



Vernon Township Board of Education

Thursday, May 19, 2011

7:00 p.m.

Lounsberry Hollow Middle School

REGULAR MEETING AGENDA

The overall mission of the Vernon Township Public Schools is the attainment of learning for all students. That mission is and will continue to be accomplished:

- by a supportive, professional and highly skilled staff;
- in a student-centered environment that encourages building students' self-esteem;
- by providing a strong academic, remedial and enrichment program as well as a variety of experiences and activities beyond the classroom;
- through the development of students' citizenship, responsibility and independence and respect for achieving their academic potential.

A. Call to Order – Douglas F. Castellana, President

B. Roll Call & Pledge of Allegiance

C. Reading of Meeting Notices

D. Approval of Minutes

- a. Public Meeting Closed Session – March 28, 2011
- b. Work Session – April 14, 2011
- c. Public Meeting – April 28, 2011
- d. Public Meeting Closed Session – April 28, 2011

E. Correspondence – Steven Kepnes

- a. **Donna Curry**, RHPS Secretary, requesting a medical leave of absence; eff. 5/23/11 for approximately six weeks
- b. **Frederick W. Bender**, LHMS School Psychologist, indicating his retirement; eff. 6/30/11
- c. **Sheila Reitter**, LHMS Secretary, indicating her retirement; eff. 7/1/11
- d. **Shannon Jenkins**, LHMS Teacher, requesting a maternity leave; eff. 9/1/11 through 12/1/11
- e. **Kellie Frey**, VTHS Teacher, requesting a medical leave of absence; eff. 5/1/11 through the end of the year
- f. **Todd Piontkowski**, VTHS teacher, requesting a medical leave of absence; eff. 5/16/11 until further notice

F. President's Report

G. Presentations:

- a. Vernon Township and Sussex County Teacher of the Year – **Nicholas Demsak**, RHPS Teacher
- b. Teacher for a Day at WRPS – **Mary Jane Dammers**

H. Public Participation – questions limited to items listed on the agenda

I. Business Administrator’s Report – Steven A. Kepnes

1. Informational Matters

a. Use of Building and Grounds

NO.	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE
202	VTHS Guidance Dept. - Mini College Day	VTHS - Upper Library	12/8/2011
203	VTHS Guidance Dept. - College and Career Night	VTHS - Gym	10/6/2011
204	VTHS Guidance Dept. - SCCC and Career Night	VTHS - Auditorium	10/6/2011
205	Vernon Little League	VTHS - Room 103	4/13/2011
206	Vernon Little League - Picture Day	CMPS - Gym	5/22/2011
207	Vernon PAL Zumba Class	RHPS - Gym	4/26/2011 - 6/9/2011
208	SCA Appreciation Breakfast	VTHS - Teachers’ Cafeteria	5/19/2011
209	Vernon PAL Exercise Class	WRPS - All Purpose Room	5/5/2011 - 6/9/2011
210	Vernon Little League	VTHS - Room #103	5/11/2011
211	Vernon Viking Club	VTHS - Auditorium & Cafeteria	6/10/2011
212	Vernon PAL - Exercise Class	LHMS - Café	5/23/2011 - 6/20/2011
213	Vernon PAL - Exercise Class	LHMS - Café	5/13/2011 - 6/17/2011
214	Adaptive PE Class	VTHS - Café	6/16/2011
215	PEER Fundraiser	VTHS - Gym	5/25/2011
216	Vernon Girl Scouts	VTHS - Fields	5/21/2011 (rain date 5/22/2011)
217	Vernon Youth Football & Cheerleading	LHMS - Gym & Café	7/19/2011 - 7/22/2011
218	Vernon Youth Football & Cheerleading	LHMS - Gym	7/25/2011 - 8/12/2011
219	Vernon Cub Scout	WRPS - Gym	5/13/2011 & 5/17/2011

b. Listed below are field trip requests received:

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	DESCRIPTION	EXPENSE
5/19/2011	LHMS	6	Jenkins	Buehler Center @ Bergen Cty CC	Young Astronauts Club	Student
5/14/2011	VTHS	9 – 12	Weinstein	New York City	Annual Thespian Trip	Student
5/13/2011	GMMS	7 – 8	Gagg	Dietz Stadium - Kingston Invitational	MS Track & Field	Board
6/6/2011	LHMS	5	Wallace	Bronx Zoo - NYC	5th grade field trip	Student
5/12/2011	VTHS	9 – 12	Romano	Six Flags Great Adventure	Marketing Day - DECA	Student
5/18/2011	GMMS	7 – 8	Nichols	Schervier Pavilion Warwick	Black Women in History Month Play	Board

5/23 & 5/24/2011	VTHS	11 – 12	Brown	LHMS	6th Grade Environmental Program	No expense
5/19/2011	VTHS	10 -12	Boehm	Rutgers University	Choral Festival	Board
5/3/2011	VTHS	12	Berge	Skylands in Randolph	Prom Committee	No expense
6/1/2011	GMMS	7 – 8	Gebhardt	NJ Dept. of Ed. Building in Trenton	Peer Leaders present their program	Board
6/2/2011	GMMS	8	LaBar	Vernon Township High School	MD class transition to VTHS	Board
6/9/2011	CM	4	Perrotta	LHMS	Orientation (Rain Only)	Board

- c. Pursuant to N.J.A.C. 6A:23-2.12 (3) 3, I certify that as of April 30, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Board Secretary

Date

2. Recommendations

- a. It is recommended that the Board approve the list of checks for May 2011 - #53653-#53846 in the amount of \$1,844,153.93.
- b. It is recommended that the Board approve the list of hand checks for April 2011.
- c. It is recommended that the Board approve transfers. **(Attachment A)**
- d. It is recommended that the Board approve the list of purchase orders for the month of April 2011. Abstain: Hughes, Zweier
- e. It is recommended that the Board accept the Report of the Secretary for Current Operating Fund for the month of April 2011 and the Report of the Treasurer for School Monies for the month of April 2011. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary's financial reports for the month of April 2011 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary's Report and the Treasurer's Report are in agreement.
- f. It is recommended that the Board approve transportation as listed:

QUOTE NUMBER	CONTRACTOR	SCHOOL	# OF BUSES	COST PER BUS	TOTAL COST	DESTINATION	DATE OF TRIP	TYPE OF EXPENSE
QC-10-38	Vanderhoof	LHMS	6	\$715.00	\$4,290.00	Bronx Zoo-5 th Field Trip	06/06/11	Student
QC-10-39	Aristocrat	VTHS	2	\$950.00	\$1,900.00	DECA – Six Flags for Marketing Day	05/12/11	Student
QC-10-3	Aristocrat	VTHS	2	\$725.00	\$1,450.00	Pequannock HS Marching Band Comp.	9/25/10	Board

I. Renewals

1. To and From Transportation, Special Education Routes, Activity Routes, Sports Destinations (estimated total of \$75,922.50), and Student Field Trip contracts (estimated total of \$45,553.50) to be renewed for Decker Transportation for the 2011-2012 school year per **(Attachment B)**
2. To and From Transportation, Activity Routes, Sports Destinations (estimated total \$80,984.00) and Student Field Trip (estimated total \$20,246.00) contracts to be renewed for Bob Baldwin Transportation for the 2011-2012 school year per **(Attachment C)**
3. To and From Transportation, Activity Routes, Sports Destinations (estimated total \$108,822.25) and Student Field Trip contracts (estimated total \$5,061.50) to be renewed for Havens Bus for the 2011-2012 school year per **(Attachment D)**
4. To and From Transportation and Special Education Routes to be renewed for D.W. Clark & Son for the 2011-2012 school year per **(Attachment E)**
5. Special Education routes for the 2011-2012 school year as follows:

Multi-Contract #/Route #	2010/2011 Cost	Aide	2010/2011 1.23% Increase	2011/2012 Cost	Total Route Cost	# of Days
<u>First Student Newton</u> W78	\$123.28 pd	N/A	\$1.52 pd	\$124.80 pd	\$22,464.00	180
<u>First Student Lafayette</u> W77	\$124.25 pd	N/A	\$1.53 pd	\$125.78 pd	\$22,646.40	180
MS6FSL	\$131.03 pd	\$40.00 pd	\$2.10 pd	\$173.13 pd (\$133.13 + \$40.00)	\$31,163.40	180
FSL-1/SR2	\$144.64 pd	N/A	\$1.78 pd	\$146.42 pd	\$2,781.98	19
FSL-1/SR3	\$144.64 pd	N/A/	\$1.78 pd	\$146.42 pd	\$2,781.98	19
<u>Patriot Trans.</u> 599S	\$137.00 pd	N/A	\$1.69 pd	\$138.69 pd	\$2,773.80	20
<u>Macnova</u> MAC-2/SR1	\$150.00	\$27.00 pd	\$2.18 pd	\$179.18 pd (\$152.18 + \$27.00)	\$3,404.42	19
Sussex Technical School Share Time Shuttle						
<u>Berkshire Trans</u> ST-1	\$14,752.80	N/A	\$181.46	\$14,934.26		180

- g. It is recommended that the Board approve the annual License Fee and Software Support Fee with MealTime for the 2011-2012 school year in the amount of \$2,756. This is the software used by Sodexo.
- h. It is recommended that the Board approve the Educational Data Licensing and Maintenance Fee for \$16,280 and the Right to Know Services for \$2,040.

- i. It is recommended that the Board approve the door replacement bid with Northeastern Interior Services, LLC, 172 Frederick Street, Garfield, NJ 07026 at a rate \$1,089.64 per door. The total will be \$99,157.24. The bid was awarded through the Educational Data process. Bid also received from Design Build Construction Corporation, 1358 Hooper Avenue, Suite 216, Toms River, NJ 08753.
- j. It is recommended that the Board approve the amendment to the 2010-2011 Budget, based on additional Extraordinary Aid received during the 2009-2010 school year as follows:

11-000-261-420-06-075	\$36,000	Foods Room Construction
11-000-261-610-06-000	\$50,000	Counters/Cabinets/Sinks
11-000-261-420-05-075	\$40,000	GMMS Boiler Replacement
11-190-100-610-08-002	\$100,000	Computer Leases/License/Educational Software
11-000-290-290-08-000	\$100,000	Departure Leave

Note: \$155,516 will be left unappropriated, to roll into fund balance.

k. It is recommended that the Board approve the following:

The Vernon Township Board of Education is hereby authorized to borrow \$2,421,102.00 from Lakeland Bank at the rate of _____ for cash-flow purposes until the end of the school year due to the fact that State Aid payments will not be received for the month of June. The amount of the delayed state aid is \$2,421,102.00. Upon the receipt of State Aid in July, this loan will be repaid in its entirety. The State will pay directly to the Board of Education both principle and interest. The Board of Education will in turn pay the Bank principle and interest.

J. Superintendent's Report – John B. Alfieri, Ed.D.

1. Informational matters

- a. We are pleased to announce that Lounsberry Hollow Middle School artwork is being displayed at the Board Office during the month of May.
- b. At our **March 10, 2011 work session** the Board approved travel. The travel that was approved is on **Attachment F**.
- c. The following individuals will be recognized for their years of service to Vernon Township at the June 16 Board Meeting.

25 Years	
Marybeth Christiano (LHMS)	Karen Kaspirowicz (GMMS)
Ellen Dambach (RHPS)	Eileen Pavlik (GMMS)
Jill DeYoung (RHPS)	Patricia Raperto (GMMS)
Kelly Ewing (RHPS)	Renee Raso (LHMS)
Michelle Gagg (GMMS)	Janice Schmidt (GMMS)
Petrina Garrity (GMMS)	Barbara Wickenheisser (CMPS)
Alicyn Guilfoyle (CST/LHMS/VTHS)	

30 Years	
Jean Bailly-Orlovsky (VTHS)	Debra Hyché (WRPS)
Joann Banki (LHMS)	John McCall (VTPS)
William Cooper (VTHS)	Anne Trombetta (LHMS)
Joseph Gaetani (CMPS)	

- d. The following college students are doing their student observations/student teaching in the Vernon Township School District:

Student's Name	Timeframe	School	Cooperating Teacher/Dept.	Type of Request	College
Tina Pecca	1 day	RHPS	Behagg/Fishman	Observation	SCCC
Ann Marie Zaremba	9/11-12/11	GMMS	Kucks	Student Teaching	Felician Coll.
Timothy Aldrich	9/11-12/11	VTHS	Getz	Student Teaching	Bloomfield C.
Brian Schade	9/11-12/11	VTHS	Flannery	Student Teaching	Ramapo C.
Michael Hickey	9/11-12/11	GMMS	Willer	Student Teaching	William Paterson U.
Christine Valdes	9/11-12/11	WRPS	Sousa	Student Teaching	William Paterson U

- e. **Glen Meadow Middle School's Advancement Ceremony** will take place on Tuesday, June 21, at 5:00 p.m. at the high school stadium.
- f. **Vernon Township High School's Graduation** will take place on Wednesday, June 22, at 6:30 p.m. at the high school stadium.
- g. Regarding this year's school calendar: In September, there were 18 student days; October – 19 students days for RH/LH and 20 student days for WR/CM/GM/HS; November – 18 student days; December – 17 student days; January – 17 students days (3 snow days, 1 early dismissal, 2 delayed openings); February – 16 student days (2 snow days); March – 22 student days (1 snow day, 2 delayed openings); April – 15 student days; May – 21 student days projected; June – 16 student days projected for WR/CM/GM/HS and 17 student days for RH/LH. At this time, the last day of school for students at WR/CM/GM/HS is June 22 and the last day for RH/LH students is June 23. The last day for aides at WR/CM/GM/HS is June 22 and June 23 for building aides at RH/LH. The last working day for faculty at WR/CM/GM/HS is June 23 and the last day for faculty at RH/LH is June 24. Ten-month secretaries will complete their work year on June 30.
- h. **David Eisenberg**, GMMS Media Specialist, has been elected president of the Sussex County Library Media Association.
- i. Vernon Township Public Schools will once again participate in Champions for Charity on June 2, 2011.
- j. **As a culmination of LHMS's "Stay on Track" Drug Awareness program, the National Guard will be conducting an awards assembly for all sixth-grade participants on June 14. The program will involve a helicopter landing, a 35-foot climbing wall, and a non-motorized go-kart with fatal vision**

goggles. The entire sixth-grade will be awarded certificates of completion.

k. VTHS photography students competed in the annual Earthfest. First place for black and white photography was Charlie Reilly, grade 12. Tyler Kenerson, grade 12, won second and third place for black and white photography. Alyse Baldassarre won first place for her hand-colored photo, Katie D'Arcy placed second and Kate Nelson won third. Mike O'Brien won first place for digital photography and Brianne Valentino received a second and third for her work.

l. Lacrosse athlete, Leslie Werner, was selected the April Athlete of the Month.

m. On Sunday, May 15, Kellianne Baumann, Mr. and Mrs. Baumann, Coach Foley, and Mr. Edelman attended the NJSIAA Scholar Athlete Program at the Pines Manor in Edison, NJ.

2. Recommendations

a. It is recommended that the Board approve the following staff **resignations/retirements** as listed:

Sheila Reitter

LHMS Secretary; for reasons of retirement, with regret; effective 7/1/11

Frederick W. Bender

LHMS School Psychologist; for reasons of retirement, with regret; eff. 6/30/11

b. It is recommended that the Board approve the following **termination** as listed:

Dawn Maffetone

VTHS part-time custodian; eff. 4/14/11

c. It is recommended that the Board approve the following faculty/staff **appointments** as listed:

*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel:

H. Wayne Lynn

Substitute, Administrator; eff. 11/1/11

Victor DeMaoi

Substitute, Group II

Flora Yousefi

Substitute, Group II

Donna Kochevar

Substitute, Group I

Gaetano DellaTorre

LHMS full-time aide for Behavioral Disabilities Program; eff. 9/1/11 (New)

Eleanor Ufferfilge

**GMMS Math/Social Studies teacher;
Step BA Level 2 - \$50,829; eff. 9/1/11
(Repl. Williams)**

- d. It is recommended that the Board approve the following **transfers**:

Ryan Self

VTHS part-time custodian (7 p.m. – 11 p.m.)
to GMMS part-time custodian (7 p.m. – 11
p.m.)

Angelina Williams

GMMS part-time custodian (7 p.m. – 11 p.m.)
to VTHS part-time custodian (7 p.m. – 11
p.m.)

Cynthia Orinski

**LHMS special education teacher to VTHS
special education teacher; eff. 9/1/11**

Maureen McCall

**CMPS Principal to Director of Special
Services; eff. 7/1/11**

Dennis Mudrick

**Director of Special Services to CMPS
Principal; eff. 7/1/11**

- e. It is recommended that the Board approve the following individuals as Extended School Year Aides:

Tracy Wish

Michele Clark

Lori Keller

Lisa Whitty

Tammy DeCesare

Virginia Vanderbeck

Adam Romano

Jason Perler

Jeanne Capozzoli

Maria Palka

Christine Smith

Carolann Fazio

Donna Burke

Mary Ann Daly

Bernadette Filardi

Debbie Enright

Christine Grunstra

Andrea Sexton

Courtney Waleck

Brett Katzoff

Tammy Arcediano

Robin Desmond

Marilyn Russo-Tell

Dorthea Maguire

Substitute: Sue Wefer

- f. It is recommended that the Board approve a medical leave of absence for **Donna Curry**, RHPS Secretary, for approximately six weeks starting May 23, 2011, in keeping with her request and physician's statement.
- g. It is recommended that the Board approve two days for **Shannon Christiano** to complete preparations for Team Adventure. Ms. Christiano will complete the work during the summer at the summer curriculum rate of \$125 per day.
- h. It is recommended that the Board approve a leave of absence for **Ann Marie Zaremba** from 9/1/11 through 12/16/11, in order for her to complete her student teaching through Felician College.
- i. **It is recommended that the Board approve a maternity leave of absence for Shannon Jenkins, LHMS teacher, in accordance with her request, her physician's note, and FMLA, from 9/1/11 through 12/1/11.**
- j. **It is recommended that the Board approve a medical leave of absence for**

Kellie Frey, VTHS teacher, in accordance with her request, and her medical note; from 5/1/11 through the end of the school year.

- k. It is recommended that the Board approve a medical leave of absence for Todd Piontkowski, VTHS teacher, in accordance with his medical note; effective May 16, 2011 until further notice.**
- l. It is recommended that the Board approve the following teachers to write mathematics curriculum from June 27 through June 30, 2011, at the approved rate of \$125 per day:**

**David Freifelder – VTHS
Scott Trivento – VTHS
Maryann Trovillion – VTHS
Frederick Reimer – GMMS
Julie Westra – LHMS
Tara Holderith – LHMS
Barbara Monschauer – LHMS**

**Nancy Caporoso – CMPS
Robyn Sparta – RHPS
JoAnn Fugowski – RHPS
Linda Ukson – RHPS
Laurie Nelson – WRPS
Jennifer Sousa – WRPS
Maureen Sweeney - WRPS**

- m. It is recommended that the Board approve the following high school teachers to teach a sixth period class from May 11, 2011 through the end of the year – William Panfile (\$49.30 per day), James Shenise (\$68.14 per day), Stella Foco (\$87.31 per day), and Cara Brown (\$54.30 per day)**
- n. It is recommended that the Board approve Fred Deutch (\$90.30) teaching a sixth period Driver’s Education class from May 16, 2011 through the remainder of the year.**
- o. It is recommended that the Board approve the elimination of 1 sixth period business class – “Survey of Business” for the 2011-2012 school year.**
- p. It is recommended that the Board approve the creation of the following position: 1 – section of industrial arts – “Survey of Industrial Arts” for the 2011-2012 school year.**
- q. It is recommended that the Board approve the position of District Technology Coach. (ATTACHMENT G)**
- r. It is recommended that the Board approve the following recommendations for the Summer of 2011 for Special Education.**

Personnel listed below will be paid \$300 per assessment. Goals and objectives must accompany the assessments.

Psychologists: Patricia Bayne, Georginia Dowles, Bethany Konopinski, Adam Kendler, Darren Siegel, Hank Pomerantz, Sonja McKenna, Robert Ferrari, Ingrid Green

LDTCS: Carrie Gilbert, Karen Lagas, Maria Trentacoste, Christine Voorhees, Roger Oliver, Gerald Andrewlavage

Social Workers: Cathy Zuckerman, Allison Calabrese

Speech/Language Therapists: Gail DelGrosso, Aimee Rendine, Tara Walsh, Suzanne Kozlowski, Jennifer Lafferty

Occupational Therapists: Meghan Marencik, Marlene Zerbe, J & B Therapists

Physical Therapists: Todd Mitchell, J & B Therapists

The following is a list of medical doctors, psychiatrists, neurologists, physical therapists, educational specialists, and other individuals and agencies who will be utilized as needed to assist the CST when necessary and appropriate:

Physician: Dr. Fisher

Psychiatrists: Dr. Rowena Francisco, Dr. Richard Hahn, Dr. Ellen Pratt, Dr. Suckno

Neurologists: Dr. Holohan, Dr. Mallick

Hospitals: Newton Memorial Audiologists, Children's Specialized Hospital, Hackensack Medical Center (Audiological and Central Auditory Processing), Northwest Covenant, Maria H. Katzenbach School for the Deaf, Morristown Memorial Hospital

Agencies: Pediatric Services of America (nursing care), Loving Care (nursing services), Bayada Nurses

s. It is recommended that J&B Therapists be employed as needed from July 5 through July 29, 2011, to meet the needs of our ESY students for physical therapy and occupational therapy.

t. It is recommended that the Board approve the following:

In accordance with statute 18A:36B-21, and in relation to the Interdistrict School Choice Program, it is recommended that the number of students leaving Vernon Township School District to attend a Choice District be restricted to a maximum of 10% of students per grade level per year.

u. It is recommended that the Board approve the April 2011 Fire Drill/Security Drill Report. **(Attachment H)**

- v. It is recommended that the Board approve **professional development travel** that complies with the provisions of the School Ethics Act (SEA), N.J.S.A. 18A:12-24 and 12-24.1. (**Attachment I**)
- w. It is recommended that the Board create an additional ESY section for non-ABA PSD students.
- K. **Public Participation** – Items on the agenda or any other business
- L. **Closed Session**
It is recommended that the Board enter Closed Session to discuss personnel issues.
- M. **Open Session**
- N. **Adjournment**

DRAFT