

POLICY

VERNON TOWNSHIP
BOARD OF EDUCATION

OPERATIONS
8601/Page 1 of 3
Pupil Supervision After School Dismissal
Nov 07
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8601 PUPIL SUPERVISION AFTER SCHOOL DISMISSAL

The Board of Education adopts this Pupil Supervision After School Dismissal Policy as a result of the New Jersey Supreme Court's decision in *Joseph Jerkins, an infant by his Guardian Ad Litem, Charles Jerkins; Charles Jerkin and Toni Jerkins, individually, v. Sowento Anderson; Kemba N. Anderson; John Does 1-10 (fictitious individuals) and BAC Corporations 1-10 (fictitious entities), and Board of Education of Pleasantville Public Schools and Rosemay Clark*.

The New Jersey Supreme Court, in *Jerkins*, indicated dangers exist for younger pupils at dismissal as children are susceptible to numerous risks, including negligent conduct, when leaving school property. Because of these risks, the Board of Education adopts and requires the implementation of Policy 8601 for the supervision of younger pupils after dismissal. The supervision provisions of Policy 8601 are applicable to parents or legal guardians of pupils attending district-operated schools or programs of pupils attending district-operated schools or programs in K-4 who are not eligible for district-provided transportation after dismissal or are eligible and elect not to use district provided transportation after dismissal.

Any parent(s) or legal guardian(s) of a pupil attending a district-operated school program in grades K-4 where the pupil is not eligible for district-provided transportation or is eligible and elects not to use district-provided transportation after dismissal must submit a completed Request for Supervision at Dismissal from School Form to the Principal or designee, or program administrator. The school or program will not release the pupil to walk home after dismissal unless the pupil is released to the parent(s) or legal guardian(s) or escort(s) designated by the parent(s) or legal guardian(s). The Request for Supervision Form shall be made available in the Main Office of the school or the location of the program and on the school or district website.

Only those parents or legal guardians requesting the school or program not to release their child(ren) to walk home after school dismissal unless the child(ren) is released to the parent(s) or legal guardian(s) or designated escort need to complete the Request Form.

In order for the school administration to effectively implement the requirements of this Policy and to ensure the safety and security of pupils that will be released to a parent(s) or legal guardian(s) or designated escort, the parental request shall be applicable for every school day and shall apply for a duration period of the entire school year unless an extenuating circumstance evolves. The Request Form must be re-submitted at the end of the duration period.

The Principal or designee, or program administrator upon receiving the Request for Supervision at Dismissal from School Form, shall notify the appropriate school staff member(s) who has supervision of the pupil at dismissal time at the end of the school day of the parent's or legal guardian's request. The supervision staff member that receives such notice shall retain supervision of the pupil when other pupils are dismissed from school at the end of the school day.

Each Principal or program administrator will develop and implement a written Pupil Supervision After School Dismissal Plan for their school building or program location. This Plan shall include the school building's or program's supervision procedures for pupils at the end of the school day to the designated area in the school building or program and location of the designated area in the school building or program. The Plan shall be based on the school's or program's ability to provide supervision, the accessibility for the parent(s) or legal guardian(s) or designated escort to pick-up the child without disrupting dismissal of the remaining school population, and other considerations unique to the school building or program location. The school's or program's Pupil Supervision After School Dismissal Plan shall be provided to all parent(s) or legal guardian(s) that have submitted a Request Form.

The pupil(s) shall be supervised by school staff in the designated area of the building and will only be released when the parent(s) or legal guardian(s) or designated escort arrives to pick up the pupil.

In order to ensure the safety of other pupils being dismissed from school in accordance with typical school dismissal protocol, to limit interaction of parent(s) or legal guardian(s) or designated escorts with other pupils within the building, and to avoid traffic and vehicular safety problems outside the school building, the Principal or program administrator may prohibit the parent(s) or legal guardian(s) or designated escort from entering the school building until a time period after school has dismissed or until school buses and other vehicular traffic have cleared the school site. This determination shall be made by each Principal or program administrator after considering the unique circumstances at the school building and the building's typical dismissal protocol.

In the event of an emergency such that, when an unforeseen event prevents a parent or legal guardian or designate escort from arriving from the child(ren) at dismissal within the time period designated by the Principal or program administrator, the pupil will be relocated to the Main Office in the school building and will remain in the Main Office supervised by the Main Office staff until the parent(s) or legal guardian(s) or designated escort arrives and signs the pupil out of school.

The school will provide parent(s) or legal guardian(s) information regarding any supervised after-school services, if any, that may be available to pupils at the school's facilities after formal school dismissal.

This Policy shall be published in pupil/school handbooks. In addition, the school district shall provide to parent(s) or legal guardian(s) in the beginning of the school year, the school's calendar to include the starting and dismissal times for full session, half-session, and early dismissal days due to weather or other emergencies. Parents or legal guardians shall be required to return to the school a signed acknowledgement or receipt of the pupil/school handbook, which shall include this Policy and the school calendar. In addition, any changes to the school's calendar made during the school year shall also be provided to parent(s) or legal guardian(s).

Adopted: November 2007

**Request for Supervision at Dismissal From School
For Pupils in Grades K to 4**

Parent/Legal Guardian Name: _____

Phone Numbers: _____, _____, _____
(Home) (Work) (Cell)

Child's Name/Grade _____ Teacher's Name _____

Child's Name/Grade _____ Teacher's Name _____

Child's Name/Grade _____ Teacher's Name _____

In accordance with Board of Education Policy, I am requesting my child(ren) listed above not be permitted to walk home from school alone unless escorted by a parent or an escort. Therefore, I am requesting the school only release my child(ren) listed above to a parent/legal guardian or the escorts I designate. I acknowledge I have received and reviewed Board Policy 8601 and understand my obligations in authorizing the school dismissal including, but not limited to:

1. I and/or my designated escort may not be able to enter the school building until a time designated by the Principal or program administrator, which may be after other children are dismissed from school.
2. I and/or my designated escort will enter the school building and go directly to the location in the building the Principal or program administrator designates to pick-up my child(ren). I or my designated escort will leave the school building promptly upon picking-up the child(ren).
3. I understand this Request shall be for every school day, including half-session and early closing days due to emergencies, and shall apply for the duration of time designated in Board Policy 8601.
4. I acknowledge a parent or designated escort is provided permission to enter the school building for the purpose to pick-up their child(ren). I or my designated escort agree to pick-up my child(ren) in accordance with the timelines established by the Principal or program administrator.

The following persons are designated to pick up my child(ren) after school dismissal in accordance with the terms of Board Policy 8601:

Parent/Legal Guardian: _____

Escorts: _____

Parent/Legal Guardian Signature: _____ Date: _____