lakeland Bus			\$ 800.00	\$ 5,600.00			
	Passaic Valley				NA			
QC-09-9	Aristocrat	GMMS	2	\$975.00	\$ 1,950.00	Freehold HS & Great Adventure - GM Concert Band	06/04/10	Student
	DeCamp Bus			\$1,195.00	\$ 2,390.00			
	Lakeland Bus			\$1,100.00	\$2,200.00			
	Passaic Valley				NA			
QC-09-10	Aristocrat	VTHS	2	\$575.00	\$ 1,150.00	Pax Amicus Theater in Budd Lake - 9th Grade English Classes	10/27/09	Student
	Celebration			\$620.00	\$ 1,240.00			
	Vanderhoof			\$625.00	\$ 1,250.00			
	Lakeland Bus			\$650.00	\$ 1,300.00			
	DeCamp Bus			\$695.00	\$ 1,390.00			
	Passaic Valley			\$818.00	\$ 1,636.00			

QUOTE NUMBER	CONTRACTOR	PROGRAM/ SCHOOL	COST PER DIEM/TRIP	TOTAL COST	DESTINATION	DATES	TYPE OF EXPENSE
Q09-09	D.W. Clark	Special Trans.	95.00 p.d.	\$17,100.00	Lakeland Andover	9/1-6/22	Board
Q09-10	Havens Bus Co.	Field Trip	460.00 per bus	\$1,380.00	Liberty Science Class Trip	9/1-12/15	Student

**I. Addendum**

Berkshire Transportation  
 2009/2010 School Year  
 Route 573 -New Beginnings  
 40 Days

**RECOMMENDATIONS: Mr. Kepnes**

Addendum for 23.9 additional miles per day @2.95 per mile (\$70.51 p.d.) for a total cost of \$330.43 p.d. on the specified days student is to receive additional therapy in West Milford for a total of 40 days.

<u>Route</u>	<u>2009/2010 Cost</u>	<u>2009/2010 Adjusted Cost</u>
573	\$259.92 p.d.	\$330.43 one day per week

Decker Transportation  
 2009/2010 School Year  
 Route PS-4  
 180 Days

Addendum to remove a bus aide for route PS4 at a cost of \$24.00 per diem.

<u>Route</u>	<u>2009/2010 Cost</u>	<u>2009/2010 Adjusted Cost</u>
PS4	\$232.50 p.d.	\$208.50 p.d. \$37,530.00

6. It is recommended that the Board approve submission of the Comprehensive Maintenance Plan FY09, FY10, FY11 to the County Superintendent. The activities are reasonable to keep all school facilities open and safe for use in their original condition. **ATTACHMENT G**
7. It is recommended that the Board approve Maintenance Budget Amount Worksheet, Form M-1, for submission to the Office of School Facilities, Department of Finance and the County Superintendent's Office. **ATTACHMENT H**
8. It is recommended that the Board accept the CAFR/Audit for the fiscal year ending June 2009 and the Corrective Action Plan recommended in items 4 and 9 and forward them to the County Superintendent, State Department of Education and the Division of Finance and the State Department. The Corrective Action Plan follows. The CAFR/Audit Summary will be appended to the minutes of this meeting. **ATTACHMENT I**

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
1 – School Food Service	The financial statements supplied by the Food Service Co. shall be compared to the district records and any	Monthly reconciliation	Business Administrator	September 1, 2009

	discrepancies will be identified and accounted for on a monthly basis.			
2 – Miscellaneous	The district will comply with the state Travel Regulations.	New line accounts will be created to account for the various administrative departments and proper approvals shall be received.	Business Administrator Building Principals	September 1, 2009

**BOARD OF EDUCATION, REGULAR MEETING, OCTOBER 15, 2009**  
**IXb-3**

**PAGE**

**RECOMMENDATIONS: Mr. Kepnes**

9. It is recommended that the Board approve the License and Hold Harmless Agreement between Skylands Ownership Group, LLC and the Vernon High School Hockey team.

**ATTACHMENT J**

10. It is recommended that the Board approve the following Special Education Contracts:

- Education  
a cost of
- a) The Special Education Tuition Contract between the Vernon Township Board of  
and the Newton School District for Student # 31089 for the 2009-10 School Year at  
\$ 13,931.00 as per the student's I.E.P.
- Inc.  
the
- b) The Contract between the Vernon Township Board of Education and Bayada Nurses,  
for nursing services for Student # 6700 attending the Bleshman School in Paramus, NJ for  
2009-10 School Year at a cost of \$ 50,000.00 as per the student's I.E.P.
- Academy  
as per the
- c) The Contract between Vernon Township Board of Education and The Chancellor  
for Student # 72292 for the 2009-10 School Year at a cost of \$ 50,504.40 prorated  
student's I.E.P. Start date is October 13, 2009.