

BOARD OF EDUCATION MEETING
TOWNSHIP OF VERNON
NOVEMBER 19, 2009

- I. CALL TO ORDER (Cynthia Auberger, President)
- II. ROLL CALL & PLEDGE OF ALLEGIANCE
- III. READING OF MEETING NOTICES
- IV. APPROVAL OF MINUTES:
 - a) Work Session (10/08/09)
 - b) Closed Session (10/08/09)
 - b) Public Meeting (10/15/09) (Kirchmer – absent)
- V. CORRESPONDENCE (Mr. Kepnes)
- VI. PRESIDENT’S REPORT/COMMITTEE REPORTS
- VII. PRESENTATION – **Educational Support Person of the Year – Dhalma Lopez, LHMS Aide**
- VIII. PUBLIC PARTICIPATION – Questions limited to items listed on the agenda only
- IX. SUPERINTENDENT’S REPORT (Dr. Alfieri)
 - a) Informational matters:
 - b) Recommendations – personnel: appointments, terminations, non-reappointments, leaves, recommendations regarding funding, student matters, etc.
- X. SCHOOL BUSINESS ADMINSTRATOR/BOARD SECRETARY (Mr. Kepnes)
 - a) Informational matters:
 - b) Recommendations – purchase orders, checks, transportation, maintenance agreements, etc.
- XI. PUBLIC PARTICIPATION – Questions and comments pertaining to agenda items and any NEW business
- XII. ADJOURNMENT

- 1) Letter, **Jacqueline Clifford**, GMMS classroom teacher; indicating her return from maternity leave; eff. 11/23/09.
- 2) Letter, **Kimberly Gibson**, WRPS speech teacher; requesting a FMLA maternity leave of absence; eff. 3/8/10 – 6/1/10.
- 3) Letter, **Richard Zweier**, VTHS Academic Chairperson of Performing & Visual Arts, indicating his resignation for reasons of retirement; eff. 7/1/10.
- 4) Letter, **Jayna Murray**, WRPS Speech teacher; requesting a FMLA maternity leave of absence; eff. 3/22/10 – 6/30/10.
- 5) Letter, **Brandon Schwartz**, VTHS Asst. Boys Lacrosse coach; indicating his resignation; effective immediately.
- 6) Letter, **Michael Puco**, LHMS part-time custodian; indicating his resignation; eff. 11/20/09.
- 7) Letter, **Erik Pedersen**, VTHS Science Teacher and VTHS Asst. Baseball coach; indicating his resignation as VTHS Asst. Baseball coach, only; eff. immediately.

- 1) **Congratulations to Dhalma Lopez, LHMS full-time aide, for being selected as the Sussex County Educational Support Person of the Year.**
- 2) We are pleased to announce **Walnut Ridge Primary School students** as the district artists of the month for November. Their following students' artwork is being displayed at the board office and at WRPS during the month of November: **Brianna Jones and Riley Wallace (Kindergarten); Robert Baumann IV, Emma Fernstrom, Shane Kilby, Riley Kraft, Sophie LeRoy, Isabella Rivera, Eric Sheehan, and Payton Shultz (1st Grade).**
- 3) The following **college student(s)**, some of them Vernon graduates, are doing their student teaching, practicums, field experience, student internship, volunteering and observations here in the Vernon Township School District:

Student's Name	Timeframe	School	Cooperating Teacher	Type of Request	College
Nicole Diana	30 hours	CMPS	School Wide	Volunteer	Felician College
VonMarie Hernandez	10 hours	VTHS	J. Getz	Observation	Sussex County Community College
Shannon Duffy	5 days	VTHS	Special Services Dept.	Observation	William Paterson University
Brandon Mefford	3days/2 days	VTHS/ GMMS	Business Dept./K. Belli, C. Kellish	Observation	Sussex County Community College
Megan Allard	10 hours	CMPS	S. Ongas/L. Merck	Observation	Sussex County Community College
Nicole Syme	2 hours	RHPS	C. Bruning	Observation	St. Elizabeth College
Andrew Tarantino	4 days	VTHS	S. Quinn	Field Experience	Marywood University
Daniel Sires	4 days	VTHS/ GMMS	PE Dept. Teachers	Field Experience	Marywood University
Pamela D'Ambrosio	4 hours	VTHS	English Dept. Teachers	Observation	Sussex County Community College
Christina Dreher	4 hours	WRPS/ CMPS	L. Scovell (2 hrs.)/ S. Friedhoff (2 hrs.)	Observation	Sussex County Community College
Ainsley McClachrie	210 hours	VTHS	English Dept. Teacher	Internship	Bennington College
Debbie Lisa	150 hours	All Schools	All School Nurses	Practicum	Rutgers University
Veronica Cutler	150 hours	LHMS	A. Trombetta	Practicum	Ramapo College
Kim Uczkowski	4 hours	VTHS	G. Anderson/A. Mulvanerton	Observation	Sussex County Community College
Susan Dreher	4 hours	RHPS	K. Meichsner/L. Vybihal	Observation	Sussex County Community College
Aimee Wilkens	2 hours/2 hrs.	WRPS/ RHPS	D. Docherty/T. Snyder	Observation	Sussex County Community College

- 4) **Mrs. Tara Holderith**, LHMS classroom teacher, was approved for a maternity leave at the October 15, 2009 board meeting. Her leave dates are from November 9, 2009 through **February 12, 2010**; rather than through February 2, 2010 as previously indicated.

- 5) The following have **volunteered** at **Walnut Ridge Primary School** for the 2009/2010 school year:

Tina Vanderhoff	Diona Canal	Jennifer Bubenik	Jodie Pereira
Jennifer Keating	Julia McDevitt	Kera Hovan	Sherry Veloce
Donna Costa	Marzena Carrasco	Stephanie Fischer	June Jalbert
Kimberlee Okerlund	Rosetta Patterson	Dawn DeMattheis	Dawn Moynihan
Geraldine Rogers	Maureen Parisi	Sandra Beviano	Vernonica Enright
Mary Ferrari	Joan Flores	Erin Lamb	Jennifer Polizos
Kathleen Peterson	Karen Zappullo	Dianne Clarizio	Bettina Culmone
Farrah Ening	Laura LeFort	Dawn Mathews	Colleen O'Neill
Kelly Rosario	Danielle Sollitto	Patty Darker	Judith LeRoy
Debbie VanNoordt	Noel Bower	Sarah Rivera	April Blaine
BethAnn Blake	Kerri Chromcik	Maria O'Brien	MaryAnn Rodriguez
Danielle Kastner	Kara Diaz	Glynis Eustice	Monae Burke
Michele Kozdron	Kevin Rakowsky	Jenn Conini	Rich Howes
Jennifer Baumann	Deanna Hammel	Jennifer Mendenhall	Preston Gagg
Joseph Woody	Denise Woody	Diane Free	Debbie Mann
Rob Mann			

- 6) The following has **volunteered** at **Cedar Mountain Primary School** for the 2009/2010 school year:

Kathleen Peterson

- 7) Once again Vernon students participated in the Center for Prevention's "What's Your Anti Drug" contest. There were over 1,400 entries from 37 schools in Sussex County. The following Vernon students were winners: **Rebecca Annunziata (CMPS)**, **Katie Hirsch (GMMS)**, **Mariajesus Valdes** and **Michael Martis (LHMS)**, and **Chelsea Ganssle (VTHS)**.
- 8) Under the direction of Mr. Boehm and Mr. Taylor the following high school students were selected for the 2009 All-Sussex County High School Band and Choir. Band members are: **Allison Bicskei**, **David Boehm**, **Sarah Gay**, **Alexandria Gonzalez**, **Coriann Grunstra**, **Brandon Ilaw**, **Krysten Leidig**, **Kyle LePera**, **Bob Luthcke**, **Jeff Owens**, **Michelle Storms**, **Eric Tarczynski**, **Andrew Rzeszotarski**, **Cathy Rzeszotarski**, and **Leslie Werner**. Choir members are: **Meghan Arahill**, **Vivian Ball**, **Amber Blakovich**, **James Bryan**, **Sarah Gay**, **Alex Gonzalez**, **David Grice**, **Molly Mantell**, **Cassie McCartney**, **Kelly Potvin**, **Brian Potvin**, **Alexa Ross**, and **Matthew Russell**.
- 9) GMMS students in **Mrs. Basso's social studies classes** donated diapers, wipes, and various baby items to the Domestic Abuse Services Incorporated (DASI) in Newton.
- 10) GMMS student, **Zachary Ploch** (8th grade) was a keynote speaker at the Sussex County Anti-Bullying Summit on the topic of "**The Power of Youth**".
- 11) The following GMMS students were selected for the Sussex County Junior Honors Band and Choir: Band – **Jillian Carelli**, **Lauren Hall**, **Steven Owens**, **Rebecca Stokem**, and **Devin Turpin**; Choir – **Danielle Brasile**, **Michael Griffin**, and **Kyle Pitts**.

- 12) The Appalachian Trail Conservancy has awarded **Mrs. Debby Baumgarten and Mr. Terry Griffin (CMPS)** a \$1,000 grant to support their project "Take a Hike".
- 13) **John Getz**, VTHS Math teacher, has been chosen as a Mathematics Fellow for the New Jersey Center for Teaching and Learning. He will be working with three middle schools to develop professional learning communities to support teachers' efforts to improve student achievement in mathematics.
- 14) **Kathleen Alexander**, LHMS school nurse, has received a Graduate Fellowship Award from Monmouth University to continue her graduate work in nursing.
- 15) On December 7, **Bill Edelman**, Athletic Director, will be presented with the **New Jersey State Interscholastic Athletic Association Service Award**. The award represents Mr. Edelman's service in the field of interscholastic athletics and your dedication to the students/athletes of our state over an extended period of time.
- 16) **David Boehm, Samuel Brensinger, Michelle Storms, and Kristin Zuhone** (VTHS) have been named commended students in the **2010 National Merit Scholarship Program**. These students placed among the top five percent of more than 1.5 million students who took the Preliminary SAT/National Merit Scholarship Qualifying Test in their sophomore year.
- 17) **William Panfile**, VTHS Special Education teacher, has volunteered to assist with the wrestling program for the 2009/2010 season. We thank Mr. Panfile for his time and dedication to the students in Vernon Township.

Grants & Testing

NJ Standards Measurement and Resource for Teaching (NJ SMART) files have been prepared for the Core State and Special Education Submissions in November. These files are provided to the State and are included in the statewide comprehensive data warehouse which includes the Student Identification System (SID). Changes to the 2009 – 2010 NJ ASK have been made on the use of calculators for the third through eighth grade math assessments. Students will be limited on the use of calculators in order to better measure their grasp of foundational math skills in mathematical operations. A CD containing the Writing Responses from the Spring 2009 New Jersey Assessment of Skills and Knowledge has been sent to the district. These files will be distributed to Glen Meadow Middle School, Lounsberry Hollow Middle School, Cedar Mountain Primary School and Rolling Hills Primary school for further analysis and use in classroom instruction.

Curriculum

Curriculum Committees: The following curriculum committees will be meeting in the near future in order to comply with the District Five-Year Curriculum Review Plan and State mandated core curriculum content standards implementation guidelines – Business Education, Visual Arts, Guidance, SWEP, Technology and Science (K-6). Science (7-12) curriculum revisions have already begun the revision process at their faculty meetings and some curricular has already been submitted typing and completed for first revision.

NJASK – Individual building presentations relating to results of Spring 2009 Standardized Testing has been completed through grade eight. Specific recommendations have been offered to faculty and administration which, if followed, should enhance our student performance on this year's testing.

School Based Professional Development Committees have been established and the learning communities will provide professional development options for our staff. As this is the sunrise year for these committees, members will meet collectively with the members of the District Professional Development Committee to review concerned issues and conduct a questions and answers session.

Special Services

The third Alternate Proficiency Assessment (APA) all day work session of the 2009-10 school year was held at Lounsberry Hollow Middle School on Wednesday, November 11, 2009.

District special education faculty, case managers and related services personnel continue to receive *Student Tracker (ST)* training during Monday afternoon faculty meeting time as follows:

- November 2, 2009: Walnut Ridge Primary School
- November 9, 2009: Rolling Hills Primary School & Cedar Mountain Primary School
- November 23, 2009: Lounsberry Hollow Middle School
- December 7, 2009: Vernon Township High School
- December 14, 2009: Glen Meadow Middle School

Special thanks to district school psychologist and case manager, Mrs. Georginia Dowles, for facilitating the above training sessions for all six district schools as indicated above.

A full Special Services Department Case Managers' Team Meeting was held on Tuesday, November 17, 2009 at LHMS.

The director and assistant director of special services attended a Sussex-Warren County Directors meeting held at Hopatcong High School on Thursday, November 19, 2009.

Athletics & Physical Education

October was an exciting month for VTHS student-athletes and their parents. As the inaugural season of the NJAC winds down, the first annual Hunterdon-Warren-Sussex Tournament season begins. In addition, with the NJSIAA going to 16 team open tournament brackets, both field hockey and girls' soccer qualified for state tournament play. Although travel has been extensive, meetings are taken place to revise and improve the divisional alignment of the NJAC and tournament dates for the HWS.

Athletic Director Bill Edelman will be recognized as one of four individuals receiving NJSIAA Service Awards at the NJSIAA Annual Awards of Honor program on Monday, December 7, at the Pines Manor in Edison, NJ.

On Saturday, October 31, Vernon played host to the First Annual HWS Field Hockey Semi-Finals with Warren Hills playing Pope John at noon and Voorhees playing Newton at 2:00. Vernon also hosted the Newton-Phillipsburg field hockey game which allowed Newton to advance to the HWS semi-finals. With Mother Nature not being very cooperative, Wallkill Valley will use our beautiful facility to prepare for the Wallkill - Pope John field hockey state game to be played the first week in November. Vernon may also serve as a host site for the NJSIAA Sectional or state Semi Finals in field hockey. The Group playing at Vernon (I, II, III, or IV) has yet to be determined.

The Viking Club held a successful "Lite and Fluffy Pancake, Sausage, Taylor Ham and Egg breakfast on Saturday, October 10. Winnie the Pooh was the club's guest character.

The athletic department hosted the Second Annual Powder Puff Fall Cheerleading Game with all the money being donated to the Micayla Wynn Leukemia Trust Fund. The fall cheerleaders determined where the money would be donated and this year they selected the trust fund to assist with financial expenses that will benefit Micayla, who is a student at VTHS. Coach Dick Wetzel once again came out of retirement for his second Powder Puff win.

For her efforts, senior volleyball athlete Marissa Harper was selected as the September Athlete of the Month.

- 1) It is recommended that the board approve the following faculty/staff resignations/retirements as listed:

Richard Zweier	VTHS Academic Chairperson for Performing & Visual Arts; for reasons of retirement; eff. 7/1/10.
Brandon Schwartz	VTHS Asst. Boys Lacrosse Coach; eff. immediately.
Michael Puco	LHMS part-time custodian; eff. 11/20/09.
Erik Pedersen	VTHS Asst. Baseball Coach, only; eff. immediately.

- 2) It is recommended that the board approve the following faculty/staff **appointments** as listed:

*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as a result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

* Brittany Corter	Substitute, Group I
* David Marositz	Substitute, Group I
* Jeffrey Feller	Substitute, Group I
* Shelley Baldanza	Substitute, Group I
* Dawn Fritsch	Substitute, Group I
* Kelly Sampar	Substitute, Group I
* Mark Pisco	Substitute, Group I
* Alfred Matchett	Substitute, Group I
* Brandon Mefford	Substitute, Group I
* Irene Valls	Substitute, Group II
* Alyssa Thoma	Substitute, Group II
* Erik Klaube	Substitute, Group II
Jude Basso	Substitute, Group II (Renewal)
* Kate Harnish	Bedside
* Stephanie Fischer	Substitute Nurse
* Stacey Aho	Substitute Aide
* Valerie Ross	Substitute Aide
* Krista Ross	Substitute Aide
* Christi Leggour	Substitute Aide
* Elsa Crisanto	Substitute Aide
* Michele Kozdron	Substitute Aide

***Dorothea Maguire** CMPS part-time aide; Step 1 - \$13.42/hr.; 4 hrs/day (11:30 a.m. – 3:30 p.m.); pending fingerprint approval; eff. 11/23/09. (Repl/Johnson)

***Dana Salazar** RHPS part-time aide; Step 1 - \$13.42/hr.; 2 hrs. and 20 min./day (1:00 p.m. – 3:20 p.m. In order to accommodate a temporary need of a student, Mrs. Salazar will also provide aide support from 10:15 a.m. – 11:55 a.m.; eff. 11/20/09. (New)

***Shawn VanWingerden** VTHS Social Studies teacher; MA, Level 1 - \$52,440; eff. on or about 11/23/09. (Rep/Barta)

Mr. VanWingerden possesses a Certificate of Eligibility with Advanced Standing. Throughout his 09/10 employment in the VTSD he will be completing his certification requirements in accordance with the NJDOE. Mr. VanWingerden will be mentored by Mr. Mark Trusa, VTHS faculty member, during his year-long mentoring process. The mentoring fee of \$550 will be deducted from Mr. VanWingerden's salary on a monthly basis of 10% (\$55).

Coleen Swezy Transfer from VTHS Library Secretary to VTHS Athletic Director's Secretary; eff. immediately.

***Brandon Mefford** VTHS Business Education teacher; BA, Level 1 - \$46,610; (pending certification); eff. 11/23/09. (Repl/Decker)

Mr. Mefford holds a Certificate of Eligibility. Throughout his 09/10 employment in the VTSD he will be completing his certification requirements in accordance with the NJDOE New Pathways Program. Mr. Mefford will be mentored by VTHS faculty member (TBD), during his year-long mentoring process. The mentoring fee of \$550 will be deducted from Mr. Mefford's salary on a monthly basis of 10% (\$55).

***Ingrid C. Green** LHMS/WRPS guidance counselor; MA+30, Level 5 - \$56,666; eff. on or about 1/20/10. (Repl/Trans/Moser)

- 3) It is recommended that the board approve the following resolution (as listed below) for **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1:

WHEREAS, the Vernon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount not to exceed the NJ State Travel Reimbursement Guidelines as established by the Department of Treasury; and

WHEREAS, the Board of Education establishes, for district business travel only, an annual school year threshold not to exceed \$1,500.00 for each faculty/staff/board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on **Attachments A and B**, Board of Education Approval of Travel and Related Expense Reimbursement Form.

- 4) It is recommended that the board approve the following **policies/regulations** as listed (**Attachment C**)

Second Reading

Policy 1220	Employment of Chief School Administrator (Revised)
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities (New)
Policy 5460	High School Graduation (Revised)
Policy 5465	Early Graduation (Revised)
Policy 8760	Pupil Accident Insurance (Revised)
Policy 9110	Quality Assurance Annual Report (Abolished)

- 5) It is recommended that the board approve a FMLA maternity leave of absence for **Mrs. Kimberly Gibson**, WRPS speech teacher; eff. 3/8/10 – 6/1/10, in keeping with her letter of request, physician’s statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Gibson must inform the superintendent’s office in writing on or before May 1, 2010 of her intention to return to employment or request an extension to this leave.
- 6) It is recommended that the board accept the **Perkins** application and grant for FY10 in the amount of \$41,236. The funds will be utilized within the high school’s business and family and consumer science departments.
- 7) It is recommended that the board approve **Anne Hunkler-Karanikas** as an additional Board Certified Behavior Analyst to be utilized on an as needed basis at the cost of \$90.00 per hour for direct services in order to fill needs in areas currently provided by Applied Behavior Consultants.
- 8) It is recommended that the board accept the **NCLB FY 08 to FY09 Carryover** application for the following:
- | | |
|----------|---|
| \$82 | Title 1A – Improving Basic Operations |
| \$48 | Title 1 SIA – School Improvement |
| \$17,841 | Title IIA – Teacher and Principal Training Fund |
| \$11 | Title V – Innovative Programs |

- 9) It is recommended that the board approve the following resolution:

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey’s system of education accountability.

WHEREAS, QSAC was created in accordance with the Quality Single Accountability Continuum Act, adopted by the New Jersey Legislature in September 2005. Administrative regulations to implement QSAC were adopted by the Commissioner of Education, effective February 22, 2007.

WHEREAS, QSAC requires that in every public school district in New Jersey, members of the board of education, administrators, teachers and other staff members convene every three years to assess their district’s performance in five key areas:

- Instruction and Program
- Personnel
- Fiscal Management
- Operations
- Governance

WHEREAS, QSAC involves a performance assessment by a district committee, a statement of assurance signed by the chief school administrator and approved by the board of education, verification by the executive county superintendent, review by the Commissioner of Education and placement at the appropriate point on the performance continuum,

NOW THEREFORE BE IT RESOLVED, that the Vernon Township School District's New Jersey Quality Single Accountability Continuum (QSAC)—District Performance Reviews (DPRs) and Statement of Assurance, be and hereby is approved for submission to the NJDOE via the Executive County Superintendent of Schools.

- 10) It is recommended that the board approve a FMLA maternity leave of absence for Mrs. Jayna Murray, WRPS speech teacher; eff. 3/22/10 – 6/30/10, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act (FMLA) and the New Jersey Family Leave Act. It is stipulated that Mrs. Murray must inform the superintendent's office in writing on or before May 1, 2010 of her intention to return to employment or request an extension to this leave.

REPORT OF THE BUSINESS ADMINISTRATOR/BOARD SERETARY

INFORMATIONAL: Mr. Kepnes

1. Use of Buildings and Grounds

NO.	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE
56	VTHS - Student Council	VTHS –Gym	10/30/2009
57	Sodexo	VTHS - Senior Cafeteria	10/20/2009
58	Girl Scouts Troop 858	CMPS – Cafeteria	10/24/2009 - 6/10/2010
59	VTHS - Viking Club Meetings	VTHS – Cafeteria	9/14/2009 - 6/14/2010
60	VTHS - Viking Club Breakfast with Santa	VTHS – Cafeteria	11/21/2009
61	VTHS - Viking Club Pancake Breakfast	VTHS – Cafeteria	10/10/2009
62	Vernon Little League	VTHS – Gym	1/10/2010
63	VTHS Jazz Express	VTHS - Band Room	11/5/2009 - 6/2010
64	VTHS - Special Needs Dance	VTHS - Senior Cafeteria	11/4/2009
65	Ziegler Dance Centre	VTHS - Auditorium, Cafeteria & Classroom	6/22/2010 - 6/27/2010
66	National Honor Society	VTHS - Senior Cafeteria	11/17/2009
67	Vernon PAL	LHMS – Cafeteria	10/26/09 - 12/7/09
68	VTHS - Viking Club	VTHS - Cafeteria	11/6/2009
69	Our Lady of Fatima - Religious Education	LHMS - Gym and Classrooms	10/3/09 - 3/27/2010
70	Tiger Cub Scouts	CMPS – Cafeteria	11/11/09 - 6/9/2010
71	Vernon Girls Softball	VTHS - Lower Library	11/14/09 - 11/21/09
72	Vernon Little League	VTHS - Classroom #103	11/11/2009 - 6/9/2010
73	Girl Scouts Troop 909	GMMS - Room 201	11/9/2009 & 11/23/2009
74	Glen Meadow REBEL & NJ Peer to Peer	GMMS - Outside Grounds & Cafeteria A	10/31/2009
75	Girls Scouts Troop #94112	RHPS	10/2009 - 6/2009

2. Listed below are Field Trip requests received.

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	DESCRIPTION	EXPENSE
12/9/2009	VTHS	12	Higgins/Nolan	NYC - Broadway Show Finian's Rainbow	English 12 & Pop Culture Classes	Student
11/12/2009	LHMS	6	Mitchell	State House in Trenton	Social Studies - State House Express Award Winner	Grant
12/22/2009	VTHS	9 - 12	Boehm/Taylor	All District Schools, BOE, CST	Chorus and Meistersingers District Caroling	Board

REPORT OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**INFORMATIONAL: Mr. Kepnes**

6/13/2010 - 6/29/2010	VTHS	9 - 12	Ryan/Stewart/Jablonski	Asia - China and Mongolia	VTHS Asian Educational Immersion Experience III	Student
10/28/2009	WRPS	1	Kelshaw	Growing Stage Theatre in Netcong, NJ	1st grade class trip	WRPS SCA
10/29/2009	WRPS	1	Kelshaw	Growing Stage Theatre in Netcong, NJ	1st grade class trip	WRPS SCA
11/20/2009	VTHS	10 -12	Flannery	Meadowlands & Medieval Times	Sports & Entertainment Marketing	Student
6/4/2010	GMMS	7 - 8	Pavlik	Boyertown HS/Dorney Park, PA	Trills and Thrills Music Festival - Chorus	Student
5/28/2010	GMMS	7 - 8	Werner	New Egypt HS & Great Adventure	Trills and Thrills Music Festival - Chorus and Orchestra	Student
12/17/09 - 12/20/09	VTHS	9 - 12	Foco	VTHS Varsity Ski Trip to Okemo Mt. VT	Varsity Ski Team	Student
12/2/2009	VTHS	10 -12	Phalon	Morris County Vocational/Technical School	Special Needs Students	Board
11/18/2009	VTHS	9 -12	Foley	Warwick Lanes & Burger King	Special Needs Students	Board

3. Pursuant to N.J.A.C. 6A:23-2.12 (C) 3, I certify that, as of October 30, 2009 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A: 22-8 and 18A: 22-8.1.

 Board Secretary

 Date

RECOMMENDATIONS: Mr. Kepnes

1. **It is recommended that the Board approve the list of checks for November (batch numbers 50-58) in the amount of \$2,114,181.14.**
2. It is recommended that the Board approve the list of hand checks for October 2009.
3. It is recommended that the Board approve:
 - a) Purchase Order List for October 2009. Abstain: Gilson, Whidden
 - b) Purchase Order List for October 2009. Abstain: Auberger, DeYoung
4. It is recommended that the Board accept the Reports of the Secretary for Current Operating Fund for the months of September and October 2009 and the Reports of Treasurer of School Monies for September and October 2009. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary’s financial reports for the months of September and October 2009 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary’s Report and the Treasurer’s reports are in agreement.
5. It is recommended that the Board approve October 2009 transfers as authorized according to N.J.A.C. 6A:23-211(d). **ATTACHMENT D**
6. It is recommended that the Board approve Transportation as listed:

I. Jointures

Jointure with the High Point Board of Education to transport Vernon students on the following High Point bus routes for the 2009/2010 school year (180 days):

<u>Route</u>	<u>School</u>	<u>Route Cost</u>	<u>Total Cost</u>
HPS33	Chancellor Academy	\$78.81 p.d.	\$14,185.80
HPS707	Kentwood Academy	\$169.05 p.d.	\$30,429.00
HP-1	Pope John, Rev. Brown	\$883.86 per student	\$9,722.46
HP-3	Pope John, Rev. Brown	\$782.83 per student	\$16,439.43
HP-4	Pope John, Rev. Brown	\$831.95 per student	\$11,647.30

II. Addendums

First Student Newton

Route W59

2009/2010 School Year (152 days)

Additional 4 miles per day at a cost of \$2.00 per mile for a special needs student.

<u>2009/2010 Cost</u>	<u>Addendum</u>	<u>Total Adjusted Cost</u>
\$195.94 p.d.	\$8.00 p.d.	\$203.94 p.d.

Macnova Bus

Route W72

2009/2010 School Year (137 days)

Additional 4 miles per day at a cost of \$2.00 per mile for a special needs student.

2009/2010 Cost
\$137.00 p.d.

Addendum
\$8.00 p.d.

Total Adjusted Cost
\$145.00 p.d.

BOARD OF EDUCATION, REGULAR MEETING, NOVEMBER 19, 2009

RECOMMENDATIONS: Mr. Kepnes

**Decker Transportation
Multi Contract Number D339
Route PS4
2009/2010 School Year**

Addendum to add bus aide to route in accordance with the bid at a rate of \$24.00 per day.

<u>2009/2010 Cost</u>	<u>Addendum</u>	<u>Total Adjusted Cost</u>
\$208.50 p.d.	\$24.00 p.d.	\$232.50 p.d.

A School Bus Emergency Evacuation Drill was conducted at all Vernon Public Schools on October 21, 2009 in compliance with NJAC 6A:27-11.2. **ATTACHMENT E**

QUOTE NUMBER	CONTRACTOR	PROGRAM/SCHOOL	COST PER DIEM/TRIP	TOTAL COST	DESTINATION	DATES	TYPE OF EXPENSE	TIMES
Q09-11	First Student New.	Youth Shelter Morris County	\$87.00 p.d.	\$435.00	Vernon High School	10/19-10-23	Board	5 days

QUOTE NUMBER	CONTRACTOR	SCHOOL	# OF BUSES	COST PER BUS	TOTAL COST	DESTINATION	DATE OF TRIP	TYPE OF EXPENSE
QC-09-11	Celebration	VTHS	1		\$800.00	English 12 & Pop Culture Broadway Show - Part of Curriculum	12/09/09	Student
QC-09-12	Vanderhoof	VTHS	1		\$820.00	NYC - MetLife Building Caroling and performing Holiday songs - Brass Choir & Meistersingers	12/10/09	Board
QC-09-13	Celebration	VTHS	1		\$625.00	Metropolitan Museum of Art - Spanish 4 & AP Italian Classes	12/16/09	Student
QC-09-14	DeCamp Bus	VTHS	1		\$795.00	State House in Trenton - 6th grade Social Studies Winner of Grant	11/12/09	Grant/ Student
QC-09-15	Celebration	VTHS	1		\$600.00	Meadowlands & Medieval Times-Sports and Entertainment Marketing Students	11/20/09	Student
QC-09-16	Aristocrat	GMMS	1		\$1,075.00	Boyertown HS/Dorney Park Trills and Thrills Music Festival - Chorus	06/04/10	Student
QC-09-17	Lakeland Bus	GMMS	2	\$1,025.00	\$2,050.00	New Egypt HS/Great Adventure - Trills and Thrills Music Festival Choir & Orchestra	05/28/10	Student

7. It is recommended that the Board approve the addition and deletion of the items listed on **ATTACHMENT F** from the Fixed Asset List.
8. It is recommended that the Board approve the Project Adventure Challenge Course Technical Services Contact in the amount of \$2348.00.
9. It is recommended that the Board approve the Mitel Support Plan in the amount of \$27,958.28.

RECOMMENDATIONS: Mr. Kepnes

**10. It is recommended that the Board approve the Facilities Referendum Payment for October.
ATTACHMENT G**

11. It is recommended that the Board approve the following Contracts:

a) The Regular Education Tuition Contract between the Vernon Township Board of Education and the Morris County Vocational School District for Student # 52195 for the 2009-10 School Year at a cost of \$ 11,267.00.

b) The Revised Special Education Tuition Contract between the Vernon Township Board of Education and the Chapel Hill Academy for Student # 31800 for the 2009-10 School Year for a One-on-One Aide at a cost of \$ 21,000.00 as per the student's I.E.P.