



VERNON TOWNSHIP HIGH SCHOOL

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Dear Parent/Guardian:

RE: Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that requires the school district, with certain exceptions, to obtain your consent prior to the disclosure of personally identifiable information from your child's educational records. Sometimes our school or district may disclose some student information without written consent when the information is designated "directory information" unless you have advised the school or district to the contrary.

The primary purpose of directory information is to allow us to include some types of information in certain school publications and is generally not considered harmful or an invasion of privacy if released. Examples are a program showing your child's role in a school production, honor roll or other recognition lists, and press releases. Directory information can also be disclosed to outside organizations without a parent's prior written consent. These organizations might include state or federal authorities auditing, evaluating programs, or enforcing state or federal laws, other schools the student is seeking to attend, or a court by order of a subpoena.

Our district has designated the following as directory information: student name, telephone number, grade level, dates of attendance, participation in school activities, photograph and awards or recognition received. If you do not want our school or district to disclose directory information about your child without your prior written consent, you must notify me to let me know which type of directory information you wish to deny.

Should you have any questions, please feel free to contact me.

Sincerely,

Drew D. Krause
Principal

_____ **YES**, allow release of information

_____ **NO**, do not allow release of information

Student's Name **PLEASE PRINT**

Grade