



Vernon Township Board of Education

Thursday, October 18, 2012

7:00 p.m.

Rolling Hills Primary School

PUBLIC MEETING MINUTES

The regular meeting of the Vernon Township Board of Education was called to order at 7:00 p.m. at Rolling Hills Primary School by President, Douglas F. Castellana. Present: Mrs. Auberger, Mr. Castellana, Mr. DeYoung, Mr. Gilson, Mr. Hughes, Mr. McGowan, Ms. Parrott, Mr. Sparta and Mr. Zweier. Also present were Dr. Alfieri, Superintendent of Schools, Ms. Linkenheimer, Assistant Superintendent and Mr. Kepnes, Business Administrator/Board Secretary.

Following the roll call, all rose for the Pledge of Allegiance.

Mr. Kepnes read the New Jersey Public Meeting Law Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the Act, Vernon Township Board of Education has caused notice of this meeting to be published and adequate notice has been provided.

The minutes of the Work Session Minutes of September 13, 2012 were approved on a motion by Mr. Hughes, seconded by Mr. McGowan and carried on the following roll call vote. YES: Mr. DeYoung, Mr. Gilson, Mr. Hughes, Mr. McGowan, Mr. Sparta, Mr. Zweier, Mrs. Auberger, Mr. Castellana. ABSTAIN: Ms. Parrott

The minutes of the Closed Session of September 13, 2012 were approved on a motion by Mr. McGowan, seconded by Mr. Sparta and carried on the following roll call vote: YES: Mr. Gilson, Mr. Hughes, Mr. McGowan, Mr. Sparta, Mr. Zweier, Mrs. Auberger, Mr. DeYoung, Mr. Castellana. ABSTAIN: Ms. Parrott

The minutes of the Public Meeting of September 20, 2012 were approved on a motion by Mr. DeYoung, seconded by Mr. McGowan and carried on the following roll call vote: YES: Mr. Hughes, Mr. McGowan, Ms. Parrott, Mr. Sparta, Mr. Zweier, Mrs. Auberger, Mr. DeYoung, Mr. Gilson. ABSTAIN: Mr. Castellana

Presentation: Mr. Schmidt, Rolling Hills Principal – Singapore Math

Mr. Castellana turned the meeting over to Mr. Schmidt who welcomed everyone to Rolling Hills. He explained that we would witness a mini lesson on Singapore Math. Teachers **Mrs. Lynch, Mrs. Reinhardt and Mrs. Weiss** and students, **Dylan Tomza Kristin Verrico, Alyssa Molette, Alexander Keating, Kaden Haw, Angelina Salamone** then began the presentation.

Using a smart board, the teachers walked the students through lessons on place value, regrouping and comparisons. Students were able to interact and walk up to use the smart board. They used manipulatives on their place value mats to correspond with the numbers on dice.

Mr. Schmidt summed up the meeting by explaining that Mrs. Gudenkauf, math coach, and the students had demonstrated "talking about math" at the end of the lesson.

Dr. Alfieri thanked the students, teachers and parents.

Mr. Kepnes read the list of correspondence received:

- a. **Jayne Hintzen**, CMPS Teacher, requesting a maternity leave of absence from on or about 1/28/13 through on or about 5/31/13.
- b. **Sarah J. Telgheder**, CST Occupational Therapist, requesting an extension of her maternity leave of absence from 1/1/13 until 1/20/13.
- c. **Stacy Blanco**, CMPS Teacher, requesting a maternity leave of absence from on or about 12/3/12 through on or about 4/30/13.
- d. **Kelly Kuzicki** indicating her resignation as assistant girls' basketball coach.
- e. **Cheryl Turner** indicating her resignation as a RHPS part-time aide.
- f. **Jessica Pratt**, VTHS teacher, requesting a maternity leave of absence from on or about 12/10/12 through on or about 5/31/13.
- g. **Deanna Castellana**, retired CMPS teacher, sent a thank you note.
- h. **Jack McCall**, VTHS teacher, requesting a medical leave of absence from 10/22/12 through 12/31/12.
- i. **Jack McCall**, VTHS teacher, indicating his resignation effective 1/1/13.

Mr. Castellana thanked everyone very much for coming out and Mr. Schmidt, the teachers and especially the students for the program. He then read his President's Report, mentioning that we would be re-bidding the NORESKO project.

Mr. DeYoung, Chairman of the Finance Committee, talked about the monthly meeting and added that the NORESKO bids had been rejected at the Work Session as being over budget.

Mrs. Auberger gave a brief report on the Negotiations Committee, which had a preliminary meeting. A copy of her report is attached.

Mrs. Auberger also gave a report on the Special Services Committee Meeting where an overview of what has been implemented this year. Parents were present. It was an informational meeting. A copy of her report is attached.

Mr. Castellana thanked Mr. DeYoung and Mrs. Auberger for their reports.

The meeting was opened to the public for comments or questions on items on the agenda only. There were 27 people in attendance.
None heard.

Superintendent's Report – John B. Alfieri, Ed.D.

1. Informational Matters

Dr. Alfieri highlighted a few of the following informational items.

- a. We are pleased to announce that artwork from Lounsberry Hollow Middle School is being displayed at the Board Office for the month of October.
- b. **Rosemary Gebhardt, David Eisenberg**, and Glen Meadow Middle School have been selected as one of two Recognized Schools for the *College & Career-Ready Book Clubs* by the New Jersey School Boards Association. A plaque and special recognition will be given to the program on October 23 during the Opening Session at the NJSBA Convention in Atlantic City. The program will also be featured in a future issue of the School Leader magazine.
- c. Athletic Director, **Bill Edelman**, has been invited to present at the National AD Conference in December. He will be co-teaching a class entitled "Teaching New Dogs Old Tricks – Ideas for the New Athletic Director". This will be the third time Mr. Edelman has been invited to present. Dr. Alfieri mentioned that Mr. Edelman is a mentor and well respected in the state. Stressing that he has been asked to present again.
- d. Senior football player, **Ryan Ward**, has been selected as the September Athlete of the Month.
- e. Senior cross country runner, **Emily Bushey**, has committed to the University of Louisville for a full athletic scholarship.
- f. Glen Meadow Middle School students **Steven Szollosi, Alyssa Prelog**, and **Will McCotter** have been recognized by the New Jersey Association for Educational Technology Six Sounds Contest. Steven won first prize and received an MP3 player for the Comedy/Romance Category, Alyssa won first prize and received an MP player for Horror/Sci-Fi/Fantasy Category, and Will won first prize for the Drama/Adventure Category and was declared the overall first prize winner of the contest. He received a Flip Video camera.
- g. Through the efforts of **Dr. Stumper**, Lounsberry Hollow Middle School and Glen Meadow Middle School will be participating in the National Archery in the Schools Program. The physical education teachers will receive training and materials free of charge through the New Jersey Division of Fish and Wildlife on November 19. Students will be taught archery as part of the physical education curriculum and participate in the State's virtual shoot tournament in the spring. Dr. Alfieri thanked Dr. Stumper for making this opportunity possible.
- h. The VTHS Choir had 16 students accepted by audition into the 2012 Sussex County High School Honor Choir. They are: Soprano II – **Brittney Crawley** and **Jackie Cerutti**; Alto I – **Rebecca Proctor** and **Casey Potvin**; Alto II – **Ailed Hernandez** and **Ariel Clouse**; Tenor I – **Roger Hernandez**; Tenor II – **Kyle Pitts, Ryan McCotter, Mike Rossi, Ethan Kimball**, and **Eddie Schmidt**; Bass I – **Sean Gillen, Steven Owens, Sean LePera**, and **Dylan**

Fau. Kyle Pitts had the best score in his voice part and the 4th best male score overall, **Ryan McCotter** and **Mike Rossi** tied for 2nd highest score in the voice part, **Rebecca Proctor** had the 3rd highest score in her voice part, and **Ailed Hernandez** had the 5th highest score in her voice part.

Dr. Alfieri mentioned that the arts and music programs are top notch. He said that really good stuff is going on in our schools.

2. Recommendations

- a. Upon the recommendation of the Superintendent, the Board approved the resignations/retirements as follows:

Kelly Kuzicki	VTHS Assistant Girls' Basketball Coach; resignation; eff. immediately
Cheryl Turner	RHPS part-time aide; 4 hours (11:41 a.m. – 3:40 p.m.); FTE .57; resignation; eff. 10/1/12
Jack McCall	VTHS teacher; retirement with regret; eff. 1/1/13

Motion by Ms. Parrott, seconded by Mr. DeYoung and carried on a unanimous roll call vote. Mr. Castellana congratulated Mr. McCall.

- b. Upon the recommendation of the Superintendent, the Board approved the following faculty/staff **appointments** as listed:

Angela Crosby	VTHS full-time custodian; Step 4 - \$39,435, plus evening shift stipend - \$1,627; eff. 10/22/12 (Repl/Smith)
Doug Miller	VTHS Head Boys' Swimming Coach; Step 3 - \$7,804; eff. immediately (Repl/Alongi)
Andrew Tarantino	VTHS Winter Asst. Athletic Director; \$5,000; eff. winter season (Repl/Byrne)
Tyler Branham	Substitute, Group I
Jacqueline Orlando	Substitute, Group I
Maureen Lawrence	Substitute, Group I
Samaja Krajina	Substitute, Group II
Lori White	Substitute, Group II
Richard Border	Substitute, Group II
Analee Paprocki	Substitute Aide
Rumable Altunbilek	Substitute Aide
Elizabeth Ruiz-Alicea	Substitute Aide

*All new appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and Federal Employment Eligibility Verification (Form I-9) – such employment is provisional. Each employee and/or substitute will attest that he or she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A.

18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. The positions are being filled as result of resignations, retirements, new positions being added or in the case of substitutes, to fill in for regular personnel.

Motion by Mr. Sparta, seconded by Mr. Zweier and carried on the following roll call vote: YES: Ms. Parrott, Mr. Sparta, Mr. Zweier, Mrs. Auberger, Mr. DeYoung, Mr. Gilson, Mr. Hughes, Mr. Castellana. NO: Mr. McGowan. Prior to the vote, Mr. McGowan questioned the placement of the new custodian on step 4. Dr. Alfieri explained that she comes in with a wealth of experience.

- c. Upon the recommendation of the Superintendent, the Board approved the following leaves on a motion by Mr. McGowan, seconded by Mr. DeYoung and carried on a unanimous roll call vote.
1. **Jayne Hintzen**, CMPS teacher, is requesting a maternity leave of absence from on or about 1/28/13 through on or about 5/31/13.
 2. **Sarah J. Telgheder**, CST Occupational Therapist, is requesting an extension of her maternity leave of absence from 1/1/13 until 1/20/13.
 3. **Stacy Blanco**, CMPS teacher, is requesting a maternity leave of absence from on or about 12/3/12 through on or about 4/30/13.
 4. **Jessica Pratt**, VTHS teacher is requesting a maternity leave of absence from on or about 12/10/12 through on or about 5/31/13.
 5. **Jack McCall**, VTHS teacher is requesting a medical leave of absence from 10/22/12 through 12/31/12 as per his physician's request.
- d. Upon the recommendation of the Superintendent, the Board approved the following transfers on a motion by Mr. Gilson, seconded by Mr. DeYoung and carried on a unanimous roll call vote. It was mentioned the transfer was for "black seal license".

Mary Ellen Pierce

VTHS part-time custodian (2:30 p.m. - 6:30 p.m. to VTHS part-time custodian (7:00 p.m. - 11:00 p.m.); eff. 10/22/12

Barry Haid

VTHS part-time custodian (6:30 p.m. – 10:30 p.m.) to CMPS part-time custodian (7:00 p.m. to 11:00 p.m.); eff. 10/22/12

Fran Rumsey

CMPS special education teacher to VTHS special education teacher; eff. 10/22/12 (Repl/McCall)

- e. Upon the recommendation of the Superintendent, the Board approved the following changes to part-time aide hours due to IEP requirements on a motion by Mr. DeYoung, seconded by Mr. Zweier and carried on a unanimous roll call vote.

Michele Cimino

WRPS part-time aide; increase 45 minutes to 4 hours (9:01 a.m. – 1:00 p.m.); eff. 10/9/12

Elizabeth DeGeeter	WRPS part-time aide; increase 15 minutes to 3.75 hours (12:20 p.m. – 4:05 p.m.); eff. 9/6/12
Barbara Marques	WRPS part-time aide; decrease 15 minutes to 3.5 hours (12:35 p.m. – 4:05 p.m.); eff. 9/6/12
Tammy Coppola	LHMS part-time aide; increase 30 minutes to 4 hours (7:40 a.m. – 11:39 a.m.); eff. 10/10/12
Kathleen Catalino	LHMS part-time aide; increase 45 minutes to 3 hours (11:40 a.m. – 2:40 p.m.); eff. 10/10/12

- f. Upon the recommendation of the Superintendent, the Board approved the following salary adjustment on a motion by Mr. Gilson, seconded by Mr. DeYoung and carried on a unanimous roll call vote.

Kathleen Alexander	MA, Level 14, plus longevity to MA+15, Level 14, plus longevity - \$93,503 + \$1,800
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- g. Upon the recommendation of the Superintendent, the Board approved the following stipends on a motion by Mr. DeYoung, seconded by Mr. Hughes and carried on a unanimous roll call vote.

Ryan Perini	District Custodian; Black Seal Stipend; \$1,289; eff. immediately
Maryann Cottle	VTSH Custodian; Black Seal Stipend; \$1,289; eff. immediately

- h. Upon the recommendation of the Superintendent, the Board approved a Softball Field Trip to Orlando, FL, from Thursday, March 21 through Monday, March 25, 2013. Motion by Mrs. Auberger, seconded by Mr. Sparta and carried on the following roll call vote: YES: Mr. Hughes, Mr. McGowan, Mr. Zweier, Mrs. Auberger, Mr. DeYoung, Mr. Gilson, Mr. Castellana. NO: Mr. Sparta, Ms. Parrott. Prior to the vote, Mr. Castellana asked how many of the days of the trip include school days. The answer was Thursday, Friday and Monday. It was also explained that the trip is self-funded.
- i. Upon the recommendation of the Superintendent, the Board approved the first reading of the following policies/regulations: (Attachment A) Motion by Ms. Parrott, seconded by Mr. DeYoung and carried on unanimous roll call vote.

Policy 5512 – Harassment, Intimidation, and Bullying
 Policy 5516 – Use of Electronic Communication and Recording Devices (ECDR)
 Policy/Regulation 5519 – Dating Violence in School
 Policy/Regulation 5600 – Pupil Discipline
 Policy/Regulation 6111 – Special Education Medicaid Initiative (SEMI) Program
 Policy 6360 – Political contributions

- j. Upon the recommendation of the Superintendent, the Board approved the **Week of Respect** (October 1-5, 2012) activities that were conducted in all district schools. (Attachment B). Motion by Mr. DeYoung, seconded by Mr. Zweier and carried on a unanimous roll call vote.

k. VIOLENCE AND VANDALISM PUBLIC HEARING

In accordance with public law 2001, Chapter 299, amending Section 1 of Public Law 1982 Chapter 163 (18A:17-46), the school district's **2011-2012 Violence and Vandalism Report** is attached. The Board and the administration will entertain questions and comments on this matter at this time. The above law requires that annually the superintendent will share the Violence and Vandalism report with the Board of Education and that the report will be publicly shared in October of each school year.

For informational purposes, as acts of Violence and Vandalism occur, they are electronically submitted to the State Department of Education. The DOE generates a confirmation report with the result being the final district report as listed in this public meeting agenda.

The above information, as well as the attached report, serves as an assurance that tonight's public hearing was conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct a public hearing on the attached report.

At this time are there any questions regarding the 2011-2012 Vandalism and Violence Report?

One member of the public requested clarification on 30 incidents and 37 suspensions and asked if that meant more than one student was involved in the incident. The answer was yes.

- i. Upon the recommendation of the Superintendent, the Board approved the following resolution on a motion by Mr. DeYoung, seconded by Mr. Zweier and carried on a unanimous roll call vote.

WHEREAS, the State of New Jersey has designated a School Violence Awareness Week for all public schools, and

WHEREAS, the Vernon Township Public Schools provide opportunities to promote and support school safety, and

WHEREAS, The Vernon Township Public Schools work cooperatively with the Municipal Alliance Committee, law enforcement, and other community agencies to ensure safe schools, and

WHEREAS, as citizens responsible for overseeing the public education of district students,

THEREFORE BE IT RESOLVED that the Vernon Township Board of Education designates the week of **October 15-19, 2012 as "School Violence Awareness Week"**.

- m. Upon the recommendation of the Superintendent, the Board approved the **Violence and Vandalism Report for the 2011-2012** school year (Attachment C) and that said report be included as part of the permanent minutes of this meeting. Motion by Mr. Hughes, seconded by Mrs. Auberger and carried on a unanimous roll call vote.
- n. Upon the recommendation of the Superintendent, the Board approved professional development travel that complies with the provisions of the School Ethics Act (SEA) N.J.S.A. 18A:12-24 and 12-24.1. (Attachment D)
 - D-1 Motion by Mr. Zweier, seconded by Ms. Parrott and carried on the following roll call vote. YES: Mr. Gilson, Mr. Hughes, Mr. McGowan, Ms. Parrott, Mr. Sparta, Mr. Zweier ABSTAIN: Mr. DeYoung, Mrs. Auberger, Mr. Castellana
 - D-2 Motion by Mr. DeYoung, seconded by Mr. Zweier and carried on the following roll call vote: YES: Ms. Parrott, Mr. Zweier, Mrs. Auberger, Mr. DeYoung, Mr. Castellana. ABSTAIN: Mr. Gilson, Mr. McGowan, Mr. Hughes, Mr. Sparta
 - D-3 Motion by Ms. Parrott, seconded by Mr. Sparta and carried on a unanimous roll call vote.
- o. Upon the recommendation of the Superintendent, the Board approved the September HIB, School Safety, and RDT report. (Attachment E) Motion by Mr. Hughes, seconded by Mr. DeYoung and carried on a unanimous roll call vote.
- p. Upon the recommendation of the Superintendent, the Board approved the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance and District Performance Review for 2012 – 2013. Motion by Ms. Parrott, seconded by Mrs. Auberger and carried on a unanimous roll call vote. Prior to the vote, Mr. DeYoung asked that this Statement be attached to the minutes. The Board had received the completed QSAC via e-mail. Dr. Alfieri gave a brief explanation of QSAC and that we would be meeting with the County. At this time we are submitting the Statement to the County Office. (Attachment F)

Dr. Alfieri reported to the Board that one of the eight 2/5ths teachers hired has found a job closer to home. We will need to recommend someone to fill this position at the November meeting.

Business Administrator’s Report – Steven A. Kepnes

1. Informational Items

a. Use of Building and Grounds

#	REQUESTING ORGANIZATION	BUILDING OR GROUNDS	DATE	FEES TO BE COLLECTED
93	Vernon Township Coed Softball	CMPS – Fields	9/9/2012 - 11/18/ 2012	None

94	Vernon Township Coed Softball	WRPS – Fields	9/9/2012 - 11/18/ 2012	None
95	Vernon Township Education Association	LH – Library	9/27/2012	None
96	Vernon Township Coed Softball	GMMS - Softball Field	9/9/2012 - 11/18/2012	None
97	Boy Scouts of America Pack 283	GMMS – Cafeteria	10/5/2012 - 5/31/2013	None
98	Vernon Girl Scouts	CMPS - Cafeteria or Classroom	10/4/2012 - 6/13/2013	None
99	Tombstone Athletic F.C.	VTHS - Turf Field	9/23/2012 - 10/28/2012	\$37.50/hour
100	VTHS - Marching Band/VIP	VTHS- Stadium/Gym/Café/Auditorium & Classrooms/Wrestling Room & Library	10/27/2012	None
101	VTHS - Student Council - Homecoming Dance	VTHS – Cafeteria	9/29/2012	None
102	VTHS - Student Council - Pep Rally	VTHS – Gym	10/5/2012	None
103	Vernon PAL - Wrestling K - 8th Grades	VTHS - Mat Room/Cafeteria	11/12/12 - 12/22/2012	None
104	Members United for Students in Choir - VTHS Choir	VTHS – Cafeteria	2/2/2013	None
105	National Honor Society - Blood Drive	VTHS - Gym/Lobby/Back Parking Lot	10/16/2012	None
106	Mad Dawg Lacrosse	VTHS - Turf Field	10/14/2012	None
107	National Honor Society/Key Club Fundraiser	VTHS – Cafeteria	11/15/2012 & 11/16/2012	None

b. Listed below are field trip requests received:

DATE OF TRIP	SCHOOL	GRADE	TEACHER	DESTINATION	DESCRIPTION	EXPENSE 1st 3 Hrs./Each Add. Hr.
11/19/2012	VTHS	10 – 12	Mulvanerton	Maurice Leve Theater in West Orange	Spanish and Social Studies Curr.	Student
10/24/2012	LHMS	6	Stumper	Sussex Vo-Tech, Sparta	County Summit on Bullying	\$385.62
9/26/2012	WRPS	PS – 1	Keane	WRPS – Driveway	Bus Safety Program	\$131.15 per bus
10/7/2012	VTHS	9 – 12	Gemon	Six Flags - Jackson, NJ	Key Club - Fall Rally	Student
10/16/2012	VTHS	12	Flannery	Boys & Girls Club of Clifton	NJ DECA COLT Conference	Perkins Grant
9/29/2012	VTHS	9 – 12	Taylor	Pequannock High School	VTHS Marching Band Competition	\$1,400.00
3/19/2013	GMMS	7 – 8	Struble	Sussex Cty Community College	Sussex County Teen Arts Festival	\$174.37/\$65.00
2/28/2013	GMMS	7 – 8	Gebhardt	Hardyston Middle School	MS Academic Bowl	Student Activity
9/21/2012 - 6/7/2013	VTHS	9 – 12	Bailly-Orlovsky	Various Merchants in the Community	Community Based Instruction	\$131.15 Bus/\$222.39 Lift
4/12/2013	VTHS	9 – 12	Willer	GMMS/CMPS/LHMS	Jazz Express Spring District Tour	\$131.15/\$55.00
10/6/2012	VTHS	9 – 12	Taylor	North Warren High School	VTHS Marching Band Competition	\$1,588.00
9/30/2012	VTHS	9 – 12	Taylor	J. Birney Crum Stadium, PA	VTHS Marching Band Competition	Student
10/13/2012	VTHS	9 – 12	Taylor	Met Life Stadium, East Rutherford	VTHS Marching Band Competition	\$1,888.00
10/20/2012	VTHS	9 – 12	Taylor	Mount Olive High School	VTHS Marching Band Competition	\$1,,450.00
11/4/2012	VTHS	9 – 12	Taylor	Rutgers University, New Brunswick	VTHS Marching Band Competition	\$1,750.00
12/12/2012	VTHS	9 – 12	Boehm	NYC - Met Life & Rockefeller Center	Holiday Program & NYC Caroling	Student
10/5/2012 - 6/2013	VTHS	11 – 12	Phalon	Rite Aid & Burger King	Community Based Instruction	\$131.15/\$55.00
10/4/2012 - 6/2013	VTHS	11 – 12	Phalon	George Inn, Vernon Diner, LHMS	Community Based Instruction	\$131.15/\$55.00
10/3/2012 - 6/2013	VTHS	11 – 12	Phalon	A & P, Burger King	Community Based Instruction	\$131.15/\$55.00

10/2/2012 - 6/2013	VTHS	11 – 12	Phalon	George Inn, Vernon Diner, LHMS	Community Based Instruction	\$131.15/\$55.00
10/5/2012-12/7/2012	RHPS	2 – 3	Irish	Winslow Riding Center	Special Needs Classes	No Cost
10/5/2012	VTHS	9 -12	Hardin	Mr. Hardin's Lake Pochung Home	APE Classes	\$131.15/\$55.00
10/25/2012	LHMS	6	Mitchell	NJ State Museum	6th Grade Civics Curriculum	Quote
11/28/2012	VTHS	9	Matthews/Moran	NYC -The Palace Theatre	9th Grade English	Quote

- c. School Alliance Insurance Fund (SAIF) recently notified us that the district has qualified for the 2011/2012 fund year Safety Incentive Program Award. By successfully completing requirements, we will be credited with \$7,000 towards the 2012/2013 workers' compensation and/or package assessments. A Safety Achievement Award will be presented at the SAIF reorganization meeting to be held during the October Convention. Mr. Kepnes will attend.
- d. Pursuant to N.J.A.C. 6A:23-2.12 (3) 3, I certify that as of September 30, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Board Secretary

Date

2. Recommendations

- a. Upon the recommendation of the Business Administrator, the Board approved the list of checks for October 2012 (#58833-#59087) in the amount of \$2,379,260.04. Motion by Mr. DeYoung, seconded by Mr. Hughes and carried on a unanimous roll call vote.
- b. Upon the recommendation of the Business Administrator, the Board approved the list of hand checks for September 2012 in the amount of \$4,189,619.76. Motion by Mr. DeYoung, seconded by Mr. Sparta and carried on a unanimous roll call vote.
- c. Upon the recommendation of the Business Administrator, the Board approved transfers on a motion by Mr. Zweier, seconded by Ms. Parrott and carried on a unanimous roll call vote.
- d. Upon the recommendation of the Business Administrator, the Board approved the list of purchase orders for the month of September 2012 in the amount of \$5,063,369.40. Motion by Mr. DeYoung, seconded by Mr. Hughes and carried on a unanimous roll call vote.
- e. Upon the recommendation of the Business Administrator, the Board accepted the Report of the Secretary for Current Operating Fund for the month of September 2012 and the Report of the Treasurer for School Monies for the month of September 2012. Further, in accordance with N.J.A.C. 6A:23-2.12 (c) 4, the Board hereby certifies that, after review of the secretary's financial

- reports for the month of September 2012 and consultations with the appropriate district officials, no fund has been overextended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. These reports will be included in the minutes of this meeting. Both the Secretary's Report and the Treasurer's Report are in agreement. Motion by Mr. Sparta, seconded by Mr. Hughes and carried on a unanimous roll call vote.
- f. Upon the recommendation of the Business Administrator, the Board approved transportation as listed: (Attachment G) Motion by Mr. DeYoung, seconded by Mr. Hughes and carried on the following roll call vote: YES: Mr. Hughes, Mr. McGowan, Ms. Parrott, Mr. Sparta, Mr. Zweier, Mr. DeYoung, Mr. Gilson, Mr. Castellana. ABSTAIN: Mrs. Auberger
- g. Upon the recommendation of the Business Administrator, the Board approved the M-1 – Annual Maintenance Budget Amount Worksheet. (Attachment H) Motion by Mr. Sparta, seconded by Mr. Hughes and carried on a unanimous roll call vote.
- h. Upon the recommendation of the Business Administrator, the Board approved the Comprehensive Maintenance Plan Report. (Attachment I) Motion by Mr. Sparta, seconded by Mr. Hughes and carried on a unanimous roll call vote. Prior to the vote, Mr. Zweier thanked Mr. Kepnes for having the Plan updated from the one previously completed by Mr. DeLaRosa.
- i. Upon the recommendation of the Business Administrator, the Board accepted the CAFR/Audit for the fiscal year ending June 2012 and approve the Corrective Action Plan and to forward them to the County Superintendent, State Department of Education, and the Division of Finance. The Corrective Action Plan can be found on ATTACHMENT J. The CAFR/Audit Summary is found on ATTACHMENT K. Motion by Mr. DeYoung, seconded by Mr. Zweier and carried on a unanimous roll call vote. Prior to the vote, Mr. Hughes mentioned that there were very minor details in the Corrective Action Plan. Mr. DeYoung commented that Mr. Kepnes did a fine job. We are financially safe. He gave an example of one of the recommendations which is that some purchase orders were paid without prior approval, however these were for grant winners who were told to use their own money to purchase what they need and that they would be reimbursed. He further mentioned that Mr. Sarinelli from Nisivoccia couldn't be happier with our audit. Mr. McGowan asked if there were recommendations repeated from the previous year and the answer was no. Compliments were repeated for Mr. Kepnes and his staff.
- j. Upon the recommendation of the Business Administrator, the Board accepted the 2012-2013 Chapters 192/193 Contract. Motion by Mr. Hughes, seconded by Mr. Sparta and carried on a unanimous roll call vote.
- k. Upon the recommendation of the Business Administrator, the Board approved registering with U.S. Communities Government Purchasing Alliance. Motion by Mr. Hughes, seconded by Mr. DeYoung and carried on a unanimous roll call vote. Mr. Kepnes stated this was another opportunity to order from a Co-op and save money. Mr. Hughes wanted affirmation that there was no cost for us.

It was confirmed that there is no cost involved.

- I. Upon the recommendation of the Business Administrator, the Board approved the agreement between the Vernon Township Board of Education and Skylands Ownership Group, LLC. for use of their facility for the high school ice hockey program. The Board of Education portion of this agreement is \$20,000. Motion by Ms. Parrott, seconded by Mrs. Auberger and carried on a unanimous roll call vote. Prior to the vote Mr. Sparta thanked Mr. Kepnes for getting additional signatures verifying that the Board's portion of this agreement is \$20,000.

- m. Upon the recommendation of the Business Administrator, the Board approved the following Special Education contracts. Motion by Mrs. Auberger, seconded by Mr. Hughes and carried on a unanimous roll call vote. There was discussion about which are "received" and which are "sent" students. This will be clarified in future agendas and in these minutes. Mrs. Brehm will break the recommendation into three sections - "sent", "received" and "other", which would be nursing contracts, etc. It will still be one recommendation.

Sent

- Special Education Tuition Contract between the Vernon Township Board of Education and the Middlesex Regional Educational Services Commission/NuView Academy for Student # 6302. Tuition is \$ 56,375.00, One to One Aide effective 9/5/12 at \$ 33,300.00 and Occupational Therapy at \$ 4,059.00. Total cost is \$ 93,734.00 as per the student's I.E.P.
- Special Education Tuition Contract between the Vernon Township Board of Education and Lakeland-Andover School for Student # 42195. Tuition is prorated at a total cost of \$ 49,010.00 with a start date of 9/19/12, as per the student's I.E.P.

Received

- Tuition Contract between the Vernon Township Board of Education and The State Office of Education to receive two (2) students. Student # 12600 is in Grade 6 with tuition of \$ 15,000.00 and Student # 92803 is in Grade 4 with tuition of \$ 13,000.00 for the 2012-13 School Year.

Other

- Nursing Contract between the Vernon Township Board of Education and Pediatric Services of America for Student # 111507. Services are approximately \$ 50,000.00 as per the student's I.E.P.
- Nursing Contract between the Vernon Township Board of Education and Bayada Home Health Care, Inc. for Student # 103196. Services are approximately \$ 50,000.00 as per the student's I.E.P.
- Nursing Contract between the Vernon Township Board of Education and Pediatric Services of America for Student # 6700. Services are approximately \$ 40,000.00.

- Nursing Contract between the Vernon Township Board of Education and Bayada Nursing for Student # 12592 and Student # 62593. Cost is approximately \$ 15,000.00 for the 2012-13 School Year.

Public Participation – Items on the agenda or any other business

Mrs. Amato questioned one of the recommendations and was told that personnel cannot be discussed in the Public forum, but that contract provisions must be followed. Dr. Alfieri mentioned he has met with Mrs. Amato and she has following the correct steps regarding her concern.

Mr. Hughes asked about the students in attendance. Ethan Kolonoski stated he was in attendance as part of the requirement to complete the Citizen and Community Badge. Justin Annunziata stated he was there to stay informed. He goes to Town Council meetings and will be going to more of our meetings.

- n. Upon the recommendation of the Superintendent, the Board entered Closed Session at 8:25 to discuss personnel.

The Board returned to Open Session at 9:24 p.m. on a motion by Mr. DeYoung, seconded by Mr. Zweier and carried on a unanimous voice vote.

The meeting adjourned at 9:25 p.m. on a motion by Mr. DeYoung, seconded by Mr. Zweier and carried on a unanimous voice vote.

Respectfully submitted,

Steven A. Kepnes
Board Secretary

Barbara Wyble
Recording Secretary

