



VERNON TOWNSHIP HIGH SCHOOL  
LOSS OF CREDIT APPEAL APPLICATION

Today's date: \_\_\_\_\_

Student: \_\_\_\_\_

Grade: \_\_\_\_\_

Counselor: \_\_\_\_\_

Directions for Filing Loss of Credit Appeal

- List below the course(s) for which you have lost credit due to excessive absences and/or lates. BE ADVISED THAT THE STUDENT MUST TAKE COURSE FINAL EXAM, AND WHEN AVERAGED IN WITH THE YEAR END COURSE GRADE, YOU MUST REMAIN 65% OR HIGHER IN ORDER FOR THE APPEAL TO BE CONSIDERED.
- Attach any explanatory statements and/or additional documentations: Medical notes, legal excuses, college visits, etc. Return this form and any attachments to an Assistant Principal's office.

I AM REQUESTING AN APPEAL OF CREDITS FOR THE FOLLOWING COURSE(S):

PER	COURSE NAME	FINAL GRADE (JUNE)	FINAL EXAM REQUIRED
1.			Yes / No
2.			Yes / No
3.			Yes / No
4.			Yes / No
5.			Yes / No
6.			Yes / No
7.			Yes / No
8.			Yes / No
9.			Yes / No

PARENT SIGNATURE (REQUIRED): \_\_\_\_\_

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FOR ADMINISTRATION USE ONLY

DISPOSITION OF APPEAL: \_\_\_\_\_ GRANTED  
\_\_\_\_\_ DENIED: Course(s) to Repeat: \_\_\_\_\_  
\_\_\_\_\_

- SUFFICIENT DOCUMENTATION ON FILE
- SELF DETERMINATION FOR GRADES AND CREDIT
- PROFICIENCY REQUIRED – 65% OR HIGHER ON FINAL GRADE INCLUDED TO RECEIVE CREDIT

ADMINISTRATOR SIGNATURE: \_\_\_\_\_