

BOARD OF EDUCATION MEETING  
TOWNSHIP OF VERNON  
OCTOBER 16, 2008

- I. CALL TO ORDER (Howard J. Whidden, Jr., President)
- II. ROLL CALL & PLEDGE OF ALLEGIANCE
- III. READING OF MEETING NOTICES (Mr. Butler)
- IV. APPROVAL OF MINUTES (Mr. Butler):
  - a) Work Session (9/11/08)  
Absent: Mr. Sweeney
  - b) Closed Session (9/11/08)  
Absent: Mr. Sweeney
  - c) Public Meeting (9/18/08)  
Absent: Mr. Kirchmer
  - d) Special Meeting (10/7/08)  
Absent: Mr. Gilson, Mr. Powell, Mr. Sweeney
- V. CORRESPONDENCE (Mr. Butler)
- VI. PRESIDENT'S REPORT/COMMITTEE REPORTS
- VII. PRESENTATION(S) – Violence and Vandalism Report (Mr. Macerino)
- VIII. PUBLIC PARTICIPATION – Questions limited to items listed on agenda ONLY
- IX. SUPERINTENDENT'S REPORT (Mr. Macerino)
  - a) Informational matters:
  - b) Recommendations - personnel: appointments, terminations, non-reappointments, leaves, recommendations regarding funding, student matters, etc.
- X. INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY (Mr. Butler)
  - a) Informational matters:
  - b) Recommendations - purchase orders, checks, transportation, maintenance agreements, etc.
- XI. PUBLIC PARTICIPATION - Questions and comments pertaining to agenda items and any NEW business
- XII. ADJOURNMENT

## **BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

### **CORRESPONDENCE (Mr. Butler)**

**V-1**

- 1) Letter, **Keri Frawley**, VTHS special education teacher; requesting an extension to her previously approved FMLA medical leave of absence; eff. 11/1/08 – 1/5/09.
- 2) Letter, **Karen Kozinsky**, CST Social Worker; requesting a FMLA family medical leave of absence (two days per month); eff. 10/30/08 – 6/30/09.
- 3) Letter, **Cara Brown**, VTHS Science teacher; indicating her return to work following an FMLA maternity leave of absence; eff. 11/3/08.
- 4) Letter forthcoming, **Fran King**, RHPS classroom teacher; requesting a FMLA medical leave of absence; eff. 10/6/08 for an undetermined amount of time.
- 5) Letter, **Evelyn Hanf**, LHMS Guidance Counselor; requesting a FMLA medical leave of absence; eff. 10/7/08 – 10/21/08.
- 6) Letter, **Ryan Caffrey**; indicating his desire to volunteer with the VTHS wrestling program.
- 7) Letter, **Barbara Wickenheiser**, WRPS school nurse; requesting a FMLA medical leave of absence; eff. 12/3/08 for approximately 2 weeks.
- 8) Letter, **Carmel Grieco**, WRPS special education teacher; indicating her resignation; effective 60 days from date of resignation (12/12/08), or until a replacement is found.
- 9) Letter, **Edward Flannery**, VTHS social studies teacher; requesting a FMLA paternity leave of absence; eff. 11/3/08 (tentative) – 11/17/08.

## BOARD OF EDUCATION MEETING, OCTOBER 16, 2008

### INFORMATION (Mr. Macerino)

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1) We are pleased to announce the following **Glen Meadow Middle School** students as the district artists of the month for October: **Toni Bretz, Kim Chilenski, Brandon Grieder, James Fisher, Steve Higgins, Bobby Leitner, Kim Leung, James Londino, Kyle McCullough, Hannah Olatin, Brianna Ondris, Lauren Parak, Frank Rocco, Bobby Sedlock, and Bobbie VanEtten.** Their artwork is being displayed at the board office and at GMMS during the month of October.

2) The following have **volunteered to assist at RHPS** for the 2008/2009 school year:

Mrs. Gardner	Mrs. DeVries	Mrs. Faber	Mr. Labance
Mrs. Gartenstein	Mrs. Kubas	Jackie VanOrder	Denise Walker
Dorothy Charters	Donna Wolak	Cherie Burke	Carol Gonzalez
Martha Miranda	Tracey Smolder	Dawn Mele	Bonnie Wtuluch
Theresa Shea	Dawn Harrsch	Christi Leggour	Richard Thompson
Kathleen Bolt	Anna Marie Driscoll	Linda Pitts	Mishelle Downtain
Mrs. Skounakis	Mrs. Burkardt	Mrs. Carcich	Ms. Hope
Mrs. Franetovich	Mrs. Holmes	Mrs. Pagliuco	Mrs. Silingo
Mrs. Sedlock	Maria Hadedoorn	Tina Sweetman	Carol Baksa
Vanessa Axiotes	Susan Scheidle	Deanine Stripeikis	Eileen Nix
Bernadette Brennan	Denise Szollosi	Lee Shortman	Laura Catli
Patti VanLenten	Jennifer Hearon	Bernice Bell	Danielle Kastner
Barbara Yodice	Joanne Johnson	Melody Duffy	Claire Tancredi
Wendi Ricklefs	Conrad Ricklefs	Wendy Perrotta	Leslie Mengersen
Stacey Leskanic	Cathy Till	Joanne Johnson	Mrs. Pfefferkorn
Mrs. Eilinger	Mrs. Dehn	Cathleen Dehnert	Kelly Castner
Stacey Bray	Leonor Clarkin	Cathy Martis	Tina Vanderhoff
Elizabeth DeMauro	Michelle Schaffer	Kris Genneken	Laura Dayon
Janet Kubik	Don Ventriglia	Gina Ventriglia	Gina Kowalski
Susan Durand	Maggie DeVelez	Kevin DeVelez	Maryalice Papa
Jamie Meyer	Renee Sturn	Dariel Raclowski	Deirdre Pennino
Dan Gitelman	Karen Gitelman	Nicole Amati	Donna Goodrich
Beverly Legory	Dawn Quinto	Nancy Vega	Marcella Westpy
Tracy O'Connell	Rose DeSiervo	Janet Kubik	Mr. Lavorini
Britta Bergacs	Rhonda Headley	Edward Brown	Maria Nangle
Linda Fuehrer	Cathleen Dehnert	Grace Rakoczy	Danielle Jahnke
Mrs. Wulffert	Mrs. Kondel	Jen Cimaglio	Charlie Cimaglio
Karla Moran	Christine O'Brien	Meg Richardson	Brenda Hill
Theresa Ruiz			

3) The following have **volunteered to assist at WRPS** for the 2008/2009 school year:

Valerie Alessio	April Blaine	Fred Blaine	Noelle Bower
Amy Brennan	Monae Burke	Theresa Braithwaite	Erin Calkin
Heather Carver	Kari Casper	Rich Casper	Kisa Charleman
Renee Charuka	Patti Darker	Suzanne Ferrando	Harold Ferrando
Jim Free	Dana Gary	Mary Germinario	Meg Gleason
Elaine Henderson	Jen Canini	Sue Imbarrato	Christine Lucas
Chris Lewicki	Stacy Lewicki	Jennifer Moskovitz	Greg Moskovitz
Lisa Park	Diane Smaldone	Tom Smaldone	Kathy Todd
Debra VanNoordt	Courtney Wright	Ruth Cruz	Yvette Cartier
Meghan Lowery	Laura Toll	Jamie DePasquale	Kristina Friefelder
Jessica Shawgo	Dawn Betancourt	Sherly Kilby	Debbie Mann
Kathie Austin	Charistina Riker	Jen Hordych	Lisa Pecoraro
Stacey Sipilia	Tina Sweetman	Bernadette Brennan	Paula Reiff
Christine Bennett	Jaclyn Deady	David Schnebelen	Trudy Mautz
Amanda Lindblad	Sonia Marcinkowski	Jennifer Smith	Tracie Tomza
Marla Lozada	Evelyn McKinnon	Deanna Hammel	Dana Salazar
Kelly Ressler	Emilie Dupont	Tracey Mulrooney	Carrie Gilmer
Susan Welch	Jennifer Loughrey	Lorri Izzo	Irene Valls
Ed Long	Michael Keating	Jennifer Keating	Julianne Maur
Jerilyn Chmielowiec	Michael Stevenson	Laura Wallace	Samantha Gascon

## **BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

### **INFORMATION (Mr. Macerino)**

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Scott Jahnke	Danielle Jahnke	Nicole Becker	Devyn Blake
Coleen Cielo	John Cielo	Pattie Koch	Cheryl Whitty
Jennifer Bubenik	Lisa Esposito	Ann-Marie Deurr	Sherry Veloce
Caroline Davies	Allison Fattorusso	Risa VanDalinda	Samantha Fiduccia
Jennifer Stella	JoAnn Nieves	Christine Harris	Elizabeth DeGeeter
Teresa Amorosi	Michelle VanTassel	Janet Farrel	Misty Bosma
Barbara Slate	Dara Fogge	Kristen Ferraro	Nicole Kipilla
Michelle Skounakis	Sarah Dawes	Edward Baker	Carrie Baker
Jessie Boysel	Edith Boysel	Marc Bray	John Fenion
Ingrid Concepcion	Yonny Concepcion	Katrina Dombrowski	David Dombrowski
Petrona Zickgraf	Christian Halatin	Tracy Halatin	Dylan Harris
Daryl Kerton	Kirsten Kerton	Dennis King	Denise King
Chris Manning	Maritsa Garcia	Matthew Mudrick	Sherry Mudrick
Thomas Mullaney	Joan Mullaney	Daniel Revelant	Helene Revelant
Brian Rowe	Rebecca Rowe	Robert Salotti	Allison Salotti
Robert VonEssen	Kathleen VonEssen	Greg Acker	Brett Ava Matak
Richard Heershap	Katherine Brickland	Richard Buurman	Denise Buurman
Joseph Carney	Catherine Carney	William Cruz	Tran Cruz
Marc Dickenmann	Genevieve Dickenman	James Esposito	Dymphna McAre
David Eustice	Glynis Eustice	Mary Ellen Fetzner	Curt Fetzner
John Gay	Jill Gay	Steven Glick	Leslie Glick
Anthony Jasiczek	Joann Jasiczek	Maria Lewis	Michael Lewis
Thomas Madewell	Ivanise Madewell	Greg Osborne	Karie Osborne
Patrick Riegler	Kristy Riegler	Garrett VanDam	Lisa VanDam
Alice VanderGroef	Daniel VanderGroef	Christine Waldron	Kent Waldron
Sandra Lombardo	Denise Dower	Jennifer Mahoney	Robyn Schiefer
Maryann Molini	Cindy McKinnon	Jill Zazulkewycz	Laura Lai-Minteer
Tara Brennan	Ted Brennan	Kerrie Hakala	Michele Kozdron
Randi Kulp	Deborah Lanza	Cheddy Bogdwicz	Tina Leshnower
Kristina Kraft	Anna Nina	Tina Pecca	Holly Marrocco
Veronica Paris	Corrie King	Alison Ackerman	Lisa McQuode
Karen Nichols	Jan Jaeger	Diane Hainzl	Sue Maher
Holly Thompson	Maria Casto	Ashley Joseph	Gina Westin
Tamara Zannetti	Karen Scialla	Tracey Hayes	Karen Lynch
Susan Touw	Lisa Durgin	Jacqueline Cartagena	Stephanie Dunlop
Farrah Enering	Dayna Germinario	June Jalbert	Richard Knopp
Jennifer Keating	Michael Keating	Leandra McMahon	Joan Abassy
Danielle Begg	Rose Bonilla	Heather Thoma	Eve Drew
Melissa Fitch	Alicia Vanderhoff	Diane Arciszewski	Carolyne Tanis
Sharon Terzakis	Laura Trongone	Tina Trost	Dawn Williams
Jonnie Wilson	Janine Badillo	Shelley Baldanza	Jennifer Delaney
Barbara Barrale-Decker	Devon Gieger	Jennifer Giordano	Denise Hertlein
Teresa Ipsale	Lynn Livoti	Peggy Mitchell	Patricia Cosentino
Tammy Quimby	Laura Santaita	Sandy Vervaet	Jennifer Wilson
Michelle Garcia	Danielle Sisco	Meg Richardson	Jenifer Nuez
Joann Zinno	Kristin Faist	Deborah Struble	Dawn DeMattheis
Anthony Biasi	Ryan Charters	Colleen Phalon	Sandra Beviano
Veronica Enright	Erin Lamb	Jennifer Polizos	Shannon Villegas
Cheryl Swift	Danielle Dessart	Jodi Ossi	Stacey Broderick
Jeanine Ulmer	Danielle Sollitto	Amy Shackleton	Marcella Westpy
Michelle Kanskys	Kelly Holzlein	Marlene Wilson	Marcella Westpy
Judy LeRoy	Julie Boss	Parul Tayal	Jennifer Cimaglia
Britta Bergacs	Shannon Mackey	Elizabeth DeMauro	Kira Hovan
Renee Trinkmann	Cathy Trajkovic	Elizabeth Zaharia	Kerry Chromcik
Tina Vanderhoff	Tamara Lavorini	Marzena Carrasco	Donna Casta
Joan Flares	Ying Aldrich	Nicole Amati	Jane Annunziata
Anthony Biasi	Angela Catania	Amy Fitzpatrick	Suzanne Gindhart
Michelle Hanley	Joy Hodge	Lori Izzo	Carole Koppel
Brenda Leardi	Regina Kniazev	Dmitri Kniazev	Henry Porras
Mary-Lynn Mazzella	Brenda Leardi	Michael Leardi	Melissa Sauer
Lynn Schnabel	Joel Schneider	Sheila Schneider	Jennifer Baumann
Dianne Claizio	Lauren Decker	Laura Toll	Doug Toll
Michelle Dennis	Connie Evici	Brandi Felici	Kevin Fraser
Irena Gorski	Dawn Lalli	Connie Horn	Rob Horn
Barbara Mohr	Dawn Moynihan	Joanne Jarosz	Renee Sheehan
Tracey Woznicki	Nancy Rush	Michelle Harrigan	Kim Tallua
Peggy Spadafina	Mike Spadafina	Meg Richardson	Paul Richardson
Aimee Wilkens	Kathy Dodson	Rich Dodson	Micihelle Kronberg

# BOARD OF EDUCATION MEETING, OCTOBER 16, 2008

## INFORMATION (Mr. Macerino)

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Colleen Biango	Maureen Parisi	Eva Vullafuert	Meika Evelyn
Michelle Speight	Mark Speight	Mark Parigi	Jane Parigi
Danielle Barbero	Jessica Beutel	Christine Cimi	Donna Ezzo
Cynthia Wilder	Francine Vince	Justine VanBlarcom	Suzanne Tyther
Stephanie Franetovich	Magdalena Krasicki	Dawn McGovern	Kathryn O'toole
Justine Preshler	Isolina Rich	Tiffany Romano	Amanda Schultz
Daisy Sevilla	Christina Storms	Bethany Swartz	Renee Sturm
Wendy Milici	Kathleen Vehslage	Lauren Decker	Jana Albinson
Christi Chappell	Kim Iarkowski	Robin Amato	Kelli Kulik
Myra Kneer	Laura Biggio	Theresa Ruiz	Lorin Benson
Heather DeBonta	Dee Esposito	James Esposito	Jacki Malec
Susan Andriola	Deborah Carosella	Crista Coppers	Anthony Dasaro
Theresa Lypowy	Kristen Shade	Megan Stillingwerft	Charlene VanVugt
Kelly Battista	Leah Grier	Bonnie Romanelli	Heidi Williams
Meika Evelyn	Michael Evelyn	Grandee Cheng	Stephanie Cloouse
Alison Driesse	Melissa Mihalik	Sarah Rivera	Linda Coppola
Ann Alfaro	Carlos Alfaro	Madine Mihalko	April Brendli
Christina Waschmann	Pati Waschek	Joe Waschek	Tina Kellish
Denise Axelband	Melissa Fernstrom	Connie Wilson	Gerard Sullivan
Patti Mangone	Rick Mangone	George Arnot	Darlene Arnot
Mary King	Steven King	Beth Caraballo	Dawn Fritsch
Hector Rodriguez	MaryAnn Rodriguez	Melissa Post	Melissa Muller
Richard Mathews	Dawn Mathews	Betty Flaherty	Megan Clark
Jennifer Alfieri	Stacey Aho	Bob Cueman	Dawn Cueman

- 4) The schedule for the **2008 – 2009 parent/teacher conferences** is listed below:

### WRPS

November 17	5:00 – 8:00 p.m.
November 18	2:15 – 5:00 p.m.
November 19	5:00 – 8:00 p.m.
November 20	2:15 – 5:00 p.m.
November 21	2:15 – 3:30 p.m.

### LHMS

November 17	4:30 - 8:30 p.m.
November 18	1:15 – 3:00 p.m.
November 19	4:30 – 8:30 p.m.
November 20	1:15 – 3:00 p.m.
November 21	1:15 – 2:50 p.m.

### CMPS

November 17	2:15 – 5:00 p.m.
November 18	5:00 – 8:00 p.m.
November 19	2:15 – 5:00 p.m.
November 20	5:00 – 8:00 p.m.
November 21	2:15 – 3:30 p.m.

### GMMS

November 17	4:30 - 8:30 p.m.
November 18	1:15 – 3:00 p.m.
November 19	4:30 – 8:30 p.m.
November 20	1:15 – 3:00 p.m.
November 21	1:15 – 2:50 p.m.

### RHPS

November 17	2:15 – 5:00 p.m.
November 18	5:00 – 8:00 p.m.
November 19	2:15 – 5:00 p.m.
November 20	5:00 – 8:00 p.m.
November 21	2:15 – 3:30 p.m.

### VTHS

November 18	5:30 – 8:30 p.m.
November 20	5:30 – 8:30 p.m.

- 5) **Richard Zweier**, VTHS Academic Chairperson for Performing Arts, has been selected to present a workshop **“Effective Instruction: Keeping the Brain in Mind”** at the NJASCD Annual Conference on January 29, 2009.
- 6) **NJEA Classroom Close-Up** will be broadcasting the **LHMS Peace Day** on October 11<sup>th</sup> at 9:00 p.m., November 10<sup>th</sup> at 7:00 p.m., and November 15<sup>th</sup> at 9:00 p.m.
- 7) The following LHMS students have their **stamp designs at the McAfee Post Office** for the next two months: **Casey Doyle, Anya Ghidella, Hannah Mabey, Erica McKenzie, Connor O’Keefe, Christian Quaranta, Michael Ruel, Tyler Soltes, Shannon turner, Sydney VanLeuven, Marlena Vaz, Chris Wayne, and Shawn Weigel.**

## **BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

### **INFORMATION (Mr. Macerino)**

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- 8) As part of the New Jersey Legislators Back-to-School Program, **Senator Oroho** will be visiting Lounsberry Hollow Middle School sixth-grade students on Friday, October 17<sup>th</sup> at 1:30 p.m.
- 9) LHMS teachers, **Bonnie Roth, Patti Weiss, and Sue Rebisz** have received a **\$1,000 grant** from the Appalachian National Scenic Trail to help implement the Appalachian Trail Hiking Club at the school.
- 10) **Lisa Hirkaler**, VTHS Art teacher, has been accepted into **Oprah's O Ambassador Program**. O Ambassadors is a school-based program that invites educators to apply for the program and start a school-based extra-curricular program. The focus is to lead activities that raise funds for development projects overseas and increase awareness of global issues. Clubs explore poverty, education, health, and sustainable development. Currently, the club meets on Tuesdays and Thursdays.
- 11) The following faculty, administration, and board member will be attending the **National School Boards Association Technology Conference** on October 27<sup>th</sup> – 30<sup>th</sup>: **Laurie Nelson** (WRPS), **Kathy Katzenberger** (CMPS), **Vernoy Paolini** (LHMS), **Stewart Stumper** (LHMS), **Chris Jensen** (GMMS), **Jim Saganiec** (VTHS), and **Doug Castellana** (BOE).
- 12) At our **September 11, 2008 work session**, the board approved **personnel and travel recommendations** that were immediately necessary. The appointments which were approved are on our **Attachment A**.
- 13) The following **college student(s)**, some of them Vernon graduates, are doing their student teaching, practicums, field experience, student internship and observations here in the Vernon Township School District:

<b>Student's Name</b>	<b>Timeframe</b>	<b>School</b>	<b>Cooperating Teacher</b>	<b>Type of Request</b>	<b>College</b>
Michelle Lechowicz	10 hours	CMPS	Mrs. Baumgarten, Mr. Gagliostro	Observation	Centenary College
Kerry Friesma	30 hours	RHPS	Mrs. Vybahil	Community Service	Bloomfield College
Kimberly Sokolewicz	90 hours	CMPS	Mrs. Gratzl	Clinical Observation	Felician College
Audra Hover	30 hours	LHMS	Health Teachers	Observation	Felician College
Ashley Ahern	5 days	WRPS	Mrs. Kelshaw	Field Experience	Fairleigh Dickinson
Jamie Baker	5 days	WRPS	Mrs. Sampar	Field Experience	Fairleigh Dickinson
AnnMarie Zaremba	20 hours	GMMS	Dr. Lepse, Ms. Gannslé, Mrs. Cafarelli	Observation	Sussex County Community College
Kara Hauptly	20 hours	WRPS	Mrs. Broderick	Observation	Sussex County Community College
Elizabeth Linfante	1 day	VTHS	Science Dept.	Observation	Bloomsburg University
Kylie Mearkle	1 day	RHPS	Mrs. Yafar-Werman	Observation	Sussex County Community College
Tammie Osborne	2 days	GMMS	Language Arts Dept.	Observation	Sussex County Community College

- 14) **Mr. Ryan Caffrey** has volunteered to assist with the **VTHS wrestling program**. We thank him for his time and dedication to the students of Vernon Township.

**BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

**INFORMATION (Mr. Macerino)**

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- 15) GMMS anti-smoking group **REBEL 2** was recognized by **Vernon Township Council** on October 9<sup>th</sup> for the group's community service.
- 16) At the October 9<sup>th</sup> Vernon township Council meeting, **The Vernon PAL** recognized the **GMMS Peer Leaders** for their community service.
- 17) At our September 18<sup>th</sup> Board of Education meeting VTHS science teacher, **Hollyce Schoepp** was approved as an Asst. Girls Volleyball coach at Step 1 - \$3,440 and should have been listed as Step 4 - \$4,070.

## **BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

**INFORMATION (Mr. Macerino)**

**IXa-6**

### **Testing**

HSPA testing was held at Vernon Township High School on September 29, 2008 (Mathematics), October 1, and October 2, 2008 (Language Arts Literature). The following week on Tuesday October 7, 2008 the Fall Algebra I Field Test was administered at the high school. The Director of Curriculum continues to meet with the principals and their faculty to discuss specific instructional plans for the 2008-2009 school year.

### **Curriculum**

The World Language and Language Arts Curriculum Committee had their initial meeting on September 25<sup>th</sup>. Individual grade levels began to update the current curriculum using their current (WL – 2004; LA K-8 – 2004; English 9-12 – 2008) NJ Core Curriculum Content Standards.

High School Graduation Requirements: One of the primary initiatives of the State Department lies in transforming NJ secondary schools. Key components include supporting innovating thinking, reflection and exploration in students, as well as building a mutually influential relationship between schools and community. The State Department is looking to form new school partners with local business and higher education institutions. Sweeping reforms are clear priorities for the State Department and will affect all NJ students – not just high school. Additional information will become available in the near future.

Standardized testing follow-thru relating to 2007 pupil results included grade level faculty presentations by district administrators. Key facts and comparative data will be used to adjust instruction accordingly during the course of the year.

The Local Professional Development Committee will host their first meeting on October 9<sup>th</sup> at the high school. All district newly hired teachers and their mentors will be in attendance. Instructional strategies and techniques will be the primary focus of the day's activities.

On October 13<sup>th</sup> the district faculty will be in-serviced. A sampling of expected topics of discussion on the agenda are: a review of the new math text book (K-8), Best Practices, Bloom's Taxonomy [in relation to teaching beyond knowledge], and aligning math assessments with the NJASK.

### **Special Services**

A program entitled: "*Teaching Our Children How to Read*" was held at Vernon Townships High School on Wednesday evening, October 8, 2008, beginning at 7:00 p.m. Ms. Tara Carrell, an Orton-Gillingham trained faculty member in the district, was the presenter.

On Friday, October 10, three case managers from the Child Study Team attended a Sussex-Warren County meeting at the Lafayette House in Lafayette, NJ. "Comparing Computerized IEP Programs" was one among several of the topics covered at this meeting.

On Monday, October 13, District In-Service Day was held. All Special and Related Services personnel attended various workshop in different buildings on this day, specific to their respective duties and responsibilities.

## **BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

**INFORMATION (Mr. Macerino)**

**IXa-7**

### **Athletics & Physical Education**

Our night athletic contests have been a huge success. Boys and girls soccer, field hockey, football and tennis have all enjoyed contests under the lights. On October 2<sup>nd</sup>, our First Annual Powder Puff Football game was played with all of the money from the gate being donated to the Heller family. This past summer, Mr. Heller died tragically in an accident at the age of 44. Each year as long as this event continues, the varsity cheerleaders will pick a local family or charity that could use assistance.

Vernon hosted the SCIL Tennis Festival on Wednesday and Thursday, October 1 and 2. Plans are being finalized for Vernon to host the First Annual SCIL Soccer Tournament. The varsity tennis team from High Point HS enjoyed our courts so much, they would like to return and play what would be a home match at High Point, here at Vernon.

On September 17, Mr. Dunnigan and Mr. Edelman attended a valuable Drug Testing workshop at Hunterdon Central HS. The material presented will assist Vernon if drug testing is implemented at VTHS on October 8, Mr. Edelman will testify at NJSIAA regarding a compromise to the NJSIAA Realignment Plan.

On Saturday, October 4, the Viking Club sponsored a “Lite and Fluffy” Pancake, Sausage, Taylor Ham and Egg breakfast from 6:30 – 11:00 a.m.

**VIOLENCE AND VANDALLISM PUBLIC HEARING**  
**Recommendations #1 and #2**

**Superintendent of Schools Presentation**

In accordance with changes listed in public law 2001, Chapter 299, amending Section 1 of Public Law 1982 Chapter 163 (18A:17-46), the school district's **2007-2008 Violence and Vandalism Report** is attached. The board and the administration will entertain questions and comments on this matter at this time. The above law requires that annually the superintendent will share the Violence and Vandalism report with the board of education and that the Report will be publicly shared in October of each school year.

For informational purposes, as acts of Violence and Vandalism occur, they are electronically submitted to the State Department of Education. The DOE generates a confirmation report with the result being the final district report as listed in this public meeting agenda.

The above information as well as the attached report serves as an assurance that tonight's public hearing was conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct a public hearing on the attached report.

At this time, are there any questions regarding the 2007/2008 Vandalism and Violence Report listed in items 1 and 2 below? There were no questions from the public.

- 1) Upon the recommendation of the Superintendent the board approved the following recommendation on a motion by Mr. McGowan; 2<sup>nd</sup> by Mr. Kirchmer and carried on a unanimous roll call vote:

**WHEREAS**, the State of New Jersey has designated a School Violence Awareness Week for all public schools, and

**WHEREAS**, the Vernon Township Public Schools provide opportunities to promote and support school safety through the implementation of D.A.R.E., Get Real About Violence, anti-bullying programs, Character Education, the School Resource Officer program, and

**WHEREAS**, the Vernon Township Public Schools work cooperatively with the Municipal Alliance Committee, law enforcement, and other community agencies to ensure safe schools, and

**WHEREAS**, as citizens responsible for overseeing the public education of district students,

**THEREFORE BE IT RESOLVED** that the Vernon Township Board of Education designates the week of **October 20-24, 2008** as "School Violence Awareness Week."

## BOARD OF EDUCATION MEETING, OCTOBER 16, 2008

### RECOMMENDATIONS (Mr. Macerino)

IXb-2

- 2) Upon the recommendation of the Superintendent the board approved the **Violence and Vandalism Report for the 2007/2008** school year (**Attachment B**) and that said report be included as part of the permanent minutes of this meeting. Motion by Mr. DeYoung; 2<sup>nd</sup> by Mr. Powell and carried on a unanimous roll call vote.
- 3) Upon the recommendation of the Superintendent the board approved the following **resignation(s)** as listed on a motion by Mr. Powell; 2<sup>nd</sup> by Mr. DeYoung and carried on a unanimous roll call vote:

**Carmel Grieco** WRPS Special Education teacher; eff. 60 days from date of resignation (12/12/08), or until a replacement is found.

- 4) Upon the recommendation of the Superintendent the board approved the following faculty/staff **appointments/transfers** as listed on a motion by Mr. Kirchmer; 2<sup>nd</sup> by Mr. Sweeney and carried on a unanimous roll call vote:

\*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as a result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

<b>*Nancy DeVries</b>	Substitute, Group I
<b>*Patricia Hutnick-Pastore</b>	Substitute, Group I
<b>*Louis Verile</b>	Substitute, Group I
<b>*Barbara Slate</b>	Substitute, Group I
<b>Ann French</b>	Substitute, Group I (Renewal)
<b>*Deborah Kuebler</b>	Substitute, Group II
<b>*Matthew Benacquista</b>	Substitute, Group II
<b>*Ryan Caffrey</b>	Substitute, Group I
<b>*Veronica Haltner</b>	Substitute Aide
<b>*Elizabeth DeGeeter</b>	Substitute Aide
<b>*Dana Salazar</b>	Substitute Aide
<b>Charles Dalyrmpole</b>	Substitute Custodian (eff. 1/2/09)
<b>Marc Bray</b>	VTHS REBEL Advisor - \$1,000; funded by grand money; eff. 08/09 school year. (Repl/Sang)
<b>*Bonny Wtulich</b>	WRPS part-time aide; Step 1 - \$12.88/hr.; 3.5 hrs. per day; 17.5 hrs. per week; eff. 10/20/08. (Repl/Altomare)

**BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

**RECOMMENDATIONS (Mr. Macerino)**

**IXb-3**

<b>*Linda Musiotto</b>	WRPS part-time aide; Step 1 - \$12.88/hr.; 3.5 hr.s per day; 17.5 hrs. per week; eff. 10/20/08. (New)
<b>Paulette Beer</b>	LHMS Guidance Counselor; non-tenure interim replacement for counselor on medical leave; MA+60, Level 3 – per diem rate of \$280.24; eff. 10/7/08 – 10/21/08. (Repl/Hanf)
<b>*Georginia Dowles</b>	District School Psychologist; BA+30, Level 1 - \$47,212; (pending approval of emergent certification); eff. 1/2/09. (Repl/Yorn)
<b>Petrina Garrity</b>	GMMS REBEL Advisor - \$500; funded by grant money; eff. 08/09 school year.
<b>Sharon Kenerson</b>	GMMS REBEL Advisor - \$500; funded by grant money; eff. 08/09 school year.
<b>*Richard Bishop</b>	VTHS Business Education teacher; MA, Level 1 - \$50,742; non-tenure interim replacement for a teacher on maternity leave; eff. 11/3/08 – 1/24/09. (Repl/S. Flannery)

- 5) Upon the recommendation of the Superintendent the board approved the following resolution (as listed below) for **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1 on a motion by Mr. Powell; 2<sup>nd</sup> by Mr. DeYoung and carried on a unanimous roll call vote..

**WHEREAS**, the Vernon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount not to exceed the NJ State Travel Reimbursement Guidelines as established by the Department of Treasury; and

**BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

**RECOMMENDATIONS (Mr. Macerino)**

**IXb-4**

**WHEREAS**, the Board of Education establishes, for district business travel only, an annual school year threshold not to exceed \$1,500.00 for each faculty/staff/board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

**BE IT FURTHER RESOLVED**, the Board of Education approves the travel and related expense reimbursements as listed on **Attachment C**, Board of Education Approval of Travel and Related Expense Reimbursement Form.

- 6) Upon the recommendation of the Superintendent the board approved the following professional certified staff for **salary adjustments** based upon their submission of appropriate documentation attesting to their further professional development and improvement. (Degree levels and salaries are listed in the VTEA contract). Motion by Mr. Powell; 2<sup>nd</sup> by Mr. McGowan and carried on a unanimous roll call vote.

<b>Lea Haddeland (VTHS)</b>	<b>to BA+15, Level 14</b>
<b>Hollyce Schoepp (VTHS)</b>	<b>to MA, Level 9</b>
<b>John Getz (VTHS)</b>	<b>to MA+45, Level 13</b>
<b>Shannon Hirsch (RHPS)</b>	<b>to MA+45, Level 8</b>
<b>Maureen O'Rourke (LHMS)</b>	<b>to MA+45, Level 15+lg2x</b>

- 7) Upon the recommendation of the Superintendent the board approved the following policies/regulations as listed (**Attachment D**) on a motion by Mr. DeYoung; 2<sup>nd</sup> by Mr. Kirchmer and carried on a unanimous roll call vote:

**First Reading**

Policy 2431      Athletic Competition (Revised)

- 8) Upon the recommendation of the Superintendent the board approved an extension to the FMLA maternity leave of absence for **Mrs. Keri Frawley**, VTHS Special Education teacher, effective 11/1/08 – 1/5/09, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Frawley must inform the superintendent's office in writing by 12/1/08 of her intention to return to

## BOARD OF EDUCATION MEETING, OCTOBER 16, 2008

### RECOMMENDATIONS (Mr. Macerino)

IXb-5

- employment or request an extension of this leave. Motion by Mr. Kirchmer; 2<sup>nd</sup> by Mr. Gilson and carried on a unanimous roll call vote.
- 9) Upon the recommendation of the Superintendent the board approved a FMLA family medical leave of absence (**one to two days per month**) for **Mrs. Karen Kozinsky**, CST Social Worker, effective 10/30/08 – 6/30/09, in keeping with her letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act. Motion by Mr. Castellana; 2<sup>nd</sup> by Mr. DeYoung and carried on a unanimous roll call vote.
- 10) Upon the recommendation of the Superintendent the board approved that **Mr. Mudrick**, Director of Special Services, be authorized to recover any portion of costs for certain related services provided to Medicaid-eligible special education students, ages 3 to 21, by or through local education agencies, as outlined in the Special Education Medicaid initiative (SEMI) handbook. Motion by Mrs. Auberger; 2<sup>nd</sup> by Mr. Kirchmer and carried on a unanimous roll call vote.
- 11) Upon the recommendation of the Superintendent the board approved the **2007-2008 Quality Assurance Annual Report** including the items listed below on a motion by Mr. McGowan; 2<sup>nd</sup> by Mrs. Auberger. All were in favor.
- a. 2007-2008 District Goals and School-Level Objectives
  - b. 2008-2009 District Goals and School-Level Objectives
  - c. 2007-2008 State Assessment Date
  - d. Comprehensive Maintenance Report
  - e. Miscellaneous information as mandated by the State
  - f. Emergency Crisis Management Plan
  - g. Substance Abuse Prevention Program
- 12) Upon the recommendation of the Superintendent the board approved the **emergency and crisis management plans** for all schools and the district. The plans have been created at each level and are consistently reviewed and updated at the building and district level as appropriate. All staff has been in-serviced regarding the emergency procedures outlined in their building in accordance with State statute. Each building has a safety committee, and the district has a K-12 safety committee that meets throughout the school year. All plans and Board policies, 7430 – School Safety, 7440 – Security of School Premises, 8420 – Emergency Evacuation, have been reviewed by the Vernon Township Police Department under the guidance of the Sussex County Prosecutor’s Office. Motion by Mrs. Auberger; 2<sup>nd</sup> by Mr. Powell. All were in favor.
- 13) Upon the recommendation of the Superintendent the board approved the **substance abuse prevention curriculum** for grades K-12. All staff are in-serviced annually regarding the substance abuse prevention curriculum, the role of school counselors and student assistance counselors in handling students at-risk, and Board policy 5530 – Substance Abuse. As part of

## **BOARD OF EDUCATION MEETING, OCTOBER 16, 2008**

### **RECOMMENDATIONS (Mr. Macerino)**

**IXb-6**

- the No Child Left Behind application, an annual review of the program's effectiveness is discussed with members of the school district and the community. Motion by Mr. DeYoung; 2<sup>nd</sup> by Mr. McGowan and carried on a unanimous roll call vote.
- 14) Upon the recommendation of the Superintendent the board approved a FMLA medical leave of absence for **Mrs. Fran King**, RHPS Classroom teacher, effective 10/6/08 for an undetermined amount of time, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. King must inform the superintendent's office in writing as soon as possible of her intention to return to employment or request an extension of this leave. Motion by Mr. Kirchmer; 2<sup>nd</sup> by Mr. Castellana and carried on a unanimous roll call vote.
- 15) Upon the recommendation of the Superintendent the board approved a FMLA medical leave of absence for **Mrs. Barbara Wickenheiser**, WRPS school nurse; effective 12/3/08 for approximately two weeks, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Wickenheiser must inform the superintendent's office in writing as soon as possible of her intention to return to employment or request an extension of this leave. Motion by Mr. Powell; 2<sup>nd</sup> by Mr. DeYoung and carried on a unanimous roll call vote.
- 16) Upon the recommendation of the Superintendent the board approved a FMLA paternity leave of absence for **Mr. Edward Flannery**, VTHS social studies teacher; eff. 11/3/08 (tentative) – 11/17/08, in keeping with his letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mr. Flannery must inform the superintendent's office in writing as soon as possible of his intention to return to employment or request an extension of this leave. Motion by Mr. DeYoung; 2<sup>nd</sup> by Mr. Powell and carried on a unanimous roll call vote.

**REPORT OF THE INTERIM BUSINESS ADMINISTRATOR**

**INFORMATIONAL: Mr. Butler**

1. The following is a Certificate of Deposit Transaction made during the month of September 2008.

<u>UNEMPLOYMENT</u>	<u>AMOUNT</u>	<u>INTEREST</u>
<u>Cashed In – Bank</u>		

Lakeland Bank	\$305,605.02	\$16,673.40
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<u>UNEMPLOYMENT</u>	<u>AMOUNT</u>	<u>RATE</u>	<u>DURATION</u>
<u>Purchased - Bank</u>			

Lakeland Bank	\$372,278.42	3.50%	365 days
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2. Use of Buildings and Grounds

<b>NO.</b>	<b>REQUESTING ORGANIZATION</b>	<b>BUILDING OR GROUNDS</b>	<b>DATE</b>
23	VTHS Student Council	VTHS – Cafeteria	1/23/09 (snow date 1/30/09)
24	Vernon Vikings 16U	VTHS - Fields for games	9/7/08 - 10/19/08
25	VTHS Orchestra/Wind Ensemble	VTHS – Cafeteria	12/12/08, 2/27/09 & 5/7/09
26	Girl Scouts	VTHS - Cafeteria	11/7/08 - 11/28/08
27	VTHS Choir	VTHS - Cafeteria	12/19/08, 4/3/09, 5/15/09, 6/6/09,6/10/09
28	VTHS Orchestra/Choir	VTHS - Music Rooms	9/11/2008
29	VTHS Student Council - Winter Formal	VTHS - Cafeteria	1/24/09 (snow date 1/31/09)
30	MUSIC	VTHS – Cafeteria	3/7/2009
31	VTHS - Key Club	CMPS – Cafeteria & Gym	10/10/2008
32	Cub Scouts	WRPS – Gym	9/11/2008
33	Cub Scout Pack 404	RHPS – Classroom	9/17//08 - 6/4/09
34	Girl Scouts	CMPS – Classroom	9/08 - 6/09
35	Vernon Co-Ed Softball	WRPS - Fields 6 & 7	9/7/2008 - 11/11/08
36	VTHS Student Council - Pep Rally	VTHS – Gym	10/3/2008
37	Space Camp, Huntsville Alabama	LHMS - Library (Parent Meeting)	9/24/2008
38	Vernon Vikings Baseball Cerbo	LHMS – Fields	9/7/08 - 10/19/08
39	Vernon Township Education Association	CMPS – Library	2/26/2009
40	Vernon Township Education Association	CMPS – Library	5/6/2009

**REPORT OF THE INTERIM BUSINESS ADMINISTRATOR**

**INFORMATIONAL: Mr. Butler**

41	Vernon Township Education Association	RHPS – Library	1/20/2009
42	Vernon Township Education Association	WRPS – Library	3/31/2009
43	Vernon Township Education Association	LHMS - Library	4/22/2009
44	Vernon Township Education Association	LHMS – Library	12/2/2008
45	Vernon Township Education Association	LHMS - Library	9/30/2008
46	VTHS Robotics Team	VTHS - Room 208 & 211	9/18/08 - 6/09
47	Vernon Key Club & Kiwanis Club	VTHS – Cafeteria	9/26/2008
48	Glen Meadow Performing Arts Camp	GMMS - Gym, Stage & Music Room	8/3 - 8/7/09 & 8/10 - 8/14/09
49	Vernon PAL	WRPS - All Purpose Room	9/22/08 - 10/23/08
50	VTHS Ice Hockey Parent Meeting	VTHS - Classroom	9/17/2008
51	Vernon Instrumental Parents	VTHS – Cafeteria	10/25/2008
52	NORWESCAP - SWEP	GMMS - Room 100	11/12/08 - 1/14/09
53	Ramapo MSET	LHMS - Computer Lab	9/15/08 - 6/1/09
54	Vernon Youth Football & Cheerleading	LHMS - Gym (Rain Only)	9/20/2008
55	Vernon Historical Society	RHPS - Parking Lot	10/5/08 (rain date 10/12/08)
56	Girl Scouts of New Jersey	CMPS - Room 105	9/24/08 - 6/17/09
57	Vernon Township Education Association	VTHS - Faculty Dining Room	12/17/2008
58	Girl Scouts Brownie Troop #632	RHPS - Art Room	9/30/08 - 6/2/09
59	Cub Scouts - Den #6 Pack #283	GMMS - Café or Home Ec. Room	9/08 - 6/09
60	VTHS - Robotics Team	VTHS - Senior Student Cafeteria	09/24/08
61	Skylands Youth Symphony	VTHS - Orchestra or Music Room	9/25/2008
62	VTHS DECA	VTHS - Gym, Auditorium & Cafeteria	9/22/08 - 9/23/08
63	Cub Scout Pack 183	GMMS – Cafeteria	9/08 - 6/09
64	Our Lady of Fatima Church	LHMS - Gym & Classrooms	10/4/08 - 4/4/09
65	Vernon Little League	VTHS - Room # 103	10/2/2008
66	Teen Pep - Winter Retreat	VTHS - Lower Library	1/10/09 - 1/11/09
67	PEER	VTHS - Senior Student Café	10/02/08
68	PEER	VTHS -Senior Student Café	10/9/2008
69	Vernon Youth Soccer	CMPS – Gym	9/27/2008
70	Girl Scouts Troop 254	GMMS - Café & Home Ec. Room	10/9/08 - 6/5/09
71	Parent Meeting - DC Trip	LHMS - Room 122	10/1/2008
72	Parent/Student Meeting - Space Camp	LHMS - Library	10/15/2008

**REPORT OF THE INTERIM BUSINESS ADMINISTRATOR**

**INFORMATIONAL: Mr. Butler**

3. Listed below are Field Trip requests received.

<b>DATE OF TRIP</b>	<b>SCHOOL</b>	<b>GRADE</b>	<b>TEACHER</b>	<b>DESTINATION</b>	<b>EXPENSE</b>
9/20/2008	VTHS	9 -12	Taylor	Maple Grange - Football Field Dedication	Board
10/3/08 - 6/09	VTHS	9 -12	Powell	Errand Run Service - Every Friday for Spec. Needs	Board
9/16/08 - 10/14/08	GMMS	7 - 8	Nichols	Scenic Farms, Pine Island - Golf Program	Student
10/10/2008	RHPS	4	Sargent	Sterling Hill Mine Museum - 4th grade Field Trip	Student
10/2/2008	VTHS	9 - 12	Hardin	Mr. Hardin's House - Spec. Need Students	Board
10/15/2008	VTHS	9 - 12	Cimorelli/Taylor	Kittatinny HS - County Choir & Band Auditions	Board
10/22/2008	VTHS	9 - 12	Barta	Sussex Vo-Tech - Summit on School Violence	Board
10/29/2008	VTHS	9 - 12	Cimorelli/Taylor	Kittatinny HS - County Choir & Band Rehearsals	Board
11/3/2008	VTHS	9 - 12	Cimorelli/Taylor	Kittatinny HS - County Choir & Band Rehearsals	Board
11/11/2008	VTHS	9 - 12	Cimorelli/Taylor	Kittatinny HS - County Choir & Band Rehearsals	Board
11/19/2008	VTHS	9 - 12	Cimorelli/Taylor	Kittatinny HS - County Choir & Band Rehearsals	Board
12/9/2008	VTHS	10 - 12	Cimorelli/Taylor	Met Life Building, NYC - Meistersingers & Brass Choir Caroling Trip	Student
1/31/2009	VTHS	9 -12	Weinstein	Rutgers, New Brunswick - Art Education Competition	Board
3/23/09 - 3/28/09	VTHS	10 - 12	Schoepp	Orlando, FL - Disney Spring Training for Girls Lacrosse	Student
10/28/2008	CMPS	3	Lesch	Liberty Science Center - 3rd grade Class Trip	Student
3/14/09 - 3/15/09	VTHS	9 - 12	Weinstein	Rutgers, New Brunswick - NJ Thespian Festival	Student
4/21/2008	GMMS	8	Shapiro	Community Theatre in Morristown, NJ - Adv. Lang.Arts	Student
9/30/08 - 12/2/08	RHPS	4	Hirsch	Winslow Therapeutic Riding Center - Special Needs	Board
11/13/2008	VTHS	9 - 12	LoGiudice/Tintle	Holocaust Memorial Museum, DC - History/English Classes	Student
3/19/09 - 3/23/09	VTHS	9 - 12	Ludeking	Newark Airport - Softball Team Spring Training, FL	Student
12/22/2008	VTHS	9 - 12	Cimorelli	All District School & BOE Office - Brass Choir & District Caroling	Board

**REPORT OF THE INTERIM BUSINESS ADMINISTRATOR**

**INFORMATIONAL: Mr. Butler**

9/25/2008	VTHS	9 - 12	Ross	Sussex Vo-Tech - Youth Leadership Conference	Board
10/18/2008	VTHS	10 - 12	Ciaburri	Pascack Hills HS - Robotics Team	Grant
4/3/2009	VTHS	9 - 12	Willer	GMMS/RHPS/LHMS - Jazz Express	Board
10/22/2008	VTHS	10 - 12	Romano	Saddle Brook, NJ - DECA Leader Training	Student
9/29/08 - 12/8/08	CMPS	2 - 4	Latella	Phoenix Therapeutic Riding Center	Board
9/29/08 - 12/8/08	GMMS	7	LaBar/Henry	Phoenix Therapeutic Riding Center	Board
5/26/2009	GMMS	8	Lepse	Medieval Times	Student
10/18/2008	VTHS	9 - 12	Taylor	Morris Knolls - VTHS Marching Band Local Show	Board
11/8/2008	VTHS	9 - 12	Taylor	Allentown, PA - VTHS Marching Band All States Championships	Board
10/11/2008	VTHS	9 - 12	Taylor	Giants Stadium - VTHS Marching Band Yamaha Cup Show	Board
9/29/08 - 12/8/08	VTHS	9 - 12	Powell/McCall	Winslow Therapeutic Riding Center - Special Needs	Board
10/27/2008	LHMS	5	Howard	Wild West City - 5th Grade Field Trip	Student
10/23/2008	LHMS	6	Mitchell/Paolini	Trenton, Statehouse Museum - Social Studies Class	Student
11/11/2008	VTHS	11 - 12	Sabia	Guggenheim Museum, NYC - Photography Class	Student
10/29/2008	VTHS	9 - 12	Hirkaler	Storm King Art Center, Mountainville, NY - 3D Art History	Student
11/5/2008	WRPS	1	Kelshaw	Growing Stage Theatre, Netcong, NJ - First Grade Class Trip	SCA
11/4/2008	WRPS	1	Kelshaw	Growing Stage Theatre, Netcong, NJ - First Grade Class Trip	SCA

4. Pursuant to N.J.A.C. 6A:23-2.12 (C) 3, I certify that, as of September 30, 2008, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A: 22-8 and 18A: 22-8.1.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**RECOMMENDATIONS: Mr. Butler**

1. Upon the recommendation of the Interim Business Administrator the Board approved the list of checks for October 16, 2008 (#43834-#43965 totaling \$1,651,030.07) Motion by Mr. McGowan, seconded by Mr. Kirchmer and carried on a unanimous roll call vote.
2. Upon the recommendation of the Interim Business Administrator the Board approved purchase orders for September 2008 on a motion by Mr. McGowan, seconded by Mr. Gilson and carried on a unanimous roll call vote.
3. Upon the recommendation of the Interim Business Administrator the Board accepted the Report of the Secretary for Current Operating Fund for the month of September 2008 and the Report of Treasurer of School Monies for September 2008. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary’s financial report for the month of September 2008 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary’s Report and the Treasurer’s report are in agreement. Motion by Mr. Mr. Powell seconded by Mr. DeYoung and carried on a unanimous roll call vote.
4. Upon the recommendation of the Interim Business Administrator It is recommended the Board approved the following September 2008 transfers as authorized according to N.J.A.C. 6A:23-211(d). Motion by Mr. Kirchmer, seconded by Mr. DeYoung and carried on a unanimous roll call vote.

<b>NO.</b>	<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
1	11-190-100-420-05-000	11-190-100-610-05-003	\$ 395.00
2	11-000-222-600-04-030	11-000-222-800-04-000	\$ 407.89
3	11-190-100-610-06-001	11-000-240-600-06-000	\$ 30.00
4	11-190-100-640-01-000	11-000-100-562-08-000	\$ 8,000.00
5	11-190-100-640-01-000	11-000-100-566-08-000	\$ 8,000.00
6	11-190-100-640-02-000	11-000-100-566-08-000	\$ 40,000.00
7	11-190-100-640-03-000	11-000-100-566-08-000	\$ 40,000.00
8	11-190-100-640-04-000	11-000-100-566-08-000	\$ 10,000.00
9	11-190-100-640-04-000	11-000-100-567-08-000	\$ 30,000.00
10	11-190-100-640-05-000	11-000-100-567-08-000	\$ 50,000.00
11	11-190-100-640-06-000	11-000-100-567-08-000	\$ 40,000.00
12	11-000-270-517-08-000	11-000-270-511-08-451	\$ 1,300.00
13	12-130-100-730-04-000	12-140-100-730-06-000	\$ 2,200.00

5. Upon the recommendation of the Interim Business Administrator the Board approve Transportation contracts as listed on a motion by Mr. McGowan, seconded by Mr. Gilson and carried on the following roll call vote: YES: Mr. Castellana, Mr. DeYoung, Mr. Gilson, Mr. Kirchmer, Mr. McGowan, Mr. Powell, Mr. Sweeney, Mr. Whidden. ABSTAIN: Mrs. Auberger.

**I. Addendum**

Decker Transportation  
 Route V54  
 2008/2009 School Year  
 180 Days

**RECOMMENDATIONS: Mr. Butler**

<u>Route Cost</u>	<u>Aide Cost(+)</u>	<u>Adjusted Cost</u>	<u>Total Adjusted Cost</u>
\$120.76 p.d.	\$45.00 p.d.	\$165.76 p.d.	\$29,836.80

**II. Jointures**

Jointure with the Hackensack School District to transport a Vernon Township student on the following bus route for the 2008/2009 extended school year:

<u>Route</u>	<u>Total Cost</u>	<u>Host District</u>	<u>Joiner</u>	<u>Destination</u>
S390	\$55.61.	Hackensack	Vernon	Brownstone School Total: 18 Days- \$1,000.98

Jointure with the High Point Board of Education to transport one Wallkill student on a Vernon Township route:

<u>Route</u>	<u>Total Cost</u>	<u>Joiner Cost</u>	<u>Destination</u>
VT-4	\$38,864.50 (42)	\$925.34 (1)	Sussex County Technical School Total Route Cost: \$39,789.84

Jointure with the Sussex County Regional Cooperative to transport non-public students on the following Vernon route:

<u>Route</u>	<u>Total Cost</u>	<u>Joiner Cost</u>	<u>Destination</u>
VT-1	\$24,558.51 (30)	\$9,004.79 (1)	Immaculate Conception/ Sussex Christian Total Route Cost: \$33,563.30

**III. Bid Opening  
October 8, 2008**

*Berkshire Transportation*  
Multi Contract/Route BKS9  
2008-2009 School Year  
180 Days

<u>Route</u>	<u>2008/2009 Cost</u>	<u>Aide (+)</u>	<u>Mileage Adj.(+/-)</u>	<u>Total Route</u>
596	\$218.23 p.d.	N/A	\$3.75 p.m.	\$39,281.40
597	\$211.23	N/A	\$3.75 p.m.	\$38,021.40

QUOTE NUMBER	CONTRACTOR	PROGRAM/SCHOOL	COST PER QUOTE	TOTAL COST	DESTINATION	DATE OF TRIP/ # of days	TYPE OF EXPENSE
Q08-11	Bob Baldwin Trans.	RHPS	\$329.00	\$329.00	Sterling Hill Mines Lift Vehicle for Special Needs Student	Field Trip 10/10/08	Board
Q08-12	First Student New.	VTHS	\$619.00	\$619.00	NYC-Met Life Building	Field Trip 12/09/08	Student

**RECOMMENDATIONS: Mr. Butler**

Q08-13	First Student New.	GMMS	\$129.00 p.d.		Youth Shelter, Newton	10/2/08 (approx. 3 weeks)	Board
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6. Upon the recommendation of the Interim Business Administrator the Board approved the following Special Services Contracts (a-e) on a motion by Mr. Powell, seconded by Mr. McGowan and carried on a unanimous roll call vote.
  - a) The Contract for Consultant Services between the Vernon Township Board of Education and Applied Behavior Consultants for the 2008-09 School Year. Services are billed at an hourly rate of \$ 110.00, not to exceed 7.5 hours each week for a total of \$ 29,700.00.
  - b) The Special Education Contract between the Vernon Township Board of Education and the Kentwood Academy for Student # 71389 for the 2008-09 School Year at a cost of \$ 37,253.00 as per the student’s I.E.P.
  - c) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 073088 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
  - d) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 100387 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 40 hours.
  - e) The Contract for Transition Services between the Vernon Township Board of Education and SCARC for student # 062489 for the 2008-09 School Year. Services are billed at an hourly rate of \$ 75.00, not to exceed 72 hours.
  
7. Upon the recommendation of the Interim Business Administrator the Board approved High School Gate Athletic Account payments for September 2008. **ATTACHMENT E** Motion by Mr. Gilson, seconded by Mr. McGowan and carried on a unanimous roll call vote.
  
8. Upon the recommendation of the Interim Business Administrator the Board approved the Facilities Referendum payment for October. **ATTACHMENT F** Motion by Mr. Gilson, seconded by Mr. McGowan and carried on a unanimous roll call vote.
  
9. Upon the recommendation of the Interim Business Administrator the Board approved the Change Order GC-6 in the amount of (\$98,700.00) to T.M. Brennan. **ATTACHMENT G** Motion by Mr. Sweeney, seconded by Mr. Gilson and carried on a unanimous roll call vote.
  
10. Upon the recommendation of the Interim Business Administrator the Board approved the Change Order GC-7 in the amount of (\$17,525.00) to T.M. Brennan. **ATTACHMENT H** Motion by Mr. Sweeney, seconded by Mr. Powell and carried on a unanimous roll call vote.
  
11. Upon the recommendation of the Interim Business Administrator the Board approved the Change Order GC-8 in the amount of \$48,610.86 for T.M. Brennan. **ATTACHMENT I** Motion by Mr. Kirchmer, seconded by Mr. Gilson and carried on a unanimous roll call vote.
  
12. Upon the recommendation of the Interim Business Administrator the Board approved submission of the Comprehensive Maintenance Plan FY08, FY09, FY10 to the County Superintendent. The activities are reasonable to keep all school facilities open and safe for use in their original condition.

**RECOMMENDATIONS: Mr. Butler**

**ATTACHMENT J** Motion by Mr. DeYoung, seconded by Mr. Gilson and carried on a unanimous roll call vote.

13. Upon the recommendation of the Interim Business Administrator the Board approved the Maintenance, Budget Amount Worksheet, Form M-1, for submission to the Office of School Facilities, Department of Finance and the County Superintendent’s Office. **ATTACHMENT K** Motion by Mr. Kirchmer, seconded by Mr. Powell and carried on a unanimous roll call vote.

14. Upon the recommendation of the Interim Business Administrator the Board accepted the CAFR/Audit for the fiscal year ending June 2008 and approved the Corrective Action Plan recommended in Items 2, 3, 5, and 6 and forward them to the County Superintendent of Schools, State Department of Education and the State Department of Education, Division of Finance. A copy of the CAFR/Audit Summary shall be appended to the minutes of this meeting. **ATTACHMENT L** Motion by Mr. Powell, seconded by Mr. Gilson and carried on a unanimous roll call vote.

<b>Recommendation Number</b>	<b>Corrective Action Approved by the Board</b>	<b>Method of Implementation</b>	<b>Person Responsible for Implementation</b>	<b>Completion Date of Implementation</b>
#2 Financial Planning, Accounting and Reporting	Potential transfers needed from the General Fund to Capital Outlay will receive County Superintendent approval prior to transfer taking place.	All transfers will be reviewed by the School Business Administrator prior to action.	School Business Administrator	Immediately
<b>Recommendation Number</b>	<b>Corrective Action Approved by the Board</b>	<b>Method of Implementation</b>	<b>Person Responsible for Implementation</b>	<b>Completion Date of Implementation</b>
#3 School Purchasing Program	State statutes and district policy will be reinforced with the administrative staff.	A Purchasing Manual will be issued to the administrative staff on a yearly basis (May) depicting the statutes and local policies that need to be shared with all administrators, supervisors and directors who have the authority to approve requisitions and overseen by the School Business Administrator.	School Business Administrator and Staff	December 1, 2008
<b>Recommendation Number</b>	<b>Corrective Action Approved by the Board</b>	<b>Method of Implementation</b>	<b>Person Responsible for Implementation</b>	<b>Completion Date of Implementation</b>
#5 Student Body Activities	For each School Account, the building principal will designate a staff member to be responsible for receipts and another for disbursements and further these individuals will be responsible for creating the monthly report and for reconciliation of account.	Building Principal will develop procedures for their respective activity account and review them with the School Business Administrator	Building Principals School Business Administrator	December 1, 2008
<b>Recommendation Number</b>	<b>Corrective Action Approved by the Board</b>	<b>Method of Implementation</b>	<b>Person Responsible for Implementation</b>	<b>Completion Date of Implementation</b>
#6 Application for State School Aid	Adequate records will be utilized for the annual ASSA.	Work sheets will be used with appropriate procedures attached.	Assistant Superintendent Director of Special Services	Immediately

15. Upon the recommendation of the Interim Business Administrator the Board entered Closed Session at 8:40 p.m. on a motion by Mr. DeYoung, seconded by Mr. Castellana. All in favor.