



## Vernon Township Board of Education

Thursday, October 18, 2012

7:00 p.m.

Rolling Hills Primary School

### PUBLIC MEETING AGENDA

The overall mission of the Vernon Township Public Schools is the attainment of learning for all students. That mission is and will continue to be accomplished:

- by a supportive, professional and highly skilled staff;
- in a student-centered environment that encourages building students' self-esteem;
- by providing a strong academic, remedial and enrichment program as well as a variety of experiences and activities beyond the classroom;
- through the development of students' citizenship, responsibility and independence and respect for achieving their academic potential.

#### A. Call to Order – Douglas F. Castellana, President

#### B. Roll Call & Pledge of Allegiance

#### C. Reading of Meeting Notice

#### D. Approval of Minutes

- Work Session Minutes – September 13, 2012 Abstain: Ms. Parrott
- Closed Meeting Minutes – September 13, 2012 Abstain: Ms. Parrott
- Public Meeting Minutes – September 20, 2012 Abstain: Mr. Castellana

#### E. Presentation: Mr. Schmidt, Rolling Hills Principal – Singapore Math

#### F. Correspondence – Steven Kepnes

- Jayne Hintzen**, CMPS Teacher, requesting a maternity leave of absence from on or about 1/28/13 through on or about 5/31/13.
- Sarah J. Telgheder**, CST Occupational Therapist, requesting an extension of her maternity leave of absence from 1/1/13 until 1/20/13.
- Stacy Blanco**, CMPS Teacher, requesting a maternity leave of absence from on or about 12/3/12 through on or about 4/30/13.
- Kelly Kuzicki** indicating her resignation as assistant girls' basketball coach.
- Cheryl Turner** indicating her resignation as a RHPS part-time aide.
- Jessica Pratt**, VTHS teacher, requesting a maternity leave of absence from on or about 12/10/12 through on or about 5/31/13.
- Deanna Castellana**, retired CMPS teacher, sent a thank you note.
- Jack McCall**, VTHS teacher, requesting a medical leave of absence from 10/22/12 through 12/31/12.

- i. **Jack McCall**, VTHS teacher, indicating his resignation effective 1/1/13.

## G. **President's Report**

## H. **Committee Reports**

- I. **Public Participation** – questions limited to items listed on the agenda

## J. **Superintendent's Report – John B. Alfieri, Ed.D.**

### 1. Informational Matters

- a. We are pleased to announce that artwork from Lounsberry Hollow Middle School is being displayed at the Board Office for the month of October.
- b. **Rosemary Gebhardt, David Eisenberg**, and Glen Meadow Middle School have been selected as one of two Recognized Schools for the *College & Career-Ready Book Clubs* by the New Jersey School Boards Association. A plaque and special recognition will be given to the program on October 23 during the Opening Session at the NJSBA Convention in Atlantic City. The program will also be featured in a future issue of the School Leader magazine.
- c. Athletic Director, **Bill Edelman**, has been invited to present at the National AD Conference in December. He will be co-teaching a class entitled "Teaching New Dogs Old Tricks – Ideas for the New Athletic Director". This will be the third time Mr. Edelman has been invited to present.
- d. Senior football player, **Ryan Ward**, has been selected as the September Athlete of the Month.
- e. Senior cross country runner, **Emily Bushey**, has committed to the University of Louisville for a full athletic scholarship.
- f. Glen Meadow Middle School students **Steven Szollosi, Alyssa Prelog**, and **Will McCotter** have been recognized by the New Jersey Association for Educational Technology Six Sounds Contest. Steven won first prize and received an MP3 player for the Comedy/Romance Category, Alyssa won first prize and received an MP player for Horror/Sci-Fi/Fantasy Category, and Will won first prize for the Drama/Adventure Category and was declared the overall first prize winner of the contest. He received a Flip Video camera.
- g. Through the efforts of **Dr. Stumper**, Lounsberry Hollow Middle School and Glen Meadow Middle School will be participating in the National Archery in the Schools Program. The physical education teachers will receive training and materials free of charge through the New Jersey Division of Fish and Wildlife on November 19. Students will be taught archery as part of the physical education curriculum and participate in the State's virtual shoot tournament in the spring.
- h. The VTHS Choir had 16 students accepted by audition into the 2012 Sussex County High School Honor Choir. They are: Soprano II – **Brittney Crawley** and **Jackie Cerutti**; Alto I – **Rebecca Proctor** and **Casey Potvin**; Alto II –

**Ailed Hernandez** and **Ariel Clouse**; Tenor I – **Roger Hernandez**; Tenor II – **Kyle Pitts**, **Ryan McCotter**, **Mike Rossi**, **Ethan Kimball**, and **Eddie Schmidt**; Bass I – **Sean Gillen**, **Steven Owens**, **Sean LePera**, and **Dylan Fau**. **Kyle Pitts** had the best score in his voice part and the 4<sup>th</sup> best male score overall, **Ryan McCotter** and **Mike Rossi** tied for 2<sup>nd</sup> highest score in the voice part, **Rebecca Proctor** had the 3<sup>rd</sup> highest score in her voice part, and **Ailed Hernandez** had the 5<sup>th</sup> highest score in her voice part.

2. Recommendations

a. It is recommended that the Board approve the resignations/retirements as follows:

<b>Kelly Kuzicki</b>	VTHS Assistant Girls' Basketball Coach; resignation; eff. immediately
<b>Cheryl Turner</b>	RHPS part-time aide; 4 hours (11:41 a.m. – 3:40 p.m.); FTE .57; resignation; eff. 10/1/12
<b>Jack McCall</b>	VTHS teacher; retirement with regret; eff. 1/1/13

b. It is recommended that the Board approve the following faculty/staff **appointments** as listed:

<b>Angela Crosby</b>	VTHS full-time custodian; Step 4 - \$39,435, plus evening shift stipend - \$1,627; eff. 10/22/12 (Repl/Smith)
<b>Doug Miller</b>	VTHS Head Boys' Swimming Coach; Step 3 - \$7,804; eff. immediately (Repl/Alongi)
<b>Andrew Tarantino</b>	VTHS Winter Asst. Athletic Director; \$5,000; eff. winter season (Repl/Byrne)
<b>Tyler Branham</b>	Substitute, Group I
<b>Richard Border</b>	Substitute, Group I
<b>Jacqueline Orlando</b>	Substitute, Group I
<b>Samaja Krajina</b>	Substitute, Group I
<b>Lori White</b>	Substitute, Group I
<b>Maureen Lawrence</b>	Substitute, Group I
<b>Analee Paprocki</b>	Substitute Aide
<b>Rumable Altunbilek</b>	Substitute Aide
<b>Elizabeth Ruiz-Alicea</b>	Substitute Aide

\*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as result of resignations, retirements, new

positions being added or in the case of substitutes, to fill in for regular personnel.

c. It is recommended that the Board approve the following leaves:

1. **Jayne Hintzen**, CMPS teacher, is requesting a maternity leave of absence from on or about 1/28/13 through on or about 5/31/13.
2. **Sarah J. Telgheder**, CST Occupational Therapist, is requesting an extension of her maternity leave of absence from 1/1/13 until 1/20/13.
3. **Stacy Blanco**, CMPS teacher, is requesting a maternity leave of absence from on or about 12/3/12 through on or about 4/30/13.
4. **Jessica Pratt**, VTHS teacher is requesting a maternity leave of absence from on or about 12/10/12 through on or about 5/31/13.
5. **Jack McCall**, VTHS teacher is requesting a medical leave of absence from 10/22/12 through 12/13/12 as per his physician's request.

d. It is recommended that the Board approve the following transfers:

<b>Mary Ellen Pierce</b>	VTHS part-time custodian (2:30 p.m. - 6:30 p.m. to VTHS part-time custodian (7:00 p.m. - 11:00 p.m.); eff. 10/22/12
<b>Barry Haid</b>	VTHS part-time custodian (6:30 p.m. - 10:30 p.m.) to CMPS part-time custodian (7:00 p.m. to 11:00 p.m.); eff. 10/22/12
<b>Fran Rumsey</b>	CMPS special education teacher to VTHS special education teacher; eff. 10/22/12 (Repl/McCall)

e. It is recommended that the Board approve the following changes to part-time aide hours due to IEP requirements:

<b>Michele Cimino</b>	WRPS part-time aide; increase 45 minutes to 4 hours (9:01 a.m. - 1:00 p.m.); eff. 10/9/12
<b>Elizabeth DeGeeter</b>	WRPS part-time aide; increase 15 minutes to 3.75 hours (12:20 p.m. - 4:05 p.m.); eff. 9/6/12
<b>Barbara Marques</b>	WRPS part-time aide; decrease 15 minutes to 3.5 hours (12:35 p.m. - 4:05 p.m.); eff. 9/6/12
<b>Tammy Coppola</b>	LHMS part-time aide; increase 30 minutes to 4 hours (7:40 a.m. - 11:39 a.m.); eff. 10/10/12
<b>Kathleen Catalino</b>	LHMS part-time aide; increase 45 minutes to 3 hours (11:40 a.m. - 2:40 p.m.); eff. 10/10/12

- f. It is recommended that the Board approve the following salary adjustment:

**Kathleen Alexander** MA, Level 14, plus longevity to MA+15,  
Level 14, plus longevity - \$93,503 +  
\$1,800

- g. It is recommended that the Board approve the following stipends:

**Ryan Perini** District Custodian; Black Seal  
Stipend; \$1,289; eff. immediately  
**Maryann Cottle** VTHS Custodian; Black Seal Stipend;  
\$1,289; eff. immediately

- h. It is recommended that the Board approve a Softball Field Trip to Orlando, FL, from Thursday, March 21 through Monday, March 25, 2013.

- i. It is recommended that the Board approve the first reading of the following policies/regulations: (Attachment A)

Policy 5512 – Harassment, Intimidation, and Bullying  
Policy 5516 – Use of Electronic Communication and Recording Devices (ECDR)  
Policy/Regulation 5519 – Dating Violence in School  
Policy/Regulation 5600 – Pupil Discipline  
Policy/Regulation 6111 – Special Education Medicaid Initiative (SEMI) Program  
Policy 6360 – Political contributions  
Policy 6362 – Contributions to Board Members and Contract Awards  
Policy/Regulation 9270 – Home Schooling and Equivalent Education Outside the Schools

- j. It is recommended that the Board approve the **Week of Respect** (October 1-5, 2012) activities that were conducted in all district schools. (Attachment B).

- k. VIOLENCE AND VANDALISM PUBLIC HEARING

In accordance with public law 2001, Chapter 299, amending Section 1 of Public Law 1982 Chapter 163 (18A:17-46), the school district's **2011-2012 Violence and Vandalism Report** is attached. The Board and the administration will entertain questions and comments on this matter at this time. The above law requires that annually the superintendent will share the Violence and Vandalism report with the Board of Education and that the report will be publicly shared in October of each school year.

For informational purposes, as acts of Violence and Vandalism occur, they are electronically submitted to the State Department of Education. The DOE generates a confirmation report with the result being the final district report as listed in this public meeting agenda.

The above information, as well as the attached report, serves as an assurance that tonight's public hearing was conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct a public hearing on the attached report.

At this time are there any questions regarding the 2011-2012 Vandalism and Violence Report?

i. It is recommended that the Board approve the following resolution:

**WHEREAS**, the State of New Jersey has designated a School Violence Awareness Week for all public schools, and  
**WHEREAS**, the Vernon Township Public Schools provide opportunities to promote and support school safety, and  
**WHEREAS**, The Vernon Township Public Schools work cooperatively with the Municipal Alliance Committee, law enforcement, and other community agencies to ensure safe schools, and  
**WHEREAS**, as citizens responsible for overseeing the public education of district students,  
**THEREFORE BE IT RESOLVED** that the Vernon Township Board of Education designates the week of **October 15-19, 2012 as "School Violence Awareness Week"**.

m. It is recommended that the Board approve the **Violence and Vandalism Report for the 2011-2012** school year (Attachment C) and that said report be included as part of the permanent minutes of this meeting.

n. It is recommended that the Board approve professional development travel that complies with the provisions of the School Ethics Act (SEA) N.J.S.A. 18A:12-24 and 12-24.1. (Attachment D)

- D-1 Abstain: Auberger, Castellana, DeYoung
- D-2 Abstain: Gilson, McGowan, Hughes, Sparta
- D-3 No abstentions

o. It is recommended that the Board approve the September HIB, School Safety, and RDT report. (Attachment E)

p. It is recommended that the Board approve the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance and District Performance Review for 2012 – 2013.

**K. Business Administrator's Report – Steven A. Kepnes**

1. Informational Items

a. Use of Building and Grounds

#	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE	FEES TO BE COLLECTED
93	Vernon Township Coed Softball	CMPS – Fields	9/9/2012 - 11/18/ 2012	None

94	Vernon Township Coed Softball	WRPS – Fields	9/9/2012 - 11/18/ 2012	None
95	Vernon Township Education Association	LH – Library	9/27/2012	None
96	Vernon Township Coed Softball	GMMS - Softball Field	9/9/2012 - 11/18/2012	None
97	Boy Scouts of America Pack 283	GMMS – Cafeteria	10/5/2012 - 5/31/2013	None
98	Vernon Girl Scouts	CMPS - Cafeteria or Classroom	10/4/2012 - 6/13/2013	None
99	Tombstone Athletic F.C.	VTHS - Turf Field	9/23/2012 - 10/28/2012	\$37.50/hour
100	VTHS - Marching Band/VIP	VTHS- Stadium/Gym/Café/Auditorium & Classrooms/Wrestling Room & Library	10/27/2012	None
101	VTHS - Student Council - Homecoming Dance	VTHS – Cafeteria	9/29/2012	None
102	VTHS - Student Council - Pep Rally	VTHS – Gym	10/5/2012	None
103	Vernon PAL - Wrestling K - 8th Grades	VTHS - Mat Room/Cafeteria	11/12/12 - 12/22/2012	None
104	Members United for Students in Choir - VTHS Choir	VTHS – Cafeteria	2/2/2013	None
105	National Honor Society - Blood Drive	VTHS - Gym/Lobby/Back Parking Lot	10/16/2012	None
106	Mad Dawg Lacrosse	VTHS - Turf Field	10/14/2012	None
107	National Honor Society/Key Club Fundraiser	VTHS – Cafeteria	11/15/2012 & 11/16/2012	None

b. Listed below are field trip requests received:

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	DESCRIPTION	EXPENSE 1st 3 Hrs./Each Add. Hr.
11/19/2012	VTHS	10 – 12	Mulvanerton	Maurice Leve Theater in West Orange	Spanish and Social Studies Curr.	Student
10/24/2012	LHMS	6	Stumper	Sussex Vo-Tech, Sparta	County Summit on Bullying	\$385.62
9/26/2012	WRPS	PS – 1	Keane	WRPS – Driveway	Bus Safety Program	\$131.15 per bus
10/7/2012	VTHS	9 – 12	Gemon	Six Flags - Jackson, NJ	Key Club - Fall Rally	Student
10/16/2012	VTHS	12	Flannery	Boys & Girls Club of Clifton	NJ DECA COLT Conference	Perkins Grant
9/29/2012	VTHS	9 – 12	Taylor	Pequannock High School	VTHS Marching Band Competition	\$1,400.00
3/19/2013	GMMS	7 – 8	Struble	Sussex Cty Community College	Sussex County Teen Arts Festival	\$174.37/\$65.00
2/28/2013	GMMS	7 – 8	Gebhardt	Hardyston Middle School	MS Academic Bowl	Student Activity
9/21/2012 - 6/7/2013	VTHS	9 – 12	Bailly-Orlovsky	Various Merchants in the Community	Community Based Instruction	\$131.15 Bus/\$222.39 Lift
4/12/2013	VTHS	9 – 12	Willer	GMMS/CMPS/LHMS	Jazz Express Spring District Tour	\$131.15/\$55.00
10/6/2012	VTHS	9 – 12	Taylor	North Warren High School	VTHS Marching Band Competition	\$1,588.00
9/30/2012	VTHS	9 – 12	Taylor	J. Birney Crum Stadium, PA	VTHS Marching Band Competition	Student
10/13/2012	VTHS	9 – 12	Taylor	Met Life Stadium, East Rutherford	VTHS Marching Band Competition	\$1,888.00
10/20/2012	VTHS	9 – 12	Taylor	Mount Olive High School	VTHS Marching Band Competition	\$1,,450.00
11/4/2012	VTHS	9 – 12	Taylor	Rutgers University, New Brunswick	VTHS Marching Band Competition	\$1,750.00
12/12/2012	VTHS	9 – 12	Boehm	NYC - Met Life & Rockefeller Center	Holiday Program & NYC Caroling	Student
10/5/2012 - 6/2013	VTHS	11 – 12	Phalon	Rite Aid & Burger King	Community Based Instruction	\$131.15/\$55.00
10/4/2012 - 6/2013	VTHS	11 – 12	Phalon	George Inn, Vernon Diner, LHMS	Community Based Instruction	\$131.15/\$55.00



10/3/2012 - 6/2013	VTHS	11 – 12	Phalon	A & P, Burger King	Community Based Instruction	\$131.15/\$55.00
10/2/2012 - 6/2013	VTHS	11 – 12	Phalon	George Inn, Vernon Diner, LHMS	Community Based Instruction	\$131.15/\$55.00
10/5/2012-12/7/2012	RHPS	2 – 3	Irish	Winslow Riding Center	Special Needs Classes	No Cost
10/5/2012	VTHS	9 -12	Hardin	Mr. Hardin's Lake Pochung Home	APE Classes	\$131.15/\$55.00
10/25/2012	LHMS	6	Mitchell	NJ State Museum	6th Grade Civics Curriculum	Quote
11/28/2012	VTHS	9	Matthews/Moran	NYC -The Palace Theatre	9th Grade English	Quote

- c. School Alliance Insurance Fund (SAIF) recently notified us that the district has qualified for the 2011/2012 fund year Safety Incentive Program Award. By successfully completing requirements, we will be credited with \$7,000 towards the 2012/2013 workers' compensation and/or package assessments. A Safety Achievement Award will be presented at the SAIF reorganization meeting to be held during the October Convention. Mr. Kepnes will attend.
- d. Pursuant to N.J.A.C. 6A:23-2.12 (3) 3, I certify that as of September 30, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

## 2. Recommendations

- a. It is recommended that the Board approve the list of checks for October 2012 (#58833-#59087) in the amount of \$2,379,260.04.
- b. It is recommended that the Board approve the list of hand checks for September 2012 in the amount of \$4,189,619.76.
- c. It is recommended that the Board approve transfers.
- d. It is recommended that the Board approve the list of purchase orders for the month of September 2012 in the amount of \$5,063,369.40.
- e. It is recommended that the Board accept the Report of the Secretary for Current Operating Fund for the month of September 2012 and the Report of the Treasurer for School Monies for the month of September 2012. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary's financial reports for the month of September 2012 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary's Report and the Treasurer's Report are in agreement.



- f. It is recommended that the Board approve transportation as listed: (Attachment F)
- g. It is recommended that the Board approve the M-1 – Annual Maintenance Budget Amount Worksheet. (Attachment G)
- h. It is recommended that the Board approve the Comprehensive Maintenance Plan Report. (Attachment H)
- i. It is recommended that the Board accept the CAFR/Audit for the fiscal year ending June 2012 and approve the Corrective Action Plan and to forward them to the County Superintendent, State Department of Education, and the Division of Finance. The Corrective Action Plan can be found on ATTACHMENT I. The CAFR/Audit Summary is found on ATTACHMENT J.
- j. It is recommended that the Board accept the 2012-2013 Chapters 192/193 Contract.
- k. It is recommended that the Board approve registering with U.S. Communities Government Purchasing Alliance.
- l. It is recommended that the Board approve the agreement between the Vernon Township Board of Education and Skylands Ownership Group, LLC. for use of their facility for the high school ice hockey program. The Board of Education portion of this agreement is \$20,000.
- m. It is recommended that the Board approve the following Special Education contracts.
- Nursing Contract between the Vernon Township Board of Education and Pediatric Services of America for Student # 111507. Services are approximately \$ 50,000.00 as per the student's I.E.P.
  - Nursing Contract between the Vernon Township Board of Education and Bayada Home Health Care, Inc. for Student # 103196. Services are approximately \$ 50,000.00 as per the student's I.E.P.
  - Special Education Tuition Contract between the Vernon Township Board of Education and Lakeland-Andover School for Student # 42195. Tuition is prorated at a total cost of \$ 49,010.00 with a start date of 9/19/12, as per the student's I.E.P.
  - Tuition Contract between the Vernon Township Board of Education and The State Office of Education to receive two (2) students. Student # 12600 is in Grade 6 with tuition of \$ 15,000.00 and Student # 92803 is in Grade 4 with tuition of \$ 13,000.00 for the 2012-13 School Year.
  - Nursing Contract between the Vernon Township Board of Education and Pediatric Services of America for Student # 6700. Services are approximately \$ 40,000.00.
  - Nursing Contract between the Vernon Township Board of Education and Bayada Nursing for Student # 12592 and Student # 62593. Cost is approximately \$ 15,000.00 for the 2012-13 School Year.
  - Special Education Tuition Contract between the Vernon Township Board of Education and the Middlesex Regional Educational Services

Commission/NuView Academy for Student # 6302. Tuition is \$ 56,375.00, One to One Aide effective 9/5/12 at \$ 33,300.00 and Occupational Therapy at \$ 4,059.00. Total cost is \$ 93,734.00 as per the student's I.E.P.

- n. It is recommended that the Board enter Closed Session to discuss a personnel matter.

L. **Public Participation** – Items on the agenda or any other business

M. **Adjournment**