

## **Parent Pick Up beginning Monday – June 1<sup>st</sup>**

Beginning Monday, June 1st, parents will be able to come to Rolling Hills to pick up their child's belongings that were left in the classrooms prior to the school closing. In an effort to limit gatherings and help facilitate a smooth and orderly process the following schedule will be in place:

<b>Monday, June 1st</b>	Lynch/Reinhardt/DeBlock (9 am – 10 am) Mayer/Borisuk/Tlatelpa (10 am – 11 am ) Irish/Hintzen (10 am - 11am)
<b>Tuesday, June 2nd</b>	Blanco/Waleck/Burke/Limoncelli (9 am – 10 am) Fishman/Geary/Fisher (10 am – 11 am)
<b>Wednesday, June 3rd</b>	Monico/Mancuso/Yorke (9 am – 10 am) Ryder/Moskovitz/Scovell/Weber (10 am – 11 am) Schmick (10 am – 11 am)
<b>Thursday, June 4th</b>	Gannon/Haw/Sisto (9 am – 10 am) LoPuch/Ukson/Vybihal (10 am – 11 am) Weiss/Hordych (11 am – 12 pm)
<b>Friday, June 5<sup>th</sup></b>	9 am – 11 am

***Any parents/guardians who are unable to pick-up students' belongings on the designated dates due to scheduling conflicts may pick these items up on Friday, June 5, 2020, between 9:00 am and 11:00 am, following the same procedures outlined below.***

### **For everyone's health and safety, please strictly adhere to the following instructions:**

1. Pull your vehicle up to the designated curbside location on the side of Rolling Hills (next to dumpster).
2. Please **do not** get out of your vehicle or roll down your window.
3. Please hold up a sign with your child's name and homeroom teacher's name to the designated staff member, who will be there to greet you.
4. Please pop open your trunk.
5. A RH staff member will place your child's personal belongings that will be in a plastic bag into your trunk and close it.
6. Our school nurse will be available for any parents who need to pick-up medications from the health office.
7. Please deposit any library books in the labeled container when exiting the parking area.  
**(please do not return the Chromebook that your child has at home at this time)**

### **Please strictly adhere to the following further requests:**

1. There will be no parent, student, or passenger access to the school.
2. We will not be having any social conversations.
3. There will be no parking permitted on pick-up/drop off days.
4. Simply drive-up, pick-up/drop off items, as needed, and leave the RH driveway.
5. Any leftover items that remain at RH after **Friday, June 5** (pick-up/drop off days) will remain in the RH gym. **You will need to call Rolling Hills after June 5<sup>th</sup> to arrange pick-up later in the summer.**

**Thank you in advance for your understanding and anticipated cooperation.**