



## **Vernon Township Board of Education**

Thursday, January 20, 2011

7:00 p.m.

Vernon Township High School

### **REGULAR MEETING AGENDA**

The overall mission of the Vernon Township Public Schools is the attainment of learning for all students. That mission is and will continue to be accomplished:

- by a supportive, professional and highly skilled staff;
- in a student-centered environment that encourages building students' self-esteem;
- by providing a strong academic, remedial and enrichment program as well as a variety of experiences and activities beyond the classroom;
- through the development of students' citizenship, responsibility and independence and respect for achieving their academic potential.

#### **A. Call to Order - Edward A. DeYoung, President**

#### **B. Roll Call & Pledge of Allegiance**

#### **C. Reading of Meeting Notices**

#### **D. Approval of Minutes**

1. December Work Session – 12/9/10
2. December Work Session Closed – 12/9/10
2. December Public Meeting – 12/16/10

#### **E. Correspondence – Steven Kepnes**

- a. **Diane Hainzl**, WRPS Part-time Aide (9:00 a.m.-12:45 p.m.); indicating her resignation; eff. 1/14/11
- b. **Richard Ruggiero**, CO Teacher Training Supervisor; indicating his retirement; eff. 7/1/11
- c. **Susan Radzicki**, CMPS Full-time Aide; indicating her retirement; eff. 1/11/11
- d. **Barbara Wickenheisser**, CMPS School Nurse; requesting a medical leave of absence; eff. 1/12/11 through 2/1/11
- e. **Kelly Benz**, RHPS School Counselor; requesting a maternity leave of absence; eff. 4/18/11 through the end of the school year
- f. **Ann Marie Zaremba**, GMMS Part-time Aide; requesting absence without pay for ten consecutive Thursdays; eff. 1/20/11 through 3/24/11
- g. **H. Wayne Lynn**, CO Director of Curriculum & Instruction; indicating his retirement; eff. 6/30/11
- h. Kevin LePera, GMMS custodian; requesting a medical leave of absence; eff. 1/18/11 for approximately 6 weeks**

- i. **Sheila Reitter, LHMS secretary; requesting a medical leave of absence; eff. 2/16/11 to 5/16/11**
- j. **Frederick Bender, LHMS Psychologist; requesting a medical leave of absence; eff. 1/24/11 until further notice**
- k. **Jennifer Papandrea; CMPS Special Education teacher requesting a change in maternity leave to 2/1/11**
- l. **Angelo Romano, Supervisor; indicating his retirement; eff. 7/1/11.**

**F. President’s Report**

**G. Presentations**

- Vernon Township High School – **Dr. Charles McKay**
- Mind Travelers – Mrs. Cynthia Auberger
- Board Member Appreciation Month Recognition – Dr. John Alfieri

Congratulations to Vernon Public School Mind Travelers:

<u>School</u>	<u>Student</u>	<u>Teacher</u>
<u>Walnut Ridge</u>		
Pre-K a.m.	Travis Boutillier	Mrs. Higgins
Pre-K p.m.	Dylan Bubenik	Mrs. Falgiano
Kindergarten a.m.	Ian Rovner	Ms. Krauss
Kindergarten p.m.	Paige Patrie	Mrs. Werman
<u>Cedar Mountain</u>		
Second Grade	Matthew Catania	Mrs. Merck
Third Grade	Joshua Wilson	Mr. Gagliostro
Fourth Grade	Tori Waschek	Mr. Griffin
<u>Rolling Hills</u>		
Second Grade	Nicholas Amati	Mrs. Fishman
Third Grade	Katie Walsh	Mr. Demsak
Fourth Grade	Nicole Henderson	Mrs. Sargent

**H. Recess**

**I. Public Participation** – questions limited to items listed on the agenda

**J. Superintendent’s Report – John B. Alfieri, Ed.D.**

1. Informational matters

- a. We are pleased to announce that Cedar Mountain Primary School artwork is being displayed at the Board Office during the month of January.
- b. At our **November 11, 2010 work session** the board approved travel that was immediately necessary. The travel that was approved is on **Attachment A**.

- c. **Lounsberry Hollow Middle School** will be implementing the "Stay On Track" program sponsored by NASCAR through the NJ National Guard. The 14-week program involves making good choices, drug awareness, and anti-bullying for all sixth-grade students. The program will be taught in health and physical education with the assistance of NJ National Guard Sgt. Rosales, a local resident.
- d. **Dr. Charles McKay**, Supervisor of K – 12 Language Arts/English, has been selected as a featured presenter at Hofstra University's spring conference entitled: "1935: The Reality and the Promise". His presentation is called "1935 the Year the Front Porch Disappeared from American Homes" which is an excerpt from his dissertation.
- e. **Glen Meadow Middle School's** "The Reflections Magazine" has won first place with special merit from the American Scholastic Press Association. Mrs. Arlene Lawler is the advisor.
- f. Swimmer, **Brittany Parak**, has been selected as the December Athlete of the Month.
- g. **Matthew DeLaRosa**, Custodial Supervisor, has been certified by the Department of Education, Office of School Facilities as an Educational Facilities Manager.
- h. Girls' basketball player, **Carrie McDonald**, will represent VTHS at the New Jersey Celebrates National Girls and Women in Sports Day at Seton Hall University on Sunday, February 6. She was nominated by Coaches Foley and Piontkowski.
- i. The VTHS **Fall Cheerleaders** received a bid to the Nationals by placing second at the Regional Competition at Kutztown University.
- j. **The following high school students auditioned and were accepted into the New Jersey Region I Honor Choir: Amber Blakovich, Matt Chastain, Ailed Hernandez, Casey Potvin, Kelly Potvin, Cassie McCartney, Ryan McCotter, and Matt Russell.**
- k. **Eleventh grader, Matt Chastain, has been accepted into the 2011 All-Eastern Honor Choir which is made up of students from twelve East Coast states. The choir will perform at the MENC Eastern Division Conference in April.**
- l. **Amber Blakovich, grade 11, has been accepted into the 2011 ACDA National Honor Choir which features the top choral students in the country. She will be performing at the ACDA National Convention in March.**
- m. **Congratulations to Nicholas Demsak, RHPS teacher, on being selected as The District Teacher of the Year. Mr. Demsak will be recognized at a future Board meeting.**

2. Recommendations

- a. ***It is recommended that the Board approve the following staff resignation as listed:***

***Angelo Romano***

***Supervisor of Practical Arts for reasons of retirement; with regret; eff. 7/1/11***

- b. It is recommended that the Board approve the following faculty/staff **appointments** as listed:

\*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as a result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

**Sharon Bogues**

District Behavior Technician; 19-3/4 hours per week at \$25.00 per hour; eff. 1/24/11 (New)

**Christina Verdonik Spoer**

GMMS Special Education Science Teacher; MA Step 1 - \$54,858; eff. 3/1/11 through the end of the year (Repl/Emmerich)

**Debbie Belli**

Substitute, Group I

**Frederick Cluggish**

Substitute, Group I

**Ami Stelock**

Substitute, Group II

**Kristina Francica**

Substitute, Group II

**Jennifer Scardelli**

Substitute, Group II

**Eileen Gigante**

Substitute, Group II

**Monae Burke**

Substitute Aide

**Cherwyn Ambuter**

**VTHS Spring Accompanist; Step 3 - \$2,468; eff. immediately**

**Jillian Esposito**

**Substitute, Group I**

**Kelly Kuzicki**

**VTHS Assistant Girls' Lacrosse Coach; Step 1 - \$4,949; eff. 3/1 (Repl. Schweitzer)**

**William Foley**

**VTHS Golf Coach; Step 3 - \$5,186; eff. 3/1/11 (Repl. Demsak)**

- c. It is recommended that the Board approve the following transfers:

**Stephanie Adler**

VTHS Full-time Aide (BD Program) to CMPS Full-time Aide (Autistic Class); eff. **1/24/11** (Repl/DellaTorre)

**Judy Kiddoo**

**LHMS Full-time Aide to VTHS  
Full-time aide; eff. 1/18/11 (New  
student in the high school BD  
program)**

- d. It is recommended that the Board approve a medical leave of absence for **Barbara Wickenheisser**, CMPS School Nurse, from 1/12/11 through 2/1/11, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act.
- e. It is recommended that the Board approve a maternity leave of absence for **Kelly Benz**, RHPS School Counselor; eff. 4/18/11 through the end of the school year, in keeping with her letter of request, physician's statement, board policy, VTEA agreement and in accordance with the Federal Family Leave Act and New Jersey Family Leave Act.
- f. It is recommended that the Board approve a request from **Ann Marie Zaremba**, GMMS Full-time Aide, to be absent without pay for ten consecutive Thursdays from 1/20/11 through 3/24/11 in order to complete her Junior Practicum for her education degree.
- g. **It is recommended that the Board approve a medical leave of absence for Kevin LePera, GMMS custodian, from 1/18/11 for approximately six weeks, in keeping with his letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act.**
- h. **It is recommended that the Board approve a medical leave of absence for Sheila Reitter, LHMS secretary, from 2/16/11 to 5/16/11 in keeping with her letter of request, physician's statement, board policy, VTEA agreement and in accordance with the Federal Family Leave Act.**
- i. **It is recommended that the Board approve a medical leave of absence for Frederick Bender, LHMS Psychologist, from 1/24/11 until further notice in keeping with his letter of request, physician's statement, board policy, VTEA agreement and in accordance with the Federal Family Leave Act.**
- j. ***It is recommended that the Board approve a modification to Jennifer Papandrea's previously approved maternity leave to become effective 2/1/11 as per her doctor's request.***
- j. **It is recommended that the Board approve the title change of Custodial Supervisor to Director of Facilities in keeping with the requirement of N.J.A.C. 6A:26-16.1 for a certified educational facilities manager. *There will be no change in salary.* (Attachment F)**
- k. It is recommended that the Board approve the December 2010 Fire Drill/Security Drill Report. **(Attachment B)**

- l. It is recommended that the Board approve the first reading of the following **policies/regulations** as listed. (**Attachment C**)

Policy 1140 – Affirmative Action Program  
Policy 2431.3 – Practice and Pre-Season Heat-Acclimation for Interscholastic Athletes  
Policy 4159 – Support Staff Member/School District Reporting Responsibilities  
Policy & Regulation 6112 – Reimbursement of Federal and Other Grant Expenditures  
Policy 8420 – Emergency and Crisis Situations  
Regulation 8420 – Emergency and Non-Fire Evacuation Plan  
Regulation 8420.2 – Bomb Threat  
Regulation 8420.7 – Lockdown Procedures  
Regulation 8420.10 – Active Shooter

- m. It is recommended that the Board approve **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1. (**Attachment D**)
- n. It is recommended that the board approve the following resolution in celebration of January as **School Board Recognition Month**:

**WHEREAS**, The New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Vernon Township Board of Education is one of more than 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, The Vernon Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

**NOW, THEREFORE, BE IT RESOLVED,** That the Vernon Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2011 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

**RESOLVED,** That the Vernon Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

**K. Business Administrator's Report – Steven A. Kepnes**

1. Informational Matters

a. Use of Building and Grounds

NO.	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE
113	High School Girls Soccer Team Dinner	VTHS – Cafeteria	12/7/2010
114	Vernon Cheerleading	VTHS – Cafeteria	1/18/2011
115	Vernon Little League	VTHS – Gym	3/13/2011 & 3/20/2011
116	National Art Honor Society	VTHS - Lower Library & Hallways	12/3/2010 - 12/10/2011
117	Cub Scout Pack 404	RHPS - Music Room	1/7/2011 - 5/13/2011
118	Cub Scout Pack 404	RHPS - Music Room	12/16/2010 - 5/19/2011
119	Walnut Ridge SCA	WRPS - All Purpose Room	12/9/2010 - 12/10/2010
120	Girl Scouts of NJ Troop 100	CMPS - Cafeteria	1/13/2011
121	Vernon PAL	VTHS - Gym & Cafeteria	12/15/2010 - 2/10/2011
122	Vernon Youth Soccer	WRPS – Gym	1/19/2011 - 4/27/2011
123	Sussex County Youth Orchestra	VTHS - Auditorium & Café	6/4/2011 & 6/5/2011
124	Vernon PAL - Mad Science	CMPS - Room 119	1/16/2011 - 3/16/2011
125	Vernon PAL - Mad Science	RHPS - Music Room	1/24/2011 - 3/21/2011
<b>126</b>	<b>Vernon PAL – Exercise Class</b>	<b>WRPS – All Purpose Room</b>	<b>1/31/11 – 3/14/11</b>
<b>127</b>	<b>Vernon Little League</b>	<b>VTHS – Lower Library</b>	<b>2/11/2011</b>
<b>128</b>	<b>Glen Harbor Homeowners Association</b>	<b>LHMS – Cafeteria or Classroom</b>	<b>1/11/2011</b>
<b>129</b>	<b>English Dept.</b>	<b>VTHS – Auditorium</b>	<b>1/19/2011</b>
<b>130</b>	<b>Vernon Football</b>	<b>VTHS – Turf Field</b>	<b>7/5/11-8/11/11</b>
<b>131</b>	<b>Vernon Girl Scouts</b>	<b>VTHS – Cafeteria</b>	<b>4/15/2011</b>
<b>132</b>	<b>Vernon Girl Scouts</b>	<b>VTHS – Cafeteria</b>	<b>5/21/2011</b>

b. Listed below are field trip requests received:

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	DESCRIPTION	EXPENSE
12/14/2010, 1/11/11, 1/13/11, 1/25/11 1/27/2011	VTHS	9 - 12	Demsak	Sussex County Court House	Mock Trial Competition	Board
12/16/2010	GMMS	7 - 8	Belli	Bristol Glen Nursing Home	Peer Leaders Service Learning	Board
1/3/2011 - 6/2011	VTHS	10 - 12	Phalon	VTHS - LHMS	Life Skills Community Based	Board
1/4/2011 - 6/2011	VTHS	12	Phalon	VTHS - Burger King	Life Skills Community Based	Board
1/4/2011 - 6/2011	VTHS	9 - 12	Phalon	VTHS - Price Chopper & Warwick Dodge	Life Skills Community Based	Board

4/5/2011 - 4/14/2011	VTHS	9 - 12	Haddeland	Italy - Rome to Sicily	Foreign Language Classes	Student
1/4/2011	VTHS	10 - 12	Romano	Morris County College	DECA Competition	Board
3/14/2011	LHMS	6	Bruno	America Museum of Natural History	6th Grade Field Trip	Student
3/16/2011	LHMS	6	Bruno	America Museum of Natural History	6th Grade Field Trip	Student
4/12/2011	RHPS	2	Sparta	Longo Planetarium - MCCC Randolph	2nd Grade Field Trip	Student
4/13/2011	RHPS	2	Sparta	Longo Planetarium - MCCC Randolph	2nd Grade Field Trip	Student
5/19/2011	LHMS	5 & 6	Mitchell	Ellis Island & Liberty State Park	Social Studies Classes	Student
1/13/2011	VTHS	10 - 12	Krott	VTHS - GMMS	Recruitment of Orchestra students	Board
1/14/2011	VTHS	9 - 12	Taylor	Mt. Olive HS	Area Band Rehearsal	Board
1/3/2011	VTHS	9 - 12	Demsak	Kinnelon High School	Mock Trial Competition	Board
1/7/2011	VTHS	9 - 12	Demsak	Montclair High School	Mock Trial Competition	Board
1/7/2011	VTHS	9 - 12	Tintle	Glen Meadow Middle School	World Language Presentation	Board
1/19/2011	LHMS	5 - 6	Stumper	Vernon Township HS	Poetry Competition	Board
<b>1/19/2011</b>	<b>GMMS</b>	<b>8</b>	<b>Gebhardt</b>	<b>Vernon Township HS</b>	<b>Poetry Competition</b>	<b>Board</b>
<b>2/5/2011</b>	<b>GMMS</b>	<b>8</b>	<b>Bergeron</b>	<b>Montclair State University</b>	<b>Math Counts Comp.</b>	<b>Board</b>
<b>3/15/2011</b>	<b>GMMS</b>	<b>7-8</b>	<b>Struble</b>	<b>SCCC</b>	<b>Teen Arts Festival</b>	<b>Board</b>
<b>2/23/11</b>	<b>VTHS</b>	<b>9-10</b>	<b>Bray/ Moran</b>	<b>NYC-Theater</b>	<b>English Honors</b>	<b>Student</b>
<b>2/2/2011</b>	<b>VTHS</b>	<b>9-12</b>	<b>Bailly- Orlovsky/ Phalon</b>	<b>YMCA - Hardyston</b>	<b>Community Based Instruction</b>	<b>Board</b>
<b>3/31/2011</b>	<b>GMMS</b>	<b>7-8</b>	<b>Gebhardt</b>	<b>Hardyston Middle School</b>	<b>Middle School Academic Bowl</b>	<b>Board</b>

- c. Pursuant to N.J.A.C. 6A:23-2.12 (3) 3, I certify that as of December 31, 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

## 2. Recommendations

- a. It is recommended that the Board approve the list of checks for January 2011 #52451 - #52781 in the amount of \$2,143,090.78.
- b. It is recommended that the Board approve the list of hand checks for December 2010.
- c. It is recommended that the Board approve transfers. **(Attachment E)**



- d. It is recommended that the Board approve the list of purchase orders for the month of December 2010. Abstain: Hughes
- e. It is recommended that the Board accept the Report of the Secretary for Current Operating Fund for the month of December 2010 and the Report of the Treasurer for School Monies for the month of December 2010. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary's financial reports for the month of December 2010 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary's Report and the Treasurer's Report are in agreement.
- f. It is recommended that the Board approve transportation as listed:

QUOTE NUMBER	CONTRACTOR	PROGRAM/SCHOOL	COST PER DIEM/TRIP	TOTAL COST	DESTINATION	DATES	TYPE OF EXPENSE
Q-10-9	First Student Newton	Special Education	\$199.00 p.d.	\$2,587.00	Vernon HS Student in Youth Shelter Morristown, NJ	13 days	Board
	Decker Transportation		No quote				
	Bob Baldwin Trans.		No quote				
Q10-10	D.W. Clark	Special Education	\$39.00 p.d.	\$4,173.00	New Preschool Route	1/3/11-6/30/11	Board
	First Student Newton		\$565.00				
	Decker Trans.		No Quote				

QUOTE NUMBER	CONTRACTOR	SCHOOL	# OF BUSES	COST PER BUS	TOTAL COST	DESTINATION	DATE OF TRIP	TYPE OF EXPENSE
QC-10-23	Vanderhoof	LHMS	4	\$724.00	\$2,896.00	American Museum of Natural History - 6th grade Field Trip	03/14/11	Student
QC-10-24	Vanderhoof	LHMS	4	\$743.00	\$2,972.00	American Museum of Natural History - 6th grade Field Trip	03/16/11	Student
QC-10-25	Lakeland Bus	LHMS	1		\$775.00	Social Studies Classes to visit Liberty State Park & Ellis Island	05/19/11	Student

I. Jointure

Jointure with the High Point Board of Education to transport Vernon/Sussex County Technical School share time students on a High Point bus route as follows:

<u>Route</u>	<u>Vernon Cost</u>	<u># Days</u>
Q-STs	\$6,405.60	180

g. It is recommended that the Board approve the following resolution:

The designated Public Agency Compliance Officer (P.A.C.O.) for the Vernon Township Public Schools is Steven A. Kepnes, School Business Administrator.

h. It is recommended that the Board approve advertising the sale of lawn mowers, wood shop equipment and vehicles which are no longer being utilized by the district.

L. **Public Participation** – Items on the agenda or any other business

M. **Adjournment**

DRAFT