

GMMS Hall Locker Property Pick-Up & School Items Drop-Off

June 1-4, 2020

For everyone's health and safety, please respect the following instructions:



1. Pull up to the front entrance of GMMS. Please follow the signs.
2. **DO NOT GET OUT OF YOUR CAR...Please leave your car windows up the entire time.**
3. Behind your closed car window, display the student's first and last name and homeroom teacher of property you are claiming on a piece of paper in large, bold letters.
4. Pop your trunk. If you are returning items that belong to the school (textbooks, library books, calculators, etc.) please have those items in a sealed garbage bag in your trunk with an attached piece of paper that clearly identifies your child's name and homeroom. **DO NOT RETURN YOUR CHILD'S CHROMEBOOK.**
5. Please follow the above directions listed in step number 4 for returning band instruments. Please clearly label your child's instrument.
6. We will take the sealed, labeled bag of returned school items from your car. We will then place your child's hall locker contents in your trunk (in a clear plastic bag). We will close your trunk.
7. **MEDICATION** has been packed and stapled into a brown lunch bag by the school nurse. The medication bag has been labeled with your child's name and has been placed inside of your child's plastic bag of belongings. All discussions regarding your child's medications must be conducted with Ms. Ash, the school nurse, via her email at sash@vtsd.com.
8. Please note the following with PE locker items: only 8th-grade students' belongings will be returned. Because grades 6 and 7 share a PE locker, PE locker content distribution will be determined at a later date, as students and parents cannot enter the building at this time.
9. Please note: you may have a friend or neighbor pick up/drop off your child's items in the event you are unable to come during our scheduled times.
10. We will wave goodbye and you are on your way.
11. Any leftover items that remain at GMMS after Thursday, June 4 (pick-up/drop off days) will remain in the GMMS cafeteria. You will need to call Glen Meadow after June 4, 2020, to arrange pick-up later in the summer.

Please understand:

- There will be no access to the school.
- We will not be having any social conversation.
- There will be no parking. Cars will idle in a single line until the property is in your trunk.
- Drive up, pick up/return belongings, and please leave the premises.
- Please be patient as there are a minimal number of employees who are coordinating this event. Remember to stay in your car and please be patient as there may be a line of cars.
- All pick-ups/drop-offs are scheduled as follows:
 - June 1st: Grade 6 9:00 am to 2:00 pm
 - June 2nd: Grade 7 9:00 am to 2:00 pm
 - June 3rd: Grade 8 9:00 am to 2:00 pm
 - If you are unable to make the listed dates/times above...
June 4th, between 9:00 am and 12:00 pm will also be made available to those parents/guardians that have scheduling conflicts.

Additional Note:

***Yearbook distribution** should take place sometime at the end of June. We are still awaiting the specific delivery date. Details and distribution protocols for the Glen Meadow Yearbooks will be shared as soon as possible. Information regarding yearbook distribution will take place via School Messenger and Mrs. Gebhardt's blog. The distribution of yearbooks will take place similar to as described above. Thank you for your patience regarding this matter*