



Vernon Township Board of Education

Thursday, November 15, 2012

6:30 p.m.

Glen Meadow Middle School

WORK SESSION/PUBLIC MEETING AGENDA

The overall mission of the Vernon Township Public Schools is the attainment of learning for all students. That mission is and will continue to be accomplished:

- by a *supportive, professional and highly skilled staff*;
- in a *student-centered environment* that encourages *building students' self-esteem*;
- by providing a strong *academic, remedial and enrichment* program as well as a variety of *experiences and activities* beyond the classroom;
- through the development of students' *citizenship, responsibility and independence* and respect for achieving their *academic potential*.

A. Call to Order – Douglas F. Castellana, President

B. Roll Call & Pledge of Allegiance

C. Reading of Meeting Notice

D. Approval of Minutes

- Work Session Minutes – October 4, 2012
- Closed Session Minutes – October 4, 2012 Abstain: Mr. DeYoung
- Public Meeting Minutes – October 18, 2012
- Closed Session Minutes – October 18, 2012

E. Presentations:

- Use of Tablets in Family & Consumer Science – Mrs. Gebhardt, Mr. Burns & Mrs. Behnke
- Test Scores Presentation – Dr. Alfieri

F. Correspondence – Steven Kepnes

- Jennifer Haas**, WRPS 2/5th Title I teacher, indicating her resignation; eff. 11/1/12
- Adam Coleman**, GMMS Spring Intramural Volleyball coach, indicating his resignation as coach only; eff. immediately
- Carol Bergeron**, GMMS teacher, requesting a leave of absence from November 26 through on or about January 21, 2013.

G. President's Report

H. Committee Reports

I. **Public Participation** – questions limited to items listed on the agenda

J. **Superintendent's Report – John B. Alfieri, Ed.D.**

1. Informational Matters

- a. Travel was approved at the September Work Session and can be found on ATTACHMENT A.
- b. We are pleased to announce that artwork from Rolling Hills Primary School is displayed at the Board Office for the month of November.
- c. The Center for Prevention and Counseling has once again sponsored the "What's Your Anti Drug?" contest. They had over 1,020 entries from 26 schools. Congratulations to the following Vernon students who were selected as winners: **Matthew Catania, Genevieve Guber, Rylee Smaldon** – Cedar Mountain Primary School; **Alice Beutel, Yorgo Liaros, Kyle Maher, Julia Nangie, Evany Tineo** – Lounsberry Hollow Middle School.
- d. The following Glen Meadow Middle School students were selected for the Sussex County Junior Honors Band and Chorus: **Kathleen Owens** – flute, **Anibal Rodriquez, Christian Sasso, Victoria Gonzalez** – alto saxophone, **Christopher Ploch** – tenor saxophone, **Ian Donovan** – trumpet, and **Kiernan Joyce** – mallets/percussion.
- e. On Friday, November 16, 82 orchestra students from the high school will join the New Jersey Symphony Orchestra for a special side-by-side rehearsal at Sussex County Technical School. The program is entitled "Music & Emotions".
- f. David Leshnower, Class of 1987, has volunteered to assist Doug Miller with the swim team. He is currently a physical education teacher in Mountain Lakes School District and is a USA Swimming Certified Coach.

2. Discussion Items

- a. Discussion of Bylaw 0149 – Board of Education Member Protocols ATTACHMENT B
- b. 2012-2013 Calendar Revisions due to storm

3. Recommendations

- a. It is recommended that the Board approve the following staff **resignations/retirement** as listed:

Jennifer Haas

WRPS 2/5th Title I teacher;
resignation; eff. 11/1/12

Adam Coleman

GMMS Spring Volleyball Intramural
Coach; resignation; eff. immediately

- b. It is recommended that the Board approve **Alex Hoffman** to work in the IT department from December 19 through January 25 at a rate of \$9.20 per hour. Alex worked throughout the summer and will assist with the four major winter projects: refitting and rewiring docking stations in 45 classrooms in LHMS, reimaging 35 laptops, rewiring and labeling of the GMMS MDF, and rolling out new antivirus software to 1600 computers.
- c. It is recommended that the Board approve the following faculty/staff **appointments** as listed:

*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel.

Elizabeth Norman	WRPS 2/5 th Title I teacher; BA 1; eff. 11/6/12-6/30/12 (Repl/Haas)
Christine Lucas	Substitute Nurse
Bonny Wtulich	Substitute Group I
Linda Brigham	Substitute Group I
Florence Composto	Substitute Group II
James Branagan	Substitute Custodian

- d. It is recommended that the Board approve the following **transfers**:

Dhalma Zeno	LHMS 10-month secretary – Step 5 to WRPS 12-month secretary – Step 5; eff. 12/19/12 (Repl/Mize) Salary will go from \$33,527 to \$40,234.
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- e. It is recommended that the Board approve the following stipends:

Adam Coleman	VTHS assistant boys' lacrosse coach; Step 3 - \$5,624; eff. immediately (Repl/Stoll)
Kathryn Munley	VTHS assistant basketball coach; Step 1 - \$4,949; eff. immediately (Repl/Kuzicki)

- f. It is recommended that the Board approve the following salary adjustment:

Eve Slater	MA, Level 14 plus longevity to MA+15, Level 14, plus longevity - \$3,503 + \$1,300
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- g. It is recommended that the Board approve a leave of absence for **Carol Bergeron**, GMMS teacher from November 26 through on or about January 21, 2013.
- h. It is recommended that the Board approve the October HIB, School Safety, and RDT report. ATTACHMENT C
- i. It is recommended that the Board approve professional development travel that complies with the provisions of the School Ethics Act (SEA) N.J.S.A. 18A:12-24 and 12-24.1. ATTACHMENT D
- j. It is recommended that the Board approve the second reading of the following policies/regulations: ATTACHMENT E

Policy 5512 – Harassment, Intimidation, and Bullying
 Policy 5516 – Use of Electronic Communication and Recording Devices (ECDR)
 Policy/Regulation 5519 – Dating Violence in School
 Policy/Regulation 5600 – Pupil Discipline
 Policy/Regulation 6111 – Special Education Medicaid Initiative (SEMI) Program
 Policy 6360 – Political contributions
 Policy 6362 – Contributions to Board Members and Contract Awards
 Policy/Regulation 9270 – Home Schooling and Equivalent Education Outside the Schools

- k. It is recommended that the Board approve a VTHS field trip to Northern Italy from Thursday, April 17, 2014 through April 26, 2014.

K. Assistant Superintendent’s Report – Barbara Linkenheimer

- 1. Personnel Report ATTACHMENT F
- 2. Enrollment Report ATTACHMENT G

L. Business Administrator’s Report – Steven A. Kepnes

- 1. Informational Items/Discussion Items
 - a. Use of Building and Grounds

NO.	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE	FEES TO BE
108	Vernon Viking Club - Pancake Breakfast	VTHS – Cafeteria	10/6/2012	None
109	Girl Scouts - Brownie Troop 4681	CMPS – Classroom	10/5/2012 - 5/31/2013	None
110	MIIST (Glen Meadow Musical)	GMMS - Multi Purpose Room/Gym/Stage	11/8/2012	None
111	Our Lady of Fatima Church - Religious Ed. Classes	LHMS - Gym/Classrooms/Cafeteria	9/29/2012 - 3/23/2013	Custodial OT
112	Girl Scout Troop #617	CMPS – Cafeteria	10/22/2012 - 6/10/2013	None
113	Boy Scouts of America/Cub Scout Pack 283	RHPS – Classroom	10/11/2012 - 6/13/2013	None

114	Vernon PAL - Wrestling K - 8th Grade	VTHS - Mat Room/Cafeteria/Gym	11/12/2012 - 3/2013	None
115	SCA – Bingo	VTHS – Cafeteria	10/19/12, 1/25/13, 4/12/2013	None
78	Glenwood Baptist Church - Trick Tray (Rescheduled)	VTHS – Gym	3/2/2013 (DATE CHANGE)	Custodial OT
116	Girl Scouts of Northern NJ Troop 94871	GMMS – Cafeteria	10/15/2012 - 6/2013	None
117	Vernon Youth Football & Cheerleading	CMPS – Gym	11/5/2012 - 11/29/2012	None
118	Cub out Pack 183	WRPS - All Purpose Room	10/10/2012 - 6/2013	None
119	VTHS Performing Arts - Spring Musical Auditions	VTHS – Auditorium	11/26/2012 - 11/30/2012	None
120	Red Ribbon Run	GMMS - Café, Hallway & Outside	10/27/2012	None
121	Sussex County Jr. Honors Band and Chorus	VTHS - Auditorium & Classrooms	10/25, 29, 11/6,13,14, 11/15/12	None
122	Vernon Township Education Association	GMMS – Gym	11/1/2012	None
123	Vernon Youth Football & Cheerleading	GMMS – Cafeteria	11/5/2012 - 11/29/2012	None
124	Rolling Hills Mentoring Program	RHPS - Art Room	10/23/2012	None
125	Vernon Cub Scout Pack 183	RHPS - All Purpose Room	10/24/2012	None
126	Girls Field Hockey - Senior Dinner	VTHS - Senior Cafeteria	10/23/2012	None
127	Vernon PAL - Wrestling Matches	VTHS – Gym	12/13/2012 - 2/11/2013	None
128	New Jersey Blood Services	RHPS – Gym	11/28/2012	None
44	DOGS of Vernon (Rescheduled)	GMMS - Gym & Cafeteria	12/1/2012 (DATE CHANGE)	Custodial OT
129	Vernon Youth Football & Cheerleading	VTHS-Gym/Cafeteria Cheer Floor, Locker Room	11/17/2012	Custodial OT
130	World Language Dept. - Trip Meeting	VTHS - Room 117	11/14/2012	None
131	Members United for Students in Choir (MUSIC)	VTHS - Custodial Parking Lot	10/26/2012 & 10/27/2012	None
132	National Honor Society	VTHS – Auditorium	12/20/2012	None
133	Girl Scouts of Northern NJ	VTHS - Gym/Lower Library	11/30/12, 1/11, 4/19, 5/11/13	None
134	Pace Institute of Karate Inc.	VTHS – Auditorium	2/22/2013	None

b. Field Trips

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	DESCRIPTION	EXPENSE 1st 3 Hrs./Each Add. Hr.
11/7/2012	VTHS	12	LoGiudice/Bray	Ramapo/Caldwell/Drew/Seton Hall	2012 North Jersey College Tour	Student
11/5/2012	VTHS	10 -12	Flannery	Wells Fargo Center in Philadelphia	Career Night w/NBA	Student
5/31/2013	LHMS	5 - 6	Young	Macungie & Allentown, PA	LH Performing Ensembles	Student
11/29/2012	VTHS	11 - 12	Trokan	Eastern State - Prison Museum	Criminal Justice Classes	Student/SS Budget Line
4/19/2013	RHPS	3	Hordych	Quiet Valley - Stroudsburg, PA	Field Trip - Colonial America	SCA

12/12/2012	VTHS	11	Huhn	NYC-Lincoln & Rockefeller Center	English 11 CP, HSPA, Creative Writing Classes	Student
2/6/2013	VTHS	10-12	Bray	NYC - Central Park, Theater	English 10 Honors	Student
3/20/2013	GMMS	7- 8	Pavlik	NYC - Theater	MIIST Theatre Group-Exposure to Broadway	Student
6/7/2013	GMMS	7 - 8	Pavlik	Boyertown HS & Dorney Park	Choral Trills and Thrills Festival	Student
12/5/2012	WRPS	K - 1	Anderson	GMMS	To See Play Willie Wonka	GMMS Student Account

- c. Pursuant to N.J.A.C. 6A:27-11.2, a school bus emergency evaluation drill was conducted at all Vernon Township Public Schools on October 17, 2012. ATTACHMENT H.
- d. Pursuant to N.J.A.C. 6A:23-2.12 (3) 3, I certify that as of October 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Board Secretary

Date

2. Recommendations

- a. It is recommended that the Board approve the following list of checks for November 2012 (#59098-#59373) in the amount of \$1,678,874.11.
ABSTAIN: Auberger, DeYoung, Gilson
- b. It is recommended that the Board approve the list of hand checks for October 2012 in the amount of \$4,181,610.22.
- c. It is recommended that the Board approve transfers.
- d. It is recommended that the Board approve the list of committed purchase orders for the month of October 2012 in the amount of \$410,954.41.
ABSTAIN: DeYoung, Auberger, Gilson
- e. It is recommended that the Board accept the Report of the Secretary for Current Operating Fund for the month of October 2012 and the Report of the Treasurer for School Monies for the month of October 2012. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary's financial reports for the month of October 2012 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary's Report and the Treasurer's Report are in agreement.

f. It is recommended that the Board approve transportation as listed.
ATTACHMENT I

g. It is recommended that the Board approve the Project Adventure Contract for inspection, installation, and/or repairs at a cost of \$2,470.00.

h. It is recommended that the Board accept the allocations for the Individuals with Disabilities in Education Act (IDEA) FY 13 in the amounts as follows:

Basic	\$876,347.00
Pre-School	\$30,569.00

i. It is recommended that the Board approve submission of the IDEA FY13 Grant for State review and approval in the amounts as follows:

Basic	\$876,347.00
Pre-School	\$30,569.00

j. It is recommended that the Board enter Closed Session to discuss personnel.

M. **Public Participation** – Items on the agenda or any other business

N. **Adjournment**