



Vernon Township Board of Education

Thursday, February 17, 2011

7:00 p.m.

Lounsberry Hollow Middle School

REGULAR MEETING AGENDA

The overall mission of the Vernon Township Public Schools is the attainment of learning for all students. That mission is and will continue to be accomplished:

- by a supportive, professional and highly skilled staff;
- in a student-centered environment that encourages building students' self-esteem;
- by providing a strong academic, remedial and enrichment program as well as a variety of experiences and activities beyond the classroom;
- through the development of students' citizenship, responsibility and independence and respect for achieving their academic potential.

A. Call to Order - Edward A. DeYoung, President

B. Roll Call & Pledge of Allegiance

C. Reading of Meeting Notices

D. Approval of Minutes

1. January Work Session – 1/13/11
2. January Work Session Closed – 1/13/11
3. January Public Meeting – 1/20/11

E. Correspondence – Steven Kepnes

- a. **Brenda DeLaTorre**, GMMS teacher; indicating her retirement; eff. 6/30/11
- b. **Gail Andersen**, VTHS Spanish teacher; indicating her retirement; eff. 6/30/11
- c. **Michael Buono**, GMMS campus monitor; requesting a medical leave of absence; eff. 2/3/11 until further notice
- d. **Barbara Wickenheisser**, CMPS School Nurse; indicating her retirement; eff. 7/1/11
- e. **Arlene Lawler**, GMMS teacher; indicating her retirement; eff. 7/1/11
- f. **Kristina Krops**, WRPS reading specialist, requesting a maternity leave of absence; eff. 4/11/11 until 5/31/11
- g. **James Williams**, GMMS teacher; indicating his retirement; eff. 7/1/11
- h. **Michael K. Adams**, RHPS custodian; indicating his retirement; eff. 6/30/11

F. President's Report

G. Presentations

- Demographic Study – Dr. Richard Grip
- Full-Day Kindergarten Research Committee Report – Committee Members (Clifford Burns – Chairman, Pauline Anderson, Lois Battista, Janine Hueston, Nicole Keane, Karen Lagas, Robyn Sparta, Maureen Sweeney, Jamie VanGilst)

H. **Public Participation** – questions limited to items listed on the agenda

I. Superintendent’s Report – John B. Alfieri, Ed.D.

1. Informational matters

- We are pleased to announce that Glen Meadow Middle School artwork is being displayed at the Board Office during the month of February.
- At our **December 9, 2010 work session** the Board approved travel that was immediately necessary. The travel that was approved is on **Attachment A**.
- The following college students are doing their student observation/student teaching/field experience in the Vernon Township School District:

Student’s Name	Timeframe	School	Cooperating Teacher/Dept.	Type of Request	College
Lauren Lindeberg	2 days	WRPS	Broderick/Dammers	Observation	Bloomsburg U
Samantha Bremer	3 days	VTHS	Science Dept.	Observation	Caldwell College
Angela Vitrano	1 day	WRPS	Higgins	Observation	SCCC
Steevi Brandt	1 day	GMMS	Rumsey	Observation	CCM
Morgan Spina	2 days	RHPS	Ryder	Observation	SCCC
Alicia Delia	10 weeks	LHMS	Carlson	Student Teaching	Felician College
Dawn Bedacht	10 weeks	CMPS	Sorensen	Field Experience	Felician College
Stephanie Torzilli	1 day	WRPS	Joseph/Thomas	Observation	SCCC
Joseph Palos	15 hours	VTHS	Stracquatano	Observation	SCCC
Tressa Mathes	10 weeks	RHPS	Hordych	Field Experience	Felician College
Shannon McCarrick	10 weeks	RHPS	Tassey	Field Experience	Felician College

- The following high school students were honored as they competed with approximately 400 other students from around the state at the New Jersey Governor’s Awards Competition for the eight Governor’s Awards in Theatre:

Chelsea Imbimbo – Best actress. She will receive the Governor’s Award at the Arts Awards Ceremony in Trenton on May 5.

Kathleen Flynn – Senior Scholarship Audition. She will receive a \$500 scholarship for her First Place Audition.

Chelsea Imbimbo, Kathleen Flynn, Meaghan McManus, Amanda Losco, Christina Comizio and **Andrew Kraus** were awarded 2nd place for their scene from *Little Women*.

Nick Weiss, John Goritski, and **Colleen Carney** took 5th place for their scene from *English Made Simple*.

Chelsea Imbimbo took 3rd place for her dramatic monologue.

- e. School Resource Officer, Jason Haw, received a \$500 grant to put rumble lines in the driveway of the high school in order to slow traffic. The work will be completed in the spring.
- f. **John Allogio**, grade 8, has become the Glen Meadow Middle School Geography Bee Champion. He will now take a written test in an attempt to advance to the State finals.
- g. Freshman swimmer, **Jinan Andrews** was selected as the January Athlete of the Month. She has already qualified for the Meet of Champions in five different events. She is undefeated in dual meets this season.
- h. The following students have been selected for induction in to the National Honor Society: **Marissa Arahill, Samantha Benson, Rebecca Blomgren, Erica Brierley, Theresa Bunger, Matthew Chastain, Terrance Cummins, Logan Cummins, Kelly Dahlin, Emma DeLuca, Erin Garrity, Heather Hastings, Brittani Hetyei, Kyle Hoehne, Larissa Hoffman, Julia Loughren, Michael Loukeris, Katelyn Moran, Natalie Phillips, Rhonda Richardson, Christopher Rourke, Jeff Turner, Tim Veiga, Christina Voag, Nicholas Weiss, and Cory Wiedmann.**
- i. **Senior, Mike Mingo, has been named a National Merit Scholarship Finalist. Winners are announced in May.**
- j. **Michelle DeMartino, grade 12, has been selected as the DAR Good Citizen Award winner. Out of the 11 high school applicants from Sussex, she was selected to go on to the state level. She will be honored at the New Jersey State Awards Day Luncheon in Princeton, NJ on Friday, April 1.**
- k. **GMMS librarian, David Eisenberg, arranged for a 30-minute Skype virtual visit with Mayor Cory A. Booker and the entire eighth grade class. Students were able to ask questions of the mayor and engage in a conversation about civics, the importance of education, the value of community service, American History, and African American History Month.**

2. Recommendations

- a. It is recommended that the Board approve the following staff resignations as listed:

Brenda DeLaTorre	GMMS teacher; for reasons of retirement; with regret, eff. 6/30/11
Gail Andersen	VTHS Spanish teacher; for reason of retirement; with regret, eff. 6/30/11
Barbara Wickenheisser	CMPS School Nurse; for reasons of retirement; eff. 7/1/11
Arlene Lawler	GMMS teacher; for reasons of retirement; with regret, eff. 7/1/11
James Williams	GMMS teacher; for reasons of retirement; with regret, eff. 7/1/11
Michael K. Adams	RHPS full-time custodian; for reasons of retirement; eff. 6/30/11

- b. It is recommended that the Board approve the following faculty/staff **appointments** as listed:

*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as a result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

Matthew Bergh	VTHS Athletic Trainer; BA+15 - \$51,253; eff. 3/1/11(Repl/Berge)
Carolyn Tanis	CMPS Part-time Aide (9:05 a.m.- 11:35); Step 1 - \$13.75 per hour; eff. 2/14/11 (Repl. Radzicki)
Mary Fetzner	WRPS Part-time Aide (11:30 a.m. – 3:30 p.m.); Step 1 - \$13.75 per hour; eff. 2/14/11 (New-PSD)
Dawn Moynihan	LHMS Part-time Aide (11:45 a.m.-2:00 p.m.); Step 1 - \$13.75 eff. 1/31/11 (Repl/Kiddoo)
Timothy Grottendick	Substitute, Group 1
Caitlin Clements	Substitute, Group 1
Eileen Gigante	Substitute Aide
Kim McCauley	Substitute Aide
Natalie Cawley	Substitute Aide
Brian Burke	Substitute Custodian
Thomas Turso	Substitute Custodian
John Lusch	Substitute Custodian

- c. It is recommended that the Board approve the following transfers:

Rosanne Nessine	GMMS Part-time Aide to LHMS Part-time Aide; eff. 1/24/11 (Repl/Kiddoo)
Lillian Goldhirsch	GMMS Part-time Aide to CMPS Part-time Aide; eff. 2/11/11 (Repl/Radzicki)
Jeffrey Peresotti	WRPS Part-time Custodian to WRPS Full-time Custodian; Step 4 - \$38,294; eff. 2/22/11 (Repl/Schmidt)

- d. It is recommended that the Board approve the following professional certified staff for **salary adjustments** based on their submission of appropriate documentation attesting to their further professional development and improvement. (Degree levels and salaries are listed in the VTEA contract).

Kathleen Belli	MA+60, Level 15 plus longevity
Carol Gibson	MA+30, Level 15 plus longevity
Paula Kuzicki	MA+60, Level 15 plus 2x longevity
Joan Miller	MA+30, Level 15 plus longevity
Lori Wilt	MSN, Level 6
Maureen O'Rourke	MA+60, Level 15 plus 3x longevity
Shannon Christiano	MA, Level 4
Jeffrey DeYoung	MA+30, Level 14 plus longevity

- e. It is recommended that the Board approve a medical leave of absence for **Michael Buono**, GMMS Campus Monitor, from February 3, 2011 for an indefinite period in keeping with his letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family Medical Leave Act.
- f. It is recommended that the Board approve a maternity leave of absence for Kristina Krops, WRPS Reading Specialist, effective 4/11/11 through 5/31/11, in keeping with her letter of request, physician's statement, board policy, VTEA agreement, and in accordance with the Federal Family Leave Act and the New Jersey Family Leave Act.**
- g. It is recommended that the Board create the position of Director of School Counseling Services which will eliminate the position of Dean of Pupil Personnel and the stipends that accompany the position effective 7/1/11.**
- h. It is recommended that the Board approve the January 2011 Fire Drill/Security Drill Report. (**Attachment B**)
- i. It is recommended that the Board approve the second reading of the following **policies/regulations** as listed. (**Attachment C**)
- Policy 1140 – Affirmative Action Program
 - Policy 2431.3 – Practice and Pre-Season Heat-Acclimation for Interscholastic Athletes
 - Policy 4159 – Support Staff Member/School District Reporting Responsibilities
 - Policy & Regulation 6112 – Reimbursement of Federal and Other Grant Expenditures
 - Policy 8420 – Emergency and Crisis Situations
 - Regulation 8420 – Emergency and Non-Fire Evacuation Plan
 - Regulation 8420.2 – Bomb Threat
 - Regulation 8420.7 – Lockdown Procedures
 - Regulation 8420.10 – Active Shooter
- j. It is recommended that the Board approve **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1. (**Attachment D**)
- k. It is recommended that the Board approve utilizing American Tutor, Inc. to provide Supplemental Educational Services to eligible Glen Meadow Middle School students as required by No Child Left Behind.

l. It is recommended that the Board approve the correction of Mr. Angelo Romano's retirement date from 7/1/11 to 6/30/11.

m. **It is recommended that the Board approve the hiring of the following summer case managers for 20 days in order to remain in compliance with the Code: Karen Lagas, WRPS LDT-C; Christy Voorhees, GMMS LDT-C; Cathy Zuckerman, VTHS Social Worker.**

n. **It is recommended that the Board approve the per diem rate based on Step 1 of the secretaries' salary guide for a substitute for the Superintendent's secretary.**

J. **Business Administrator's Report – Steven A. Kepnes**

1. Informational Matters

a. Use of Building and Grounds

NO.	Requesting Organization	Building or Grounds	Date
133	Rolling Hills SCA	RHPS – Gym	4/1/2011
134	Teen Pep	VTHS – Lower Library, Gym, Home Ec.	1/2/2011
135	Pass It Along	GMMS	1/2011-3/2011
136	VIP – Induction Ceremony Reception	VTHS – Cafeteria	1/26/2011
137	Freshman/Sophomore Semi Formal	VTHS – Cafeteria	2/5/2011
138	Tri Music Honor Society	VTHS – Auditorium	1/27/2011
139	Summer Performing Arts Camp	GMMS – Multi-Purpose Room/Stage	8/1 – 8/12/2011
140	Vernon Youth Soccer	GMMS – Fields #11 and #12	3/14 – 11/30/2011
141	Vernon PAL	VTHS – Gym, Cafeteria	2/7 – 2/16/2011
142	Vernon PAL	VTHS – Tennis Courts	7/25 – 8/5/2011
143	Vernon Little League	VTHS – Room #103	2/8/2011

b. Listed below are field trip requests received:

Date of Trip	School	Grade	Teacher	Destination	Description	Expense
1/29/2011	VTHS	9-12	Weyant	Ramapo HS	Academic Decathlon Competition	Board
1/24/2011	VTHS	9-12	Sears	VTHS to GMMS	Recruitment for Band	Board
2/4/2011	GMMS	8	Pavlik	GMMS to LHMS	Recruitment for Choral Program	Board
4/14/2011	RH/CM/LH/GM	4-8	Sears	RH/CM/LH/GM to VTHS	District Orchestra Day	Board
3/9/2011	VTHS	10	Pisco/Gemon	Phantom of the Opera, NYC	English Classes	Board
3/9-3/11/2011	VTHS	10-12	Romano	State Leadership Competition DECA	DECA	Board – Trans. only
2/14/2011	GMMS	7-8	Gagg	Byram Intermed. School	Hardyston Basketball Tournament	Board
4/8/2011	RHPS	3	Ryder	Stroudsburg, PA	3rd Grade Class Trip	Student
3/15/2011	VTHS	9-12	Bunger	Teen Arts SCCC	All Art Classes at HS	Board
3/11-3/13/2011	VTHS	9-12	Ciaburri	Javits Ctr. NYC	Robotic Competition	Board

c. The Jesse Wolosky OPRA case is settled and is now closed.

d. Pursuant to N.J.A.C. 6A:23-2.12 (3) 3, I certify that as of January 31, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

2. Recommendations

- a. It is recommended that the Board approve the list of checks for February 2011 #52789 - #53004 in the amount of \$2,038,411.53 Abstain: Mr. DeYoung
- b. It is recommended that the Board approve the list of hand checks for January 2011.
- c. It is recommended that the Board approve transfers. **(Attachment E)**
- d. It is recommended that the Board approve the list of purchase orders for the month of January 2011. Abstain: Mr. DeYoung
- e. It is recommended that the Board accept the Report of the Secretary for Current Operating Fund for the month of January 2011 and the Report of the Treasurer for School Monies for the month of January 2011. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary's financial reports for the month of January 2011 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary's Report and the Treasurer's Report are in agreement.
- f. It is recommended that the Board approve transportation as listed:

Quote #	Contractor	School/ Program	# of Buses	Cost per Bus	Total Cost	Destination	Date of Trip	Expense
QC-10-26	Lakeland	VTHS	1		\$775.00	New York City- Theater English Honors Class Study of Amer. Lit	2/23/11	Student
QC-10-27	DeCamp Bus	VTHS	1		\$1390.00	Round Trip from LaGuardia Airport - Cheerleading Competition at Disney	2/10-2/14/11	Fund-raising
Q-10-11	First Student-Newton	Special Ed.		\$49.00 pd	Unknown	Out Patient Facility Newton, NJ	1/26/11 to Unknown	Board
	Decker Trans.			No Quote				
	Bob Baldwin Trans			No Quote				

- g. It is recommended that the Board approve the list of stipends for 2010-2011. **(Attachment F)**

- h. It is recommended that the Board approve the \$500.00 Grant for the Green Dot Program, awarded to Vernon Township High School for the volunteer work of Blaine Crawn. The grant is sponsored by Domestic Abuse and Sexual Assault Intervention Services (DASI), which is using VTHS as the pilot program for Sussex County.**
- K. It is recommended that the Board approve the VTAA Contract.**
- L. **Public Participation** – Items on the agenda or any other business
- M. It is recommended that the Board enter Closed Session to discuss a student matter.**
- N. **Adjournment**

DRAFT